



WUSHC/2017-18/082

Dated : 13.04.2017

REVISED ORDERS

**CONSTITUTION OF MEDICAL BOARD FOR DIFFERENT
MEDICAL EXAMINATION**

This is to bring to your kind knowledge that W.U.S. Health Centre has constituted Medical Examination Board comprising of Dr. (Mrs.) S. Jaiswal, Dr. S.S. Dugtal, One Specialist for the purpose of :

1. Medical Examination of appointments of Faculty of University of Delhi and its constituent Colleges.
2. Medical Examination of appointment of Non-teaching Staff.
3. Medical Examination of the candidates who intend to have the facility of writers and/or extra-time because of disability.
4. Scrutiny of medical bills who have sought treatment in emergency.
5. Medical Examination of employees.

Medical examination board can be expanded by including more doctors/Specialist depending on case to case basis.

In order to provide better services to the employees this Board will meet twice a week i.e. Tuesday and Friday from **09:30 AM to 11:00 AM.**

Requirement for medical examination will be as following (copy of proforma enclosed):

1. Haemoglobin
2. Chest X-Ray PA View
3. Recent E.C.G.
4. Vision Report RE/LE
5. Fundoscopy Report
6. Urine/R/ME
7. Blood Sugar-Fasting/P.P./HbA_{1c}
8. ENT/Audiometric Report
9. Gynaecology Report for female candidate
10. **Copy of appointment letter for employment/re-employment.**
11. **Two recent passport size photographs.**

Employees who intend to have medical examination certificate should fill up requisite proforma along with aforementioned medical reports from any of the empanelled hospital. We will appreciate your efforts, if you circulate this important notification to all teaching and non-teaching employees of your Department/College.

Chief Medical Officer