



DESIGN INNOVATION CENTRE (DUDIC)

CIC, UNIVERSITY OF DELHI



Date: 23 April 2019
Advt. No. DUDIC/Staff/2019/02

SYSTEM MANAGER (Contractual) POSITION

Applications are invited from eligible candidates for the following post.

SN	Name of Post	Consolidated Remuneration	Upper age limit (years)*	No. of Vacancies†	Category
1.	System Manager (contractual)	Rs.45,000/- to Rs.50,000/-	45	1	UR

*Relaxable up to the period of completed service carried out in the University of Delhi.

The appointment shall be purely on contractual basis for a period of 6 months terminable even before without assigning any reasons thereof and without prior notice. The term may be renewed based on satisfactory performance and will be governed by University of Delhi Rules. The post is co-terminus with the Design Innovation Centre project funded by MHRD.

Consolidated Pay: Rs.45,000/- to Rs.50,000/- per month

Essential Qualification:

PG degree in IT/Computer Application from UGC recognised institutes/universities with at least 55% aggregate marks, and with 5 years of computer/IT systems management experience.

Duties:

Primary duties include managing entire IT Infrastructure of DIC, managing of Data Centre, Access Systems, CCTV etc., handling of Computers in Laboratory and extending all sort of help in the field of Computers and Design fabrication software to the users as and when instructed by the Coordinator, Design Innovation Centre, CIC, in addition he/she should be able to provide technical support for all computer related activities of the center.

APPLICATION PROCESS AND INFORMATION:

- Offline.** The hard-copy application must reach “**The Coordinator, Design Innovation Centre, University of Delhi, Room No. 106, DREAM Building, Gate No 4, Chhatra Marg, New Delhi – 110007**” **on or before 17:00hrs 10th June, 2019.** The application must include
 - Cover letter
 - CV
 - Self-attested qualifying degree certificate
 - Experience Certificate
- The selection will be made through an Interview to be conducted in Delhi University North Campus. No T.A./D.A. will be paid for attending the Interview.



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3. Candidates fulfilling both essential and desired qualifications will be called to the Interview. Candidates will have to carry all original documents at the time of the interview.
4. The list of the short-listed candidates eligible for appearing in the Interview will be posted on DIC website <http://dudic.io> at 17:00hrs, 30th June, 2019.
5. The Interview for the selection shall be held in July, 2019 at Delhi University North Campus, Delhi – 110007. Candidates will be intimated by email.
6. No telephonic/email communication shall be entertained from any applicant.

Sd/- COORDINATOR, DUDIC