

Introduction

College Branch

The College Branch primarily deals with the Establishment matters related to teaching and non-teaching staff of various Constituent Colleges of the University. The work has been allocated among three sections:

College Branch-I

- Appointment of Principals/Acting Principal/Vice- Principal/OSD in Colleges.
- Queries regarding appointment of teachers and service matters thereof.
- Placement/Promotion of teachers.
- Constitution of Governing Bodies/ Managing Committees of Colleges/ Institution/Halls/Hostels, Appointment of E.C. Nominee/University Representatives/Teacher Representatives on the Governing Bodies of the Colleges.
- Appointment of Provost, Warden and Resident Tutors in Halls/Hostels.
- Circular/advisory to Colleges as received from various Government Agencies.

College Branch-II

- Vetting of reservation rosters of teaching/non-teaching posts through Liaison Officers (SC/ST/OBC/PWD) and approval thereof.
- Drawing of Panel of Experts for appointment/promotion of teachers in Colleges/Institutes.
- Recognition of College Teachers as Teachers of the University.
- Accounts of Colleges -- Appointment of Auditors
- Introduction of New Courses in the Colleges.
- Affiliation and recognition of Colleges/Institutes
- Inspection of Colleges.
- PMO Grievances/Complaints/RTI/Parliament Questions.
- Circulars/ advisory to Colleges as received from various Government Agencies.
- Forwarding of applications of teachers for Commonwealth Fellowships/ Seminars/ Conferences/Workshops/Symposia to UGC/ Other Government agencies.

College Branch-III

- Cases with respect to Non-Teaching, Technical, Ministerial and Library staff relating to Fixation of pay, Panel of External experts on Selection Committee/DPC.
- Online Grievances/Complaints/ Representations received through CPGRAMS, MHRD Portal and emails/RTIs.
- Legal cases/cases received through National Commission for SC/ST.
- To consider cases for MACPs of non-teaching employees.