Admission Process

a) All the registered applicants must update the information regarding qualifying examination etc. on the PG Admission Portal using their registered email id and passwords. **The PG Admission Portal shall reopen for this purpose again. Applicants' are requested to keep checking the University website for further details related with the dates of portal re-opening etc.**

   [This step already over as Portal was reopened for updating the marks upto 14th July 2017]

b) For the "Merit Category", the applicants shall only be considered in the "Admission List" if their Qualifying Examination results are updated on the PG Admission Portal (after portal re-opening).

c) For the "Entrance Category", the applicants shall be considered in the "Admission List" even if their Qualifying Examination results are still awaited (after portal re-opening). [Also Check Clause *g (ii)* for further details].

d) Those Departments where result of the (entrance + GD/PI) has been declared will declare the category-wise "First Admission List" of finally selected candidates on their websites on 17th July 2017. Both the "Merit" and "Entrance" lists (wherever applicable) shall be announced together, for all the categories. The allotment of seats (category-wise) in the Admission List is based on the rank of the applicant and the availability of seats in departments/colleges, both in "Entrance" and "Merit" modes. It may further be noted that the name in the Admission List alone does not entitle an applicant for admission. The admission to the Course shall not be considered complete until the documents are verified and the payment of the online admission fee within the prescribed time limit is realized.

e) The selected applicants will logon to the respective admission portals again, download the Admission Form, and take the printout of the Admission Form. **The Admission Form will have the information of the "Reporting Centre" where the selected applicants will first report and "Place of Admission" (College/Department), where the applicant will be admitted.**

f) Applicant shall first *report at the "Reporting Centre"* along with the Admission Form and all the relevant documents (in original), (*Check the List of Documents*) for verification of the documents and eligibility criteria. Only those candidates of the given "Admission List", who report at the "Reporting Centre", within the scheduled time limit, will be eligible for Admission to the Course.

g) The applicant, whose names appear in the given "Admission List", shall be considered for admission on the basis of the following criteria:

i. Those who report to the Reporting Centre, with all the documents (including qualifying examination marks-sheet), shall be marked "VERIFIED" on the applicant's Admission Form.

- ***The applicant shall then go to the allotted "Place of Admission"*** (College / Department, mentioned in the Admission Form) for submitting the original documents.
- The allotted place of admission will then mark the applicant "APPROVED" on the admission portal.
- The applicant will then be required to login to the admission Portal to make the online Admission Fee payment through one of the available online payment options.
- **The admission to the programme shall not be considered complete till the payment of the online admission fee within the prescribed time limit**.

ii. Those who report to the Reporting Centre within the scheduled time limit, and meet all other requirements except for the qualifying examination mark sheet or/and migration certificate (if required), shall be marked "REPORTED" on the applicant's Admission Form.

- ***The applicant shall then go to the allotted "Place of Admission"*** (College / Department, mentioned in the Admission Form) for submitting the original documents.
- The allotted place of admission will then mark the applicant "REPORTED" on the admission portal.
- The applicant will then be required to login to the admission portal to pay the online admission fee through one of the available online payment options.
- ***These applicants will be allowed to submit their required documents at least seven days (23rd August 2017) before the last date (31st August 2017) of admissions in University of Delhi.***
- The admission status of such applicants shall be changed to APPROVED at the portal after the applicant submits all the documents.
- If the applicant fails to submit the required documents within the prescribed time limit then the applicant provisional admission to the respective programme will be cancelled automatically.

iii. **Those Applicants, who do not report to the "Reporting Centre"** within the scheduled time limit of the given "Admission list", irrespective of the fact whether all other criteria of admission are fulfilled, shall **NOT** be considered for Admission in any of the subsequent lists.

h) The certificates of APPROVED and REPORTED candidates shall be retained at the "Place of Admission". The certificates will remain with the "Place of Admission" during the entire admission process.

i) The "Place of Admission" shall promptly return the documents in case student withdraws/cancels the admission or student wishes to appear for counselling at any other university/institute. In case the REPORTED candidate fails to submit the required documents within the prescribed time limit, then the earlier submitted certificates shall be given back to the candidate and his provisional admission shall be cancelled.

j) In the case of equal marks in the Entrance Examination, candidates securing higher percentage of marks in the qualifying examination, as mentioned in the eligibility condition, will be offered admission first.

It may be noted that the admission of an applicant is completed only after the payment of the Online Admission Fee on the Admission Portal within the prescribed time-limit.