जानकी देवी मैमोरियल कालेज

(दिल्ली विश्वविद्यालय)

JANKI DEVI MEMORIAL COLLEGE
(University of Delhi)

Application Form for the Post of Principal

Date:	Application No:

Application Fee:

Please do not write anything above this line

Application fee: NIL

For detailed information please visit www.jdm.du.ac.in

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JANKI DEVI MEMORIAL COLLEGE
(University of Delhi)

Application form for the post of Principal

Please paste recent passport size photograph

General Details

Post Applied For: PRINCIPAL

Personal Details

First Name:_____Middle Name:_____Last Name:_____

Parent's/Spouse Name_____Date of Birth_____

Age (As on Today)___Y___M___D Category (Gen/OBC/SC/ST/PWD (OHjVH)): _____

Nationality_____Gender_____ Telephone No,_____

Mob No,_____   Email_____

Postal Address

_____

_____

_____

_____

_____

Permanent Address

_____

_____

_____

_____

_____

(Please add additional sheets if required, for teaching/research section in the format as in this form)

Educational Qualifications

Examination	Year	Main Subject/s	Marks (%)	College Attended	University
Bachelor's Degree					
Master's Degree					
M.Phil.					

Please mention your specific degree in case of integrated course/ programme.

Degree	Year of Award	Thesis Title	Date Of Registration	University	Date of submission
Ph.D.					
Other Distinctions					

Post- Doctoral Research Experience

Name of University/ College/ Institution	Post held/ Designation	From	To	Experience [in years & month(s)]

Full-time Teaching Experience

Name of University /College/institution	Designation	Status (Permanent/ Temporary/ Ad-hoc)	Classes Taught	Course/ Subject	From	To	Experience [in Years & months(s)]

Administrative Experience

Name of University /College/institution	Designation	Status (Permanent/ Temporary/ Ad-hoc)	From	To	Experience [in Years & months(s)]

Present Employment Details

Please indicate, whether you are currently employed: Yes/ No (if yes give details and attach self-attested copy of the appointment letter)

Organization Name_____Position Held_____ _

Date of Appointment _____

Status (Permanent/ Temporary/ Ad-hoc)_____

Academic Profile

Publications in Relevant Area Only

API Score is to be calculated in accordance with screening/short-listing guidelines (Category III)
for direct recruitment for the post of Associate Professor and Professor available on the
University website;

I certify that the points claimed on the basis of being the first sloe or corresponding author
is based on the convention adopted by the journal/other publication.

Research Papers (Review Articles / Conference Proceedings

Title with page nos.	Publication Type	Journal ISSN/ISBN No	Refereed or Not	Publisher (city/country) & year of Publication	Sole/Co-Author	API Score

Research Publications· Books, Chapters, Edited work, Articles etc. *

Title of the Book (s)	Publication Type	Book/Journal ISSN/ISBN No.	Refereed or Not	Publisher (city / country) & Year of Publication	Sole/ Co-Author	API Score

Research Projects

Title	Major/Minor	Period [in years & month(s)]	Total Grant/Funding received (Rs.)	Name of Sponsoring/ Funding Agency	Outcome of the Project	API Score

Ongoing Consultancy Projects

Title	Stream Sciences/Arts/ Humanities etc.	Name of Awarding/ Funding Agency	Amount mobilized in received (Rs.)	API Score

Completed Projects

Tile	Major/ Minor	Funding Agency Acceptance (Yes/ No)	API Score

Projects Output (Patent/ Technology transfer/ Project/ Policy Document)

Title	Project output Patent/ Tech. transfer/ Product/ Policy Doc.	National/ International Level	API Score

Research Guidance:

Level of Guidance	No. of Candidate(s) registered	Thesis Submitted (numbers)	Degree Awarded (Numbers)	API Score
M.Phil				
Ph.D.				

Project Guidance at undergraduate level:

Level of Guidance	No. of candidate (s) registered	No. of Years (Supervision)	API Score
Undergraduate			

Training Courses (refresher courses) – Methodology, Workshop, Training, Teaching – Learning Evaluation Technology Programmes; soft Skills development Programmes, Faculty Development Programmes):

Name of Course/ Programme Attended	Sponsoring Institution	Duration	API Score

Papers presented in conferences/ workshop/ Symposium:

Title /Subject of Paper	Title / Subject of conference/ Seminar/ Workshop	Organising Institution (with City & Country)	Conference/ Symposia/ workshop (National / International)	Proceedings published (Yes No)	API Score

Invited / Special Lectures or Presentations at conferences/ Symposia:

Title / Academic Session/ Subject	Organizing Institution (with City & Country)	Conference/ Symposia/ Workshop (National/ International)	Date of Lecture	Duration (inMins.)	API Score

Summary of Points out of Total API points earned as per Category III

Total API Points earned:

Summary of Academic Performance Indicator:

S.No.	Criteria	API Score Claimed	API Score Distribution as per UGC guidelines (in % of total API score)	API Score applicable as per UGC guidelines
1	Research Paper / Publication etc.		55%	.
2	Research Projects		20%	
3	Research Guidance		10%	
4	Training Courses and conference/ Symposia presentations		15%	
	Total API Score			

Miscellaneous Information

Computer Skills (e.g. word processing, spreadsheet, databases or any other specific software with familiarity level of Basic/Intermediate/Advance)

ICT Usage	Skills	Specialized Packages/ Software's	Familiarity

Mention your most significant contribution as a teacher (in about 100 words)

Mention your most significant research contribution in order of preference (in about 100 words)

Honors and Awards Received (Please provide details in the box below) in chronological order

Notable contributions, if any, beyond what has been mentioned above (Please provide details in the box below)

Membership / Fellowship of Learned Bodies / Societies (Please provide details in the box below

Participation in Literary Cultural or other activities (Please provide details in the box below

Mention your Vision for the College for next five years taking into consideration both academic and administrative aspect (in about 100 words)

Briefly describe your administrative experience including your knowledge of relevant rules (Service Rules, Leave Rules, Disciplinary Rules, General Financial Rules etc.) (in about 100 words)

Disclosure

Have you been debarred or punished for adopting unfair means in any Examination by the institution/ Board or University? Yes/ No

If yes, specify_____

Have you at any time been convicted by court for any criminal offence? Yes / No

If yes, specify_____

Were you ever discharged or dismissed from any previous employment? Yes/No

If yes, specify_____

Three Referees Familiar with your Academic Work and Administrative work

Full Name	Institutional Affiliation	Designation	Institutional Address	Mobile/ Phone No.	Email

Declaration

I declare that the statements made and documents enclosed with the application form are true to the best of my knowledge and belief. If any information in found to be incorrect, my candidature is liable to be cancelled and that I may be subject to legal/ disciplinary proceedings.

Date:-   Applicant's Signature

No Objection Certificate from present employer

Please indicate if NOC is not available: Yes/No

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this institution / organization has no objection to the candidature of the applicant being considered for the post applied for.

Name of Head of Institution _____

Designation_____Signature & Seal of Head of institution_____

Address_____Place _____Date_____