Ref.No.SOL/Estab.II/01/2016/   **Dated: 3rd March, 2016**

Applications are invited for the following posts purely on contract basis initially for a period of six months, which is extendable for further period depending upon the performance of the selected candidates:

(1). Chief Consultant -Information & Communication Technology (CC-ICT) –01 No.

Job description :
- Eligible Candidates from Industry / IT field and also retired Government Officers having good educational qualifications and having 10-15 years experience in IT and business consulting in technical, architecture & end-to-end delivery of business critical enterprise solutions and business development roles.
- Responsible for the planning and execution of projects that deliver business processes, systems and infrastructure.
- Ensure that the project produces the required deliverables.
- Coordinate with the concerned Officers of the Institution to plan and control the utilization of the different resources to achieve the goals.
- Handling multiple Project Management, Product Development, Packaged Solutions Implementation.
- Experience in Implementation of Open Learning System (e-learning, LMS, Moodle), e-Governance projects, Portal, Content Management System and collaboration & social features, Mobile Projects (Android and iOS), design patterns, integrating backend enterprise system, cloud computing & infrastructure management etc.
- Good knowledge in database concepts and design

Remuneration for post at Sl.No.1 :- Rs. 70,000 – 90,000/- (consolidated) per month

(2) System & Network Administrator – 01 No.

Essential Qualification and Experience:
MCA/B.E./B.Tech./M.Sc.(Informatics) or equivalent in Computer Science or related discipline from the recognized University / Institution. At least four years of System and Network Administration experience in an organization for general domain system administration with user accounts management, network administration security administration, and web-server and database administration.

Desirable Qualifications:
Microsoft MCSA, Cisco CCNA, CISSP and /or any other equivalent certifications.

Duties:
Primary duties will include installation and maintenance of servers, desktop, security devices and other network component in medium sized Windows Active Directory based domain, ensuring that the whole network works efficiently without any threat of viruses, security breaches or any other interruption to the network. Other duties may include developing

scripts, System related project management, supervision of junior computer staff, backups of systems and other important data and should be able to provide technical support for all computer related activities of SOL.

(3)   Application Expert – (.NET+Oracle) -01 No.

Essential Qualification and Experience:
MCA/B.Tech./B.E./M.SC.(Computer Science) or equivalent from the recognized University / Institution with at least four years of experience.

Desirable Qualification: MCAD/MCSD (.net technologies)

Skills: - .NET 4.x, Crystal Reports and ability to integrate and write procedures for RDBMS such as Oracle. Technology expert for CSS3,AJAX, JQuery, Dreamweaver, Photoshop, Adobe Flash, HTML5, PHP and mobile ready apps. Knowledge of web services and API Interface. Thorough Knowledge on MVC Patterns and OOPS.

Remuneration (For the posts from Sl.No.2 to 3):- Rs. 35,000 – 40,000/- p.m.

(4) Technical Assistant – Developer (.NET+Oracle) – 01 No.

Essential Qualification: B.Sc. (Computer Science)/ BCA or equivalent from the recognized University / Institution with minimum two years of experience in developing and maintaining .NET application with oracle 11G backend
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MCA/B.Tech/B.E./M.Sc. (Computer Science) or equivalent.

Skills: .NET, Crystal Reports and ability to integrate and write stored procedures for RDBMS such as Oracle Technology. Knowledge of MS-Office and Foxpro.

(5) Technical Assistant (Hardware & Networking) – 01 No.

Essential Qualification:

First class Diploma in Engineering in relevant field from the recognized University / Institution with excellent academic record (Technical Assistant / Junior Engineer) with two years experience in computer hardware and networking.
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B.E./ B.Tech. in relevant field from a recognized University or Institute.

Remuneration for the post at Sl. No.4 and 5 is Rs.15,800/- p.m.

(6) Stenographer (English) – 01 No.   (Age Limit : 27 years)

Essential Qualification:
1. Passed Sr.Secondary School (10+2) from the recognized Board / Institution.
2. Shorthand speed of 80 words per minute and typing speed of 40 words per minute in English.

Desirable: 1. Knowledge of Computers.
2. Diploma in Computers and/or Office Management and Secretarial Practice.

(7) Stenographer-Bilingual (Hindi &English) – 01 No.   (Age Limit : 27 years)

Essential Qualification:
1. Passed Sr.Secondary School (10+2) from the recognized Board / Institution.
2. Shorthand speed of 80 words per minute and typing speed of 40 words per minute in English,   **AND**
Shorthand speed of 60 words per minute and typing speed of 30 words per minute in Hindi.

Desirable: 1. Knowledge of Computers.
2. Diploma in Computers and/or Office Management and Secretarial Practice.

(8) Junior Assistant-Bilingual (Hindi & English) –01 No. (Age Limit : 27 yrs)

Essential Qualification:

1. A Senior Secondary School Certificate (10+2) or its equivalent qualification from a recognized Board / Institution with at least 50% marks or a Graduate from a recognized University.
2. Having a typing speed of 40 words per minute in English and 30 words per Minutes in Hindi Typewriting through Computers.

Desirable: Thorough knowledge of Word processing on Computer.

(9) Work Assistant (Electrical) - 01 No.   (Age Limit : 27 years)

Essential Qualification:

1. Should have passed Matriculation Examination / SSLC/ High School Examination or 10th Class of the Higher Secondary School with drawing and lower Mathematics as compulsory Elementary Engineering and simple accounts.

Desirable:
a) Diploma in Electrical Engineering from a Govt. Polytechnic
b) Working experience of at least two years in a Govt. Institute or Autonomous Organisation and having good knowledge of electrical work.
c) Ability to read simple maps and plans.

Remuneration for the posts at Sl. No.6, 7, 8 and 9 is Rs.15,800/- p.m.

(10) MTS –02 (1-Carpenter and 1-Plumber) : (Age Limit : 30 years)

Essential Qualification:

1. Matriculate from recognized Board.
2. ITI / National Trade Certificate in Carpenter / Plumber Trade
3. Three years experience in the relevant field.

Remuneration for the posts at Sl. No.10 is Rs.13,900/- p.m.

The applications may be submitted online in the prescribed format available on the SOL website https://sol.du.ac.in duly filled in all respects. The print out of the filled-in application duly signed along with a recent passport size photograph and self-attested copies of the testimonials and experience certificates may be sent to the Assistant Registrar (Establishment), School of Open Learning, University of Delhi, 5-Cavalry Line, Delhi-110007. The last date of receiving applications in all respects is 28th March, 2016. The Executive Director, SOL reserves the right to fill up / not to fill up any post.

Executive Director