



दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

Ref. No. Estab.(T)/V/Guest Teachers/2013/
Delhi; the 16th July, 2013

The Dean/Head,
Faculty/Department of _____,
University of Delhi,
Delhi-110007

**Subject: Revised guidelines for the scheme of appointment / Honorarium of Guest teachers
in the University**

Dear Sir/Madam,

In continuation of this office letter No. Estab(T)/V/Guest Teachers/10/57020 dated 25.11.2010 on the subject cited above, I am to inform you that

- (a) No College/University teacher shall be considered as Guest teacher in his/her own College/Department/Centre. No College/University teacher shall be considered as Guest teacher in any other Department/College/Centre without the prior permission of the University/College. No ex-post-facto permission will be granted.
- (b) eligibility for appointment of Guest teacher will be as per eligibility of Assistant Professor. University teacher and College teachers of Delhi University (Retired and in service) are suo-moto eligible for Guest teacher for relevant subject.
- (c) guest teacher can be appointed against sanctioned/vacant teaching post only.
- (d) candidates / faculty to be considered for appointment as Guest teacher shall be required to submit an undertaking to the following effect:-
 - (i) that he/she is not in receipt of any full time Fellowship / Award / Scholarship forbidding him/her to accept any employment.
 - (ii) if faculty, he/she will be required to submit a letter issued by the HOD/Principal to the effect that the teacher concerned will be assigned workload in his/her own Department/College/Centre, as per norms and the Department / College has no objection to his / her being considered as Guest teacher.
 - (iii) that bio-data of the applicant must include his/her PAN No. / Employee No.
 - (iv) applicant must indicate his/her Bank details i.e. name of the Bank and its branch, IFSC Code, A/c No. as payment will be made through RTGS.
 - (v) that he/she will abide by the guidelines already issued by the University / UGC from time to time in this regard.
2. It may be brought to notice of all concerned that appointment of Guest faculty may be considered only after the submission of required certificate by the individual applicants.

Yours faithfully,

Alta Sharma
Registrar

UNIVERSITY OF DELHI



57020-172

Ref. No. Estab(T)/V/Guest Teacher/10/
Delhi, the 25th November, 2010

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The Dean/Head,
Faculty/Department of _____,
University of Delhi,
Delhi – 110 007.

**Sub.: Revised guidelines for the scheme of appointment /
Honorarium of Guest / Part-time Teachers in the University**

Dear Sir / Madam,

Subsequent to this office letter No. Estab.(T)/V/Guest Teacher/10/30422-87 dated 10/13th August, 2010 on the subject, this office has received communications from different offices / colleges of the University seeking clarification about the precise date of implementation of the decision of the University for payment of honorarium to the Guest teachers. It is further clarified that the revised honorarium is to be paid w.e.f. 1.1.2010.

Yours faithfully,

B. Jha
25/11/10

Assistant Registrar (Estab.-T)