

UNIVERSITY OF DELHI Office of the Proctor

Conference Centre, 1st Floor Opp. Botany Department Chhatra Marg, Delhi-110007

Tele : 011-27667291 Telefax : 011-27667221

e-mail: proctor@du.ac.in

URGENT BY HAND Tel. Nos. 276672

27667291 (Joint Control Room-North Campus) 24119832 (Joint Control Room-South Campus)

No. PCTO/42/2015/ 421

Dated: 05.06.2015

All the Principals/Dean of Faculties/ Head of the Departments/Directors Provosts, University of Delhi.

Dear Sir/Madam, .

As the University prepares for the beginning of the new academic session 2015-2016, the immediate task is to facilitate the smooth induction of thousands of students into the Campus and its affiliated Colleges and Hostels.

The University has geared up to ensure peace and harmony while welcoming the new-comers. We have been in touch with the law and order authorities, our security staff and other concerned agencies to ensure that incidents of ragging, eve-teasing and such other acts are addressed with firmness. This is to ensure that discipline is strictly maintained in the University.

We solicit your cooperation in maintaining peace and harmony when the University reopens. We appreciate your efforts in promoting the image of our University and your own Institution during this induction. We request you to kindly keep these efforts continuing this year as well (Guidelines to this effect enclosed).

The Hon'ble President of India had publicly urged all concerned to join hands in eliminating the practice of ragging. Your knowledge, wisdom, experience and exhortation can help in no lesser measure in galvanizing the society towards wiping out this menace from our educational landscape.

As per directions of the Hon'ble Supreme Court of India, the UGC has prepared the Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009 which have been approved by the UGC in its meeting held on 04th June 2009. These regulations are mandatory and are to be strictly adhered to by all Institutions. Kindly ensure implementation of UGC guidelines on ragging, which are available on UGC's web site www.ugc.ac.in As per "UGC regulations on curbing the menace of ragging in higher educational Institutes, 2009", the Principal/Head/Director/Provost/Warden shall during the first three months of an academic year, submit weekly report on the status of compliances with Anti-ragging measures under these regulations and monthly report on such status thereafter. The report can be sent by email to Proctor@du.ac.in The duly constituted anti-ragging committee should also be sent to Proctor Office for current session at the earliest.

P.T.O.



UNIVERSITY OF DELMI Office of the Proctor

Conference Centre, 1st Floor Opp. Botany Department Chhatra Marg, Delhi-110007

Tele : 011-27667291 Telefax : 011-27667221

e-mail: proctor@du.ac.in

-2-

The Ministry of Human Resource Development (MHRD), Government of India has also launched a 24×7 toll free anti-ragging helpline No. $\underline{1800-1805522}$ and an e-mail facility at $\underline{\text{helpline@antiragging.in}}$

The Hostel/Hall administration in University and College Hostel should ensure that no illegal guests stay in the hostel and indulge in ragging.

On the orientation day, all the new students must be informed about Anti-ragging Committee, Anti-ragging Squad and Ordinance XV-C along with XV-B & The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013) - website http://wcd.nic.in/wcdact/womenactsex.pdf

An Undertaking as published in the Gazette of India and notified by the UGC on $25^{\rm th}$ December 2013 be taken from all the students/Hostel residents as well as his/her parents/guardian, on the prescribed Proforma which is enclosed herewith for doing the needful at your end.

In order to make the process easy, UGC has launched a web portal for online facility for undertakings. These undertakings can be filled-in/obtained from any of the below mentioned two websites:

http://www.antiragging.in

http://www.amanmovement.org

This information may please be given wide publicity.

With regards,

Yours sincerely,

ROCTOR

Encls.: As above.

Copy for information to:

- (1) The Hon'ble Vice-Chancellor, University of Delhi, Delhi.
- (2) The Pro-Vice-Chancellor, University of Delhi, Delhi.
- (3) The Dean of Colleges, University of Delhi, Delhi.
- (4) The Director, South Delhi Campus, University of Delhi.
- (5) The Registrar, University of Delhi, Delhi.
- (6) The Dean, Students' Welfare, University of Delhi, Delhi.
- (7) The Media Coordinator, University of Delhi, Delhi.
- (8) The Director, Delhi University Computer Centre, University of Delhi, Delhi with request to upload the same on the DU website.

PROCTOR'S OFFICE ' UNIVERSITY OF DELHI, DELHI-110007

GUIDELINES

- 1. All matters relating to maintenance of discipline among students in the University/affiliated Colleges and Institutions/Departments/Faculties/Halls/Hostels will be governed by Ordinance XV (B) and XV (C). Kindly refer Clause 3 Ordinance XV (B) which defines categorically the acts of gross indiscipline on the part of student.
- 2. Detailed rules of discipline and proper conduct of students shall be framed at local level by the Deans of Faculties/Heads of Departments/Principals/Provosts of Halls/Hostels of Residence/ Wardens of College Hostels. These rules are to supplement rather than substitute guidelines available from the University.
- 3. Full publicity should be given to the existing Ordinances XV (B), XV(C) of the University & The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013) website http://wcd.nic.in/wcdact/womenactsex.pdf; along with the local level rules and regulations to render a safe and secure environment to the students especially new comers.
- 4. As identified in Clause 5, Ordinance XV(B) the Heads of Institutions "shall have the authority to exercise all such disciplinary powers" over students in their respective institutions. Further, they may identify a Disciplinary Resource Person (DRP) in each College/Hostel/Hall Department/Faculty. The name, address and telephone number of the DRP should be immediately intimated to the Proctor's Office for record and reference. The DRP may directly liaison with the Proctor's Office of the University.
- 5. The Institutions may erect suitable hoardings/bill boards/banners in prominent places within the respective Campus to exhort the students to prevent or not to include in ragging. The names of the officials to be contacted and their telephone numbers to report any incidence of ragging should be clearly displayed on the notice board.
- 6. Along with the DRP, senior teachers, NCC/NSS officers, if any, and senior students may be involved to form a Disciplinary Resource Committee (DRC)/Disciplinary Committee (DC) at the college/faculty/_department level.
- 7. The DRC/DC shall be expected to maintain law and order inside the college/department. The Committee shall facilitate the Process of induction of new entrants, election of new office bearers of union/association/society, organisation of functions and all related activities of the student community in their respective premises.
- 8. Vigilance squads may be constituted (in addition to the DRC/DC) taking help of NCC/NSS student volunteers wherever possible to keep constant vigil to avoid cases of indiscipline amongst students and any kind of untoward incident. Such squads may be specifically instructed to take timely action to prevent incidents of hooliganism, ragging, eve-teasing and any other undesirable event. The Vigilance squads should also be directed to take care of activities in and around the institutional premises including the cafeteria/canteen/dhaba/student common rooms/visitors' room/play-grounds and other places where students are likely to organise any group activity. Special attention should be given and vigilance exercised day and night over hostels and mess associated to it.
- 9. Sealed complaint boxes be placed in front of the Principal's Office, especially in those undergraduate colleges which have hostels, for the benefit of the potential victims of ragging to enable them to put their complaints/suggestions to College authorities. Officials in each college on whom the responsibility has been entrusted will look into those complaints and take prompt necessary action, as per University norms.
- 10. The Vigilance squads and the DRC/DC must act in complete coordination because ultimately action with regard to any incident of indiscipline involving any student or group of students will be recommended by the DRC/DC and thereupon respective Head of Institution will initiate the disciplinary action.
- 11. Each student is expected to carry his/her own identity card. Entry to the institution should be strictly governed on the verification of the identity cards carried by students. To enforce such regulated entry, Security Guards and other associated staff may be engaged. Such security staff along with the Vigilance squads may organise, from time to time, some surprise raids on the premises of cafeteria/canteen/hostels/student union rooms/general common rooms/ parking lots etc.

- 12. The use of institutional premises beyond office hours and for specific purposes such as extra-mural activities should be allowed only with the prior approval of the institutional head. The use of institutional premises for any illegal/immoral/ undesirable purposes and activities will be strictly dealt with as per the disciplinary rules and guidelines in force. The caretaker of the building must be instructed to be alert and vigilant so as to prevent unauthorised and illegal use of institutional premises.
- 13. Extra-curricular activities, e.g. drama, debates, quizzes, etc. should be planned in such a way that the student community is kept engaged in constructive activities.
- 14. The system of personal consultant / mentor may be introduced in colleges and departments. All new entrants may be attached both individually and collectively in a group to specific faculty member who should devote a little time and energy for helping the students individually or collectively to overcome any emotional problems resulting from adjustment to new environment, staying away from home. Ideally speaking, a student of science discipline should be given a mentor belonging to other disciplines such as humanities or commerce and vice-versa. Such a system can be a very effective step towards development of confidence and personality in young students.
- 15. The institutional head is authorised to negotiate directly with external agencies like Police, DTC/Metro etc. The University will render help and support towards maintenance of atmosphere of peace and harmony among students. For example, the matters like instituting a police picket, getting a PCR van for patrolling around the institution, arranging U-specials etc. can be directly taken up with appropriate authorities by the College Principal/Head of the Institution.
- 16. Special care must be taken to avoid harassment of any student on the basis of caste, sex, religion etc. In this regard preventive actions are more important than punitive actions.
- 17. The Proctorial system in the University intends to maintain a federal character of the University. It is, therefore, as per our Ordinance that local level decision and actions with regard to matters of discipline may be taken with intimation to the University Proctor's Office. Any kind of help and support that is required from the Office of the University Proctor will be made available on request and on availability of timely information. Any "distress call" to take care of any emergency situation may be made directly to the Office of the Proctor and/or Joint Control Rooms located on both North and South Campus.
- 18. The telephone numbers of the Principal (Head of the Institution), the Teacher designate (Disciplinary Resource Person), Warden of the Hostel/Halls, University Proctor should be prominently displayed on the Notice-Boards of the College/Institute so that students can contact them freely in case of emergency.
- 19. The UGC has recently formulated very strict guidelines to curb the menace of ragging which is available on their web site www.ugc.ac.in
- 20. As per "UGC regulations on curbing the menace of ragging in higher educational Institutes, 2009", the Principal/Head/Provost/Warden shall during the first three months of an academic year, submit weekly report on the status of compliances with Anti-Ragging measures under these regulations and monthly report on such status thereafter. The report can be sent by email to proctor@du.ac.in
- 21. The Ministry of Human Resource Development (MHRD), Government of India has also launched a 24x7 toll free anti-ragging helpline No. 1800-180-5522 and an e-mail facility at helpline@antiragging.in This information may please be given wide publicity.
- 22. A Control Room, jointly manned by Delhi Police and the University Officials at Room No. 13, 1st Floor, Proctor's Office, Conference Centre Opposite Department of Botany, University of Delhi, Delhi-7, would function to deal with any untoward incident. Telephone Number of Joint Control Room in North Campus is 27667221. The Joint Control Room Telephone Number in South Delhi Campus is 24119832. It is, therefore, requested that Principals, Heads of the Departments and Provosts of Halls/Hostels, disseminate information to students and University residents about the location and functioning of the Joint Control Rooms.
- 23. An Undertaking as published in the Gazette of India and notified by the UGC on 25th December 2013 be taken from all the students/Hostel residents as well as his/her parents/guardian, on the prescribed Proforma (http://www.egazette.nic.in/WriteReadData/2014/158982.pdf).

24. These undertakings can also be filled-in/obtained from following two websites: http://www.antigragging.in

http://www.amanmovement.org

PROCTOR 05/06/15
Proctor
University of Delhi
Belli-110097



EXTRAORDINARY

पाग III-खण्ड 4

PART III-Section 4

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

R. LOII

No. 101]

नई दिल्ली, शनिदार, मार्च 29, 2014/ ईंग्र 8, 1936 NEW DELEI, SATURDAY, MARCH 29, 2014/CHAFTRA 8, 1936

विस्वविद्यालय अनुदान आयोग

अधिस्वना

नई दिल्ली, 25 दिसम्बर, 2013

नि.सं. 15-3/2013 (ए.आर.सी.) पार्ट-III.-विश्वविद्यालय अनुवान आयोग अधिनियम, (1956) (3-1955) की धारा (ग) के उप-अनुच्छेद (I) के अनुच्छेद 26 में प्रदत्त अधिकारों के क्रियान्वयन के अनुसार विश्वविद्यालय अनुदान आयोग एतद्द्वारा निस्न दिनियन फुजन करता है, नामत :-

- (1) यह विनियम 'उच्चतर शैक्षिक संस्थानों' में रैगिंग के जोखिन के निराक्ररण (द्वितीय संशोधन) विनियम 2013 कहलायेंगे''।
- (2) इन विनियमों के अनुलग्नकों—I एवं II के अंतर्गत रंगिंग के जोखिन पर नियंत्रण के विस्वविद्यालय अनुवान आयोग विनियम 2000 (जो आगे से प्रमुख विनियम के रूप में जाने जाएँगे) इनमें सम्मिलित निम्न वाक्यों का विलोपन किया जाएगा:—

"सत्यनिचापूर्वक पुष्टि की गई एवं इस पत्र की विषयवस्तु को पढ़कर इस (दिन) (साह)....... (वर्ष) को मेरी उपस्थिति में

शपध आयुक्त"

उपमन्यु बसुसचिव

[विज्ञापन-111/4/असा./113/13]

पाइ टिप्पणी:- प्रमुख विनियमों को भारत के राजपन्न में अधिमूचना सं. 27 दिनांक 07.07.2008 में प्रकाशित किया गया था।

श्तुलब्ब्ह्-[

Cambridge Co.	Contract of	のないとうないとうなっているとうないとう
757 534	CO !	आस्वासन

	काश्च का सहिवायन
0	में
2.	मेंने, विशेष कर से इन विनियमों की धारा 3 को ध्यानपूर्वक पढ़ा है तथा नुझे इस बात का संज्ञान है कि रेगिंग में कीन सी बातें सम्मितिति हैं।
8.	भंने विनियमों की आरोप एवं 9.1 को भी विशेष रूप से पढ़ा है तथा में उस दण्डात्मक एवं प्रशासनिक कार्रवाई के दिपय में पूरी तरह से सचेत हूं जो नेरे विरुद्ध लागू. की जा सकती है यदि में रंगिंग को बढ़ावा देने के लिए होगी पाया जाता हूं अथवा रंगिंग को सक्रिय अथवा किये तीर से प्रोत्साहित करने अथवा इस विश्य में पढ़्यन्त्र करने का दोनी पाया जाता हूं।
4.	में एतद्द्वारा सत्यनिष्ठ लप से प्रनाणित करता / करती हूँ एवं आस्वासन देता / देती हूँ कि
	(क्र) में ऐसे किसी व्यवहार अथवा कृत्य में संतिप्त नहीं होकँगा/होकँगी जिसे इन विनियमों की धारा 3 के अंतर्गत रेगिंग के क्रथ में माना जा सकता है।
	(ख) में ऐसे किसी आएरण अथवा अनावरण के कान में न तो भाग सूँगा/सूँगी न ही उसके पड्यन्त्र में अथवा उसके प्रोत्साहन में शामिल होर्जंगा जिस कृत्य को इन दिनियमों की धारा 3 के अंतर्गत रेगिंग के रूप में माना गया है।
5.	र्स, एतव्हारा प्रमाणित करता/करती हूँ कि यदि में दोबी पाया जाता हूँ तो इन विनियनों की भारा 0.1 के अनुसार इनसे विजा पूर्वाग्रह के में दण्ड के लिए तथा ऐसी दण्डात्मक कार्रवाई के लिए उत्तरदायी हूँ जो कि अन्य किसी आपराधिक नामले के प्रति किसी चालू दण्डात्मक अवदा अन्य किसी कानून के अनुसार मेरे विकट की जा सकती हैं।
6.	में घोषित करता/करती हूँ कि इस देश के किसी भी संस्थान ने, नुझे रेगिंग के पड्यन्त्र में अथवा इसे प्रोत्साहित करने, इसको भड़काने में अथवा इसमें भाग लेने के भानते में दोषी पाने के लिए ना तो निष्कासित किया है ना ही प्रवेश से दाघित किय है—और में यह भी प्रनाणित करता/करती हूँ कि यदि की गई यह घोषणा असत्य पाई जाती है तो मुझे पूरी जानकारी है वि मेरा प्रवेश निरस्त करने का उत्तरदायित्व नुझ पर होगा।
T	वित किया गया दिन वाह वह
	शपथकर्ता के हस्ताह
	च्या विकास के जिल्ला है है है जिल्ला है

सत्यापित किया जाता है कि यह दचनबद्धता नेरे चंहान सर्वांगीण रूप से सत्य है तथा इसका कोई भी अंश असत्य नहीं है तथा इसमें कथित कोई भी बात ना तो क्रिपाई गई और ना ही अवर्थांथ कही गई है।

सत्यापित (स्थान) वर्ष वर्ष

रापयकर्ता के हस्ताहर

entrantino

againe-II

सता—धिता /क्षित्रचळ हारा दी गई एतिबङ्वा
भार नानता र नुशा
2. पैंपे, विशिष्ट रूप से इन विनियमों का अवलोकन किया है तथा उसे हम पर
रैंगिंग की अथवा रैंगिंग में सहायक होने की सिक्रिय अथवा छिपे तौर से याथी पाया/पाई जाती है अथवा रैंगिंग को बढ़ावा देने के घड़यन्त्र का एक हिस्सा छोता/होती है तो उस स्थिति में उसके विकद जिस दण्डात्मक एवं प्रशासनिक कार्रवाई का वह
4. मैं एतव्हारा सत्यनिष्ड रूप से प्रसाणित करता / करती हूँ एवं आखासन देता / देती हूँ कि
है।
(ख) भेरी संतान जान वृह्मकर अथवा भूलचूटा से ऐसे किसी कृत्य में न तो संलिप्त होगी अथवा न ही उसमें सहायक होगी म ही उसे प्रोत्साहित करेगी किसे हुन विनियमों की धारा 3 के अंतर्गत रैगिंग के सप में माना गया है।
की धारा ८.1 के बनुसार दण्ड की सामीदार होगा/होगी जो कि 'किसी भी अन्य आपराधिक कृत्व के पूर्वावह के दिना होगा—तथा जो वण्ड मेरी संतान के विरुद्ध किसी भी दण्ड संबंधी कानून के अथवा वर्तनान में लागू किसी भी अन्य कानून हो अनुसार होगा।
6. एतव्हारा में यह घोषित करता/करती हूँ कि चिंद मेरी संतान इस देश में विद्यमान किसी भी संस्थान हारा रेगिंग की चौची अथवा उसमें सहायक ठांने कि अथवा पड्यन्त्र का एक हिस्से के खप से डोड़ी होने के कारण अथवा उसे प्रोत्साहित करने के सीप के कारण अथवा उसे प्रोत्साहित करने के मेरी संतान को दिया गया प्रदेश निरस्त कर दिया जायेगा।
चोषित किया गया दिन
शपथकर्ता के हस्ताहार नामः
पतिः
दूरभाव सं./सां. चं:
े विद्या <u>प</u> न
सत्यापित किया जाता है कि यह वचनबद्धता मेरे संज्ञान में सर्वांगीण रूप से सत्य है तथा इसका कोई भी अंश असत्य नहीं है तथा इसमें कथित कोई भी बात ना तो किपाई गई है और ना ही अयर्थाय कही गई है।
सत्यापित (स्थान) दिन वाह वर्ष

रापयकर्ता के हस्ताहर

UNIVERSITY GRANTS COMMISSION

NOTIFICATION

New Delhi, the 25th December, 2013

No. F. 15-3/2013 (ARC) Ft. III.—In exercise of powers conferred under clause (g) of sub-section (1) of section 26 of the University Grants Commission Act 1956 (3 of 1956), the University Grants Commission hereby makes

- (1) These regulations may be called the "curbing the Menace of Ragging in Higher Educational Institutions (second Amendment) Regulations, 2013".
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. In UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter referred to as the Principal regulations), in the Annexure-I and II of the regulations, the sentences containing the following shall be

"Solemnly affirmed and signed in my presence on this (day)of (month), (year) after reading the contents of this

OATH COMMISSIONER"

UPAMANYU BASU, Secy. [ADVT. III/12/13]

Foot Note: The principal Regulations were published in the Gazette of India, vide notification number 27 dated

ANNEXURE

UNDERTAKING BY THE STUDENT

I. (full name of student with admission/registration/emplored number) s/o d/o Mr./Mrs./Ms. , having been admitted to (name of the institution) , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- (2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- (3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- (4) I hereby solemnly aver and undertake that
 - (a) I will not include in any behaviour or act that may be constituted as ragging under clause 3 of the
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

- F 20.01	M-g-2 4]		् भारत	का राजपत्र : असाधारण		5
(5)	Keguietioi	I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.				
(6)	account of	being found	guilty of, abetting or b	or debarred from admiss eing part of a conspiracy e, I am aware that my adm	to promote, rag	eine: and further affirm
Decia	ared this	_day of	month of	restance resize an account VEES.		
					Signatur Name:	e of deponent
			7127	UFICATION	s value.	
Venfi	ed at(<u>place</u>	e)on this t	he (day) of (month). (vear)		Signature of deponen
						Name:
				<i>a</i>	rau National and Alberta	ANNEXURE-E
			UNDERTAKING	BY PARENT/GUARDI	AN	
T D	En Man Man					
father admit Raggi	ted to (na ng in Higher	ime of the In: Educational	stitution), have re	admission / registration ceived a copy of the UGO tereinafter called the "lons."	/enrolment nun C Regulations o	n Curbing the Menace
(2)	I have, in p	articular, per	used clause 3 of the Re	gulations and am aware a	s to what constit	utes ragging.
(3)	Thoma clan	in maniaula	e second design 7 and			

- e also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- (4) I hereby solemnly aver and undertake that
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

1431 01/14-2

	8

THE GAZETTE OF INDIA: EXTRAORDINARY

[PART III-SEC. 4]

(6)	I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country
	and the state has not been expended or debarred from serviceing in any in the
	On account of being found critical selection of the country
	that it was garry or auctum or being part of a conspirator to necessity or and a construction of the const
	on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in ease the declaration is found to be untrue, the admission of my ward is liable to be carrelled.

Declared this day of month of

> Signature of deponent Name:

Address:

Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein:

Verified at (Place) on this the (day) of (month) (year)

Signature of deponent Name: