

UNIVERSITY OF DELHI

RULES FOR ELECTION OF TWO SUBSCRIBERS TO THE PROVIDENT FUND COMMITTEE UNDER CLAUSE 2 OF STATUTE 28 AND UNDER CLAUSE 4 OF APPENDIX 'B' TO STATUTE 28-A

1. In these rules :
 - (i) Election means the election of the two subscribers to the Provident Fund Committee under Clause 2 of Statute 28 and under Clause 4 of Appendix 'B' of Statute 28-A.
 - (ii) Elector means any person who is a subscriber to the Provident Fund under the Provision of Statute 28 and 28-A of Appendix 'B' at least 2 months prior to the date of election.
2. The election shall be held according to the system of plural distributive vote (i.e. every elector shall be entitled to vote for as many candidates as the number of seats to be filled in may be.
3. The Registrar shall be responsible for holding the election.
4. The Officer-in-Charge, Provident Fund Branch, shall maintain Department-wise electoral roll in respect of all the electors.
5. The electoral roll for each election shall be prepared and made available for inspection in the University Office at least 30 days before the date of election.
6. The Registrar shall have the authority to correct the roll by adding, altering or omitting names, if any omissions or wrong entries are brought to his notice at any time but not later than 15 days prior to the date of election.
7. Only these electors whose names are given in the electoral roll shall be entitled to vote at the election.
8. Notwithstanding anything contained in Clause 6 and 7 above, if at any time before the election any elector ceases to be in the service of the University or a subscriber opt to the G.P.F.-cum-Pension-cum-Gratuity Scheme, his name shall be struck off from the Electoral Roll by the Registrar.
9. The notice of election stating the date fixed as the last day for receiving nominations and the date, time and place of their scrutiny and of election shall be circulated to the Deans of Faculties/Heads of the Departments and Incharges of Branches in the Central Office for information of all concerned at least 25 clear days before the date of election. A copy of the said notice shall also be kept in the information Section of the University Office and such other offices as the Registrar may specify.
10. Any two electors may nominate any other elector as a candidate by sending to or delivering at the specified place a nomination paper duly filled in upto 3.00 P.M. fifteen days before the date of election.

11. Nomination paper shall be in the prescribed form and shall be dated and signed by two electors. No person shall be nominated as a candidate for election unless he signifies his consent on the nomination paper.
12.
 - (a) Any person nominated by the Vice-Chancellor or Pro-Vice-Chancellor shall scrutinize the nominations at the place and on the date and time specified in the notice of election. A nomination paper which does not comply with the requirements shall be rejected. The candidate or his agent duly authorized by him in writing in this behalf shall be entitled to be present at such scrutiny.
 - (b) Any candidate grieved at such scrutiny may appeal to the Vice-Chancellor by 4 P.M. of the day following the date of scrutiny and the Vice-Chancellor shall decide the said appeal forthwith.
13. It shall be open to a candidate to withdraw from the election at any time upto 4.00 P.M. seven days before the date of election by delivering to the Registrar an intimation of withdrawal in the prescribed form signed by the candidate.
14. The list of nominated candidates giving their names (as specified in the electoral roll) in alphabetical order and the Department/Branch in which they are posted, shall be put on the Notice Board of the University six clear days before the date of election.
15. If, after expiry of the time fixed for withdrawal of candidature form election, it is found that:
 - (i) The number of candidates nominated is less than the number to be elected, all the candidates so nominated shall be declared duly elected and the Vice-Chancellor will specify another date for receiving fresh nominations for filling the remaining vacancy or vacancies. These rules, in so far as they may be applicable, will equally apply in such a situation;
 - (ii) The number of candidates nominated is equal to the number to be elected, the candidates so nominated shall be declared duly elected;
 - (iii) The number of candidates nominated exceeds the number to be elected, election will be held in the manner prescribed.
16. For conducting the election, the Registrar shall nominate Election Officers and Returning Officers.
17. At the time of the election:
 - (a) The Election Officer will conduct and supervise the election.
 - (b) The voting shall be by secret ballot.
 - (c) The polling booth will be as near as possible to the place from where voting papers are issued.
 - (d) Before the polling commences, the Election Officer shall show to the candidates or their agents present at the Station that the Ballot Box is empty and shall then lock and seal it for use.

- (e) The Polling Station will have such number of compartments as the Election Officer may think necessary to enable the voters to record their votes.
- (f) Before the voting paper is issued, the Returning Officer shall obtain the signatures of the voter on the Electoral Roll against his/her name.
- (g) The voter on receiving the voting paper shall forthwith proceed to one of the compartments where he/she will mark the voting paper and after folding it shall put it into the Ballot Box.
- (h) Every voter shall vote without undue delay and shall quit the Polling Station as soon as he/she put his/her voting paper in the ballot Box.
- (i) If a voter spoils his voting paper inadvertently, he/she may be given another and the spoiled paper shall be cancelled by the Election Officer.
- (j) If a voter after obtaining the voting paper for the purpose of recording his/her vote decides not to use the same, he/she shall return the voting paper. The voting paper so returned shall be immediately cancelled and kept in the custody of the Election Officer.
- (k) A voter recording his/her vote must put a Cross (X) against each name of his/her choice (not more than the number of representatives to be elected).
- (l) No voter shall be allowed to enter the Polling Station for recording his/her vote after expiry of the period fixed for the purpose.

18. The voting paper shall be, as far as possible, in the following form:-

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(By Plural Distributive Vote)

VOTING PAPER

Names of candidates duly nominated (in alphabetical order)	Put a Cross (X) against each name of your choice (Not more than the number of representatives to be elected)

- 19. Immediately after the close of voting, the Election Officer will scrutinize all the voting papers and shall count the valid votes after rejecting invalid papers, if any.
- 20. A voting paper shall be invalid if,
 - (a) The mark (X) is placed against the names of more than the number of persons to be elected.
 - (b) Any word or mark is placed by the voter by which he/she may afterwards be identified.

- (c) There is any erasion or alternation in the voting paper.
 - (d) It is not marked or is void for uncertainty.
21. After the counting is completed, the Election Officer shall forthwith report to the Registrar, the result of the counting. The Registrar shall announce the names of the persons elected and publish the result.
22. (a) The Vice-Chancellor may, in the event of any emergency of which he shall be sole judge, abridge or extend the time for any step contemplated in these Rules, or may postpone the election to any future date and pass such consequential directions as he may consider necessary.
- (b) It shall not be necessary to order re-election in every case of breach of any of these Rules. The Vice-Chancellor shall decide what directions are necessary in each such case and his decision shall be final.

Note: These rules will also apply for election of General Provident Fund Committee.
