



UNIVERSITY OF DELHI  
EXAMINATION BRANCH-VII  
DELHI-110 007

**IMMEDIATE/BY HAND**

Ref. No. Exam. VII/Forms/ 531  
Delhi, the 26<sup>th</sup> July, 2016

The Dean/Head/Principal

Delhi/New Delhi

Dear Sir/Madam,

I am sending herewith blank application forms for admission in Examination in various courses for use of the students of your College who are likely to appear in their respective examinations to be held in Nov/Dec, 2016.

**Course**

**No. of Examination Forms**

**All Post Graduate & Professional Courses**

The Examinations form, duly filled in by the students, verified by the college officer and countersigned by you, alongwith the prescribed examination fee for supply of statement of marks may kindly be forwarded to the Examination Branch-VII or before the dates mentioned below:-

**Name of Examination Semester Scheme**

**Last date**

**I/III/V Semester**

**1<sup>st</sup> September, 2016**

Payment of the Examination fees should made by cheque drawn in favor of the **Registrar, University of Delhi, Delhi**. No Examination form shall be accepted unless accompanied by the prescribed examination fee and/or forwarded after the stipulated dates. Your kind attention is invited to amended clause 2 of Regulation 4(I) of the regulations of the University, quoted below:-

While filling the application forms, the students and the officials concerned should be advised to keep in mind the following points:-

- Enrolment numbers should be recorded correctly.
- The name of the candidate must be same as written on the enrolment form submitted by the student.
- 'W' may invariably be indicated against the name of each female candidate on the application forms and the covering sheet.
- Subject/Papers offered with optional papers, if any, be recorded correctly.**
- The college should ensure that in case there are two or more students having the same name for one examination, a clear identification is given by adding the father's name of the candidate within brackets, both on the application forms and the covering lists.

Before sending the application forms to the Examination Branch, it may kindly be ensured that the forms for various Examinations have been separated Semester wise,

Yours faithfully,

  
ASSTT. REGISTRAR (CONDUCT)