

Submitted on \_\_\_\_\_

Form No. \_\_\_\_\_

## Ambedkar-Ganguly Students' House for Women

University of Delhi Hostel Complex,  
Banda Bahadur Marg, Opp. Indra Vihar, Delhi-110009

### Application form for Admission

2018-2019

#### A. Particulars of the Application

Please paste recent  
passport size photograph  
attested by the Head of  
the Department/ Principal  
of College

1. Name: \_\_\_\_\_  
(in block letters)
2. Subject: \_\_\_\_\_ Course: \_\_\_\_\_  
Semester/Year: \_\_\_\_\_
3. Merit No. \_\_\_\_\_  
(Law faculty students must mention exam roll  
no, Rank and merit no. separately)
4. Category: 

Gen.	S.C.	S.T.	PwD
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5. Date of Birth: \_\_\_\_\_
6. Blood Group: \_\_\_\_\_
7. Father/Guardian's name \_\_\_\_\_  
and contact address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_
8. Mother's name: \_\_\_\_\_  
and contact address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_
9. Delhi University Enrolment no: \_\_\_\_\_
10. Duration of Stay in any University Hostel  
(a) Name of Hostel: \_\_\_\_\_  
(b) Duration of stay: from \_\_\_\_\_ to \_\_\_\_\_
11. Email id. \_\_\_\_\_
12. Phone/Mobile No. \_\_\_\_\_

List of enclosures (self attested photocopies) to be attached:

1. Fee receipt of admission to the course.
2. Last Examination mark sheet.
3. Photocopy of last examination certificate
4. Documents supporting Reserved category status (If applicable)
5. Residence-cum-Character Certificate from the Warden of the previous Hostel, if any.

#### For Office use only :

<input type="checkbox"/>	: Re-admission	<input type="checkbox"/>	1 <sup>st</sup> year
		<input type="checkbox"/>	2 <sup>nd</sup> year

<input type="checkbox"/>	: Fresh admission 1 <sup>st</sup> yr. /2 <sup>nd</sup> yr.
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<input type="checkbox"/>	: DSE Quota :	<input type="text" value="E/G/S"/>
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<input type="checkbox"/>	: Reserve Quota : SC/ST/PwD
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<input type="checkbox"/>	: Guest Resident
	Admitted from: _____ to _____
	Extension from: _____ to _____
	Undertaking signed on: _____
	(attach copy)

Application verified by \_\_\_\_\_

Provost

Warden/R.T.

## Certificate Required

### Annexure-A

(In case of Employed Parents/Guardian)

Certificate from Employer of  
Father/Mother/Guardian of the  
applicant.

1. This is to certify that Mr./Mrs. ....  
..... Father/Mother of Ms.  
..... an applicant for admission to  
Ambedkar-Ganguly Students' House for Women,  
University of Delhi, is working in this office as  
(designation) .....and At present is posted  
at .....  
.....  
And his/her office address is .....  
.....

2. Also certified that Mr./Mrs. ....  
.....is presently residing  
at .....  
.....

3. Certified that the signature that appears below is  
that of Mr./Mrs. ....  
Father/Mother /Guardian of the applicant.

Signature of Father/Mother/Guardian

Date .....

Signature  
Name & address of office  
with seal

### Annexure B

In case of Self Employed Parents/ Guardian)

Certificate from first class Gazetted Officer currently  
posted at the place of residence of the applicant.

This is to be certify that Mr./Mrs.....  
.....  
father/Mother/Guardian of Ms.....  
.....  
an applicant for admission to Ambedkar-  
Ganguly Students' House for Women' University  
of Delhi is person retired from service/running  
business, namely.....  
at .....

Also certified that Mr./Mrs. ....is  
presently residing at .....  
.....

Certified that the signature that appears below is  
that Mr./Mrs. ....Father/  
Mother/Guardian of the applicant

Signature of Father/Mother/Guardian

Date .....

Signature  
Name & address of office  
with seal

### **Certificate**

#### **Certificate to be signed by the Head of the Department/Principal of College Concerned**

Certified that M/s.....is a bonafide, full time student of .....class of the College/Department/Faculty of ..... she is neither employed nor an ex-student/ She is an ex-student.

Her position in Admission/Merit List No. I/II/III is Sr. No.....and she has deposited the College/ University fee for the Academic Year 2018-2019 vide Receipt No..... Date.....

Date.....

**Signature**

**Seal of the Department/College Faculty**

### **Medical Fitness Declaration**

I declare that I am not suffering from any infectious, chronic or any other disease which makes me unfit for stay in the House. Any medical problem requiring any specific facility in the House will be indicated along with supporting documents.

**Signature of the Applicant**

### **Declaration by the Candidate**

1. This application is being made in full knowledge of my parent/guardian and local guardian.
2. I hereby declare that in case I absent myself from the hostel for more than one month without intimation to the Hostel Authorities, the room allotted to me is liable to be vacated by the Hostel Authorities.
3. I declare that I am not employed any full time or part time job.
4. I have read the rules and regulations of the Hostel contained in the Handbook of Information & Rules and undertake to abide by them. I shall not plead ignorance of regulations that may be notified from time to time.
5. I understand that violation of hostel rules, including attendance and leave rules, will invite disciplinary action against me which can even lead to my expulsion from the House.
6. I have not availed any hostel facility of University of Delhi before while pursuing courses of equivalent level from the University.
7. I shall not interfere in the functioning of the hostel administration.
8. I have not been subjected to any disciplinary action by the concerned institution/University.
9. I have not been charged of any criminal offence under any penal laws.
10. I vouch for the correctness of the particulars given by me in the application form. I understand that if the particulars given by me are found to be inauthentic, my admission will be cancelled.
11. I also undertake to submit myself to the disciplinary jurisdiction of the Vice-Chancellor, the Provost and any other authority of the University, who may be vested with the authority to exercise discipline under the Act, the Statutes and the Ordinances, including XV (B), (C) & (D)

Date \_\_\_\_\_

**Signature of the Applicant**

### Financial Guarantee and Declaration by the Applicant's Parents/Guardian

1. I certify that the applicant is seeking admission with my consent and that I shall be responsible for her financial liabilities at the Hostel.
2. I permit my ward to avail the facility of Night Out as per Hostel rules, at her own responsibility at the address given by her, after due intimation to the Hostel Office.
3. I appoint the following two persons as Local Guardians for my Ward Ms.....The local guardians may be contacted for any official purpose or emergency that may arise during her stay in the Hostel.

#### Local Guardian I

#### Local Guardian II

Name of Local Guardian _____	:	_____
Relationship to Candidate _____	:	_____
Residential Address _____	:	_____
_____	:	_____
Official Address _____	:	_____
_____	:	_____
Tel. No. Office _____	:	_____
Tel. No. Residence _____	:	_____
Mobile No. _____	:	_____
Signature of Local Guardian _____	:	_____

#### Signature of Mother

#### Signature of Father/Guardian

Name \_\_\_\_\_

Name \_\_\_\_\_

All financial transactions in the House shall be done electronically. Applicant shall indicate the details of the bank account from which financial transactions shall be done with the House.

1. Name of the account holder \_\_\_\_\_
2. Bank account no. \_\_\_\_\_
3. Name of the bank & branch \_\_\_\_\_
4. IFSC code \_\_\_\_\_
5. MICR code \_\_\_\_\_