



# Dr. BHIM RAO AMBEDKAR COLLEGE

Main Wazirabad Road, Yamuna Vihar, Delhi-110094

Phones: 011-22814125-26, Tele fax: 22814747

www.brambedkarcollege.org, Email:info@bramedkarcollege.org

Ref./BRAC/Accts./Quotation/2016-17/

Date:

.....  
.....(List Enclosed)....  
.....  
.....

**Sub:-Quotation for office Furniture with complete technical specification.**

Sir/Madam,

Kindly send your sealed quotation/rates for the following items along with complete technical/product specification including that of the Godrej Company/Similar brand:

S.No.	Item	Qty.
1.	Filling Cabinet	02
2.	Double Face Stack	01
3.	Office Table	06
4.	Office Chairs with arm	20
5.	Executive Chairs with arm (half back)	05
6.	Almirah	06

Please include two envelopes; first envelope must give details of above points while second must include the following details:

- (1) Company profile
- (2) Proof of TIN/PAN/VAT
- (3) Statement showing experience of similar work during the last three years (must attach a valid proof)

Both the above envelopes must be enclosed in a bigger envelope with marked 'Sealed Quotation for office Furniture', should reach in by 31.08.2016 upto 3pm.

The following are the terms and condition:-

1. The college reserves the right to accept or reject any tender without assigning any reason.
2. In case the item delivered is not strictly as per specification, the college has the right to reject the item. No claim shall be entertained in this regard.
3. The college may increase or reduce the quantity of items at any point of time.
4. No advance shall be placed for the order placed to successful bidder by the college. The vendor must provide the bills (in duplicate) and payment shall be made after following due process as per college norms.
5. The rates quoted by the tender are valid only for the financial year 2016-17.
6. All corrigendum relating to the above items shall be put up on the college website www.brambedkarcollege.org.

The complete details are also available on the college website and <sup>college</sup>public notice boards.

With regards,

A.O.  
  
Principal

Consultant  
  
S.O.A/c's  
Pl. upload on the college website and DU website  
SMA  
12/8/16 O/C

S.O. Admn.

Convener  
(Purchase Committee)

for filing

1/2