



Dr. BHIM RAO AMBEDKAR COLLEGE

(University of Delhi)

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Ref.No.:BRAC/Accts./Quotation/2016-17/ 581.1 to 23

Date: 12.08.2016

----(List Enclosed)----

Sub:- Quotation for Printing and Typing of college Magazine "CHETNA- 2016".

Sir/Madam,

Kindly send your sealed quotation/rates for the typesetting, printing and supply of 1,000 copies of college magazine Chetna-2016. The specifications of the magazine are as follows:

Size of the Magazine	:	8 ½ inches X 11 Inches
Number of pages	:	Approx. 100 pages; offset printing
Cover Page	:	300 GSM art paper; 4-colour printing with lamination
Inside Photograph pages	:	Approx. 20 pages; 130 GSM art paper; 4-colour printing
Content pages	:	Approx. 80 pages; 130 GSM B/W art paper

You must enclose signed samples of all the three above mentioned paper types along with your last printed relevant material, if any. It may be noted that i) the number of copies may go up; ii) there may be little variation in the number of content pages on either side.

Please include two envelopes; first envelope must give details of above points while second must include the following details:

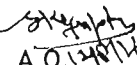
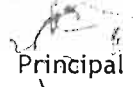
- (1) Company profile
- (2) Proof of TIN/PAN
- (3) VAT/Sales Tax/Service Tax registration Number
- (3) Statement showing experience of similar work during the last three years (must attach a valid proof)

Both the above envelopes must be enclosed in a bigger envelope with marked 'Sealed Quotation for college Magazine Chetana-2016', should reach in by 23.08.2016 upto 3pm.


The college reserves the right to (i) Short list parties after presentation and examining the product for their technical specification for standardisation; ii) Discontinue/terminate the process at any stage without being liable to any one and assigning any reason;iii) And exclude the party from any consideration if the documents/information is not provided as required or incomplete or lacking or the college has sufficient ground that it can go against the college interests at any stage; and (iv) Take the appropriate steps action as warranted from time to time if not satisfied with the work or supplier and delivery of services as per rules in the interest of the college.

The complete details are also available on the college website and public notice boards.

With regards,


A.O. SNA

Principal

Consultant
12/8/16

S.O.A/c's



S.O. Admn.


Convener
(Magazine Committee)

Pl. upload on the website of college O/C
and DV.
SNA.
