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**ACHARYA NARENDRA DEV COLLEGE**  
**(UNIVERSITY OF DELHI)**  
**Govind Puri, Kalkaji, New Delhi – 110 019**

**Dr. Savithri Singh**  
**Principal**

**Ref. No. ANDC/NR/Botany/2018/**  
**Dated : 06.03.2018**

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**Subject: Tender for the purchase of Laboratory Equipments**

Dear Sir,

Tenders are invited for the purchase of various Laboratory Equipments for the college. The list of items/equipments along with the specifications is attached as Enclosure-I.

It is requested that the following protocol should be carefully observed in every detail while submitting the tender; otherwise the tender may not be considered.

1. A technical bid and financial bid should be quoted and packed separately and sealed in separate envelopes. These separate envelopes are to be put in an outer envelope which too be sealed.
2. The tender should be sent under sealed cover addressed to the Principal, Acharya Narendra Dev College, Govindpuri, Kalkaji, New Delhi – 110 019 not later than Wednesday, 21.03.2018 by 05:00 p.m.
3. The word “**Tender Botany Department**” should be written prominently on the envelope.
4. The quoted price should be inclusive of all taxes and other charges.
5. Earnest Money Deposit of Rs. 15000/- shall be remitted online through RTGS/NEFT to the following account: Acharya Narendra Dev College, A/c no 0156000100488704, IFSC Code PUNB0015600, MICR Code 110024052, Punjab National Bank, Krishna Market, Kalkaji, New Delhi-110019 . A copy of RTGS/NEFT transfer report should be submitted along with the bid enclosed in the outermost envelope. Bank transfer details of the bidder should also be provided.
6. The other terms and conditions of the tender are attached as Enclosure-II.
7. Tenders will be opened on Thursday, 22.03.2018 at 2:00 p.m.

Yours Sincerely,

(Savithri Singh)

**ACHARYA NARENDRA DEV COLLEGE**

**2017- 2018**

**Enclosure I**

S. No.	Item	Specifications	Quantity
1	<b>Digital benchtop pH meter with electrode and stand</b>	Instrument should be applied with power adapter and meter test certificate range: 1-14pH, Accuracy (mV): $\pm 0.2\text{mV}$ or $\pm 0.05\%$ of reading whichever is greater. Calibration: pH, relative mV mode Calibration points: 1 point relative mV mode temperature range: $-5.0^{\circ}\text{C}$ to $105^{\circ}\text{C}$ , Accuracy: $\pm 0.1^{\circ}\text{C}$	02
2.	<b>Digital Weighing Balance</b>	Capacity(g) X Readability (mg): 310gX1 mg Reproducibility (std deviation) milligrams (mg): $\pm 1\text{mg}$ Linearity milligrams: $\pm 2\text{mg}$ Response time (average): 1second Tare range: full to capacity Selectable weight units:g, kg, mg Display: Digital-graphical Allowable ambient operating temperature: $10^{\circ}\text{C}$ to $30^{\circ}\text{C}$ Sensitivity( $10^{\circ}$ - $30^{\circ}\text{C}/50^{\circ}\text{F}-86^{\circ}\text{F}$ ) : $\pm 2\text{ ppm} / ^{\circ}\text{K}$ Motorized Internal Calibration: Yes External Calibration: 200g Leveling: Manual with two front leveling feet with the assistance of optoelectronic level sensor with alarm function and interactive user guidance for reliable and safe leveling AC Power Source: AC Adapter 120 VAC Weigh Sensor: Magnetic force Restoration	01
3.	<b>Air Quality Sensor Modules</b>	1. Measurement Range: $\text{CO}_2$ (0-2000 ppm), PM (PCS/L, 0.3 $\mu\text{m}$ , 25 $\mu\text{m}$ , 10 $\mu\text{m}$ ) VOC (0-3ppm), Temp ( $-10$ - $50^{\circ}\text{C}$ ), Relative Humidity (0-95%RH) Power Supply: DC $5.0 \pm 0.1\text{V}$ , Low Current Consumption and fast response time, Working Condition: $-10$ - $50^{\circ}\text{C}$ , 0-95% (non-condensation) Signal Output: UART-TTL, 12C	01
4.	<b>Vertical Deep Refrigerator: Single door</b>	Storage: 145ltr , No. of shelves: 5, Power consumption: 140 watts Temperature: $-17^{\circ}\text{C}$ to $-24^{\circ}\text{C}$	01
5.	<b>Binocular Microscope</b>	<ul style="list-style-type: none"> <li>Head- 45% Binocular</li> <li>Objective Zoom Range-0.65x-4.5x</li> <li>Eyepiece-WF-10x (F.N22)</li> <li>Workdistance-100mm</li> <li>Illumination-6v15w halogen/5w fluorescent</li> <li>Parfocality :One time focus for all zoom magnifications</li> <li>Ergonomic design for ease of operation</li> <li>Zoom ratio 1:7</li> <li>Options for reflected and transmitted illumination .</li> <li>6v15w top halogen lamp with adjustable brightness.</li> <li>5W bottom fluorescent lamp.</li> </ul>	01
6	Stereozoom Binocular Microscopes for Students	<ul style="list-style-type: none"> <li>Head- 45% Binocular</li> <li>Objective Zoom Range-0.65x-4.5x</li> <li>Eyepiece-WF-10x (F.N22)</li> <li>Workdistance-100mm</li> <li>Illumination-6v15w halogen/5w fluorescent</li> <li>Parfocality :One time focus for all zoom magnifications</li> <li>Ergonomic design for ease of operation</li> <li>Zoom ratio 1:7</li> <li>Options for reflected and transmitted illumination.</li> <li>6v15w top halogen lamp with adjustable brightness.</li> <li>5W bottom fluorescent lamp.</li> </ul>	05 No

**Comprehensive Warranty Three Years on all items**

**ACHARYA NARENDRA DEV COLLEGE  
(UNIVERSITY OF DELHI)  
TERMS AND CONDITIONS  
FOR  
PURCHASE OF EQUIPMENTS  
Enclosure II**

1. Technical and financial bids should be quoted separately and sealed in separate envelopes. These envelopes shall be marked as Technical Bid and Financial Bid. These separate envelopes are to be put in an outer envelope which too should be sealed.
2. Our Tender No. & Date and name of the item/equipment should invariably be marked on the top of each envelope containing the technical/financial bids, as well as on the outer envelope.
3. The technical and financial bids should be of the same equipment. The financial bid should include the cost of main equipment/item, its accessories. If there is any separate cost for training and installation that should be quoted separately. Warranty certificate should be attached with the technical bids.
4. The printed technical literature and catalogue giving full technical details should be included with the technical bid along with a compliance statement verifying the specifications quoted in the tender.
5. The rates be quoted in figures (all typed or printed) and cuttings should be avoided. The final figure should be in figures as well as in words. If there are cuttings, they should be duly initialled, failing which the bids are liable to be rejected.
6. The technical and financial bids should be addressed to Principal, Acharya Narendra Dev College, University of Delhi, Govindpuri, Kalkaji, New Delhi 110 019.
7. Any bids received after due date shall not be considered.
8. The college reserves the right to procure any item and their quantity.
9. The relevant college technical committee may ask the vendors for sample reviewing and demonstration and reserves the right to reject before opening of the financial bids.

**For Imported Equipment/Item**

10. The prices quoted should be C.I.F., New Delhi. That should include insurance, packing, forwarding, freight etc.
11. The agency commission, if any, payable in Indian rupees should be mentioned separately.
12. The bids should be valid for a period of 180 days from the date of its opening.
13. For imported equipment/s, payment can be made against the letter of Credit/Sight draft. The firm opting for Letter of Credit (LC) opening should clearly mention the address of foreign bank in the financial bid.
14. Custom duty will be paid by the College at the time of clearing the consignment from customs, as per Govt. rules.

**Indigenous Equipment/Item/s**

15. The prices quoted should be F.O.R. Delhi that includes insurance, packing, forwarding, freight etc.
16. The bids should be valid for a period of 180 days from the date of its opening.
17. For indigenous equipment/s, the payment terms are 100% advance against a bank guarantee of 110% amount, valid for 6 months or 100% payment after receipt of supply in good conditions.

## Other terms and Conditions

18. The firm must be reputed and must be registered with Sales Tax Authority/GST. (Attach Sales Tax Registration number copy and income tax return papers of the last three years).
19. Indian Agents representing Foreign suppliers/manufacturers should be registered with DGS and D.
20. The selected vendors will have to pay a performance bank guarantee for an amount equal to 10% of the total amount of the equipments for the duration of warranty period.
21. The selected vendors will have to provide the complete bank details in case the college desires to make the payment through ECS/RTGS.
22. Earnest Money Deposit of Rs. 15000/- shall be remitted online through RTGS/NEFT to the following account: Acharya Narendra Dev College, A/c no 0156000100488704, IFSC Code PUNB0015600, MICR Code 110024052, Punjab National Bank, Krishna Market, Kalkaji, New Delhi-110019 .A copy of RTGS/NEFT transfer report should be submitted along with the bid enclosed in the outermost envelope. Bank transfer details of the bidder should also be provided.
23. The EMD receipt is to be enclosed with the technical bid. Earnest Money Deposit of the selected vendors will be retained by the college till furnishing of the 10% bank guarantee. Earnest Money Deposit of the rejected vendors will be returned back by the college.
24. In case of any deviation from the tender specification or any misconduct, the firm will be held responsible and may lose the Earnest Money Deposit with additional penalty imposed.
25. No tenders will be considered after the due date and time under any circumstances. The tender should be sent not later than Wednesday, 21.03.2018 by 05:00 p.m. The tenders will be opened on Thursday, 22.03.2018 at 2:00 p.m.
26. No advance payment will be made. TDS applicable for professional services will be deducted.
27. While sending bids, the firm/company/s shall ensure that the terms/conditions mentioned in the tender document against which the tender is being given are acceptable to the vendor/firm.
28. In the event of non-execution of the order within the specified period, a penalty of 5% of the total cost shall be imposed on the suppliers.
29. Principal, ANDC reserves its right/s to reject or accept wholly or partly the tender without assigning any reason/s.

Principal  
Acharya Narendra Dev College  
(University of Delhi)  
Govindpuri, Kalkaji, New Delhi-110 019

**Undertaking Form**  
(To be submitted along with the Tender)

The Principal  
Acharya Narendra Dev College  
University of Delhi  
Govindpuri, Kalkaji  
Delhi-110 019

We the undersigned (herein after called as Contractor/Vendors/Suppliers) hereby offer to execute supply of items as per specification against which we have quoted our rates and for which this tender may be accepted at the rates stated there in and subject to the terms & conditions set forth for such items as may be ordered by the Principal, Acharya Narendra Dev College or officer acting on his/her behalf.

Date this \_\_\_\_\_ Day of \_\_\_\_\_

Signature of Contractor \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

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