



# **JANKI DEVI MEMORIAL COLLEGE**

(University of Delhi)

Sir Ganga Ram Hospital Marg,

New Delhi - 110 060, Ph.: 011-2578 7754

Email: [jdmcollege@hotmail.com](mailto:jdmcollege@hotmail.com); Website: [www.jdm.du.ac.in](http://www.jdm.du.ac.in)

Ref. No. JDMC//2018/007

06-07-2018

## **Notice Inviting Tender**

Tenders for running of Mess in Krishna Hostel Janki Devi Memorial College are invited from reputed contractors who have satisfactory experience of similar work

### **Eligibility Criteria**

- 1) Submission of Completion Certificate of similar works of running of Hostel for 100 students.
- 2) Submission of Turnover Certificate of Rupees Ten (10) Lakhs or more during the last three years.

Tender documents can be downloaded from the College Website [www.jdm.du.ac.in/](http://www.jdm.du.ac.in/) & DU Website [WWW.du.ac.in](http://WWW.du.ac.in) as per the schedule as given in as under:

|                                  |  |
|----------------------------------|--|
| Publishing Date                  | 06.07.2018 (02:00 PM)  |
| Bid Document Download Start Date | 06.07.2018 (02:00 PM)  |
| EMD                              | Rs. 20,000/- (Vide DD in favor of "Principal Janki Devi Memorial College") |
| Tender Fee                       | Rs. 500/- (Vide DD in favor of "Principal Janki Devi Memorial College")    |
| Bid Submission Start Date        | 06.07.2018 (02:00 PM)  |
| Bid Submission End Date          | 26.07.2018 (1:00 PM)   |
| Bid Opening Date                 | 27.07.2018 (2:00 PM)   |

- Bids shall be submitted in Principal's office Janki Devi Memorial College

Bidders/Contractors are advised to follow the instructions provided in the RFQ for the submission of the bids

- Bidder who has downloaded the tender from the Websites shall not tamper/modify the tender form in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and Bidder is liable to be banned from doing business with Janki Devi Memorial College, University of Delhi.
- Intending Bidders are advised to visit College website [www.jdm.ac.in](http://www.jdm.ac.in) and DU Website [WWW.du.ac.in](http://WWW.du.ac.in) at least 1 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.
- Mode of payment for tender fee: - The bidder shall furnish the tender fee of Rs.500/- in following manner:-



The tender fee should be paid in the form of Demand Draft / Bankers Cheque issued by any Nationalized / Scheduled Bank in favour of Principal, Janki Devi Memorial College, payable at Delhi.

- The tender fee is non-refundable & non-transferable without any interest.
- The above draft / banker's cheque should reach the Office of Principal, Janki Devi Memorial College by post or in person on or before **26.07.2018** upto 1:00 P.M.
- **EMD:** The bidder shall furnish the EMD of **Rs.20,000/-** in following manner:-
- Demand Draft / Banker's Cheque issued by any Nationalized/Scheduled Bank drawn in favour of Principal, Janki Devi Memorial College, payable at Delhi.

The above draft / banker's cheque should reach the Office of Principal, Janki Devi Memorial College by post or in person on or before **26.07.2018** upto 1:00 P.M.

- EMD is refundable to unsuccessful Bidder without any interest.
- The Bidder should Submit copies of all the documents.
- Bids will be opened as per date/time as mentioned above. After online/offline opening of Bid the results of their Bid will be intimated later.

**DOCUMENTS TO BE PLACED IN THE BID:**

1. Complete company/Vendor/Contractor profile
2. Valid GSTN copy
3. PAN Card Copy
4. EMD of Rs. 20,000/-
5. DD of Rs.500/-
6. 3-year ITR of the company/Vendor/Contractor
7. Experience proof documents (Running of Govt / reputed private educational institute )



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**Principal**

Janki Devi Memorial College (University of Delhi)  
Krishna Hostel, Sir Ganga Ram Hospital Marg  
New Delhi-110060

प्राचार्य/Principal  
जानकी देवी मेमोरियल महाविद्यालय  
Janki Devi Memorial College  
सर गंगा राम हॉस्पिटल मार्ग नई दिल्ली-110060  
Sir Ganga Ram Hospital Marg, New Delhi-110060

**JANKI DEVI MEMORIAL COLLEGE, KRISHNA HOSTEL**  
**NEW DELHI-110060**

**MESS CONTRACT TENDER NOTICE**

Sealed quotations are invited from experienced contractors (who are currently running a hostel mess at Government/Reputed Private educational institute of minimum capacity of 100 people or more in Delhi/NCR region) for running the Mess facility at Krishna Hostel, Janki Devi Memorial College (JDMC) University of Delhi, for the academic session 2018-19.

Krishna Hostel for undergraduate Girls Students enrolled in this college is a college maintained Hostel, where under-graduate students from various departments of the College will reside. The hostel has approximately 105 residents from all over India and abroad. The hostel lays high emphasis on Hygiene and Nutrition.

The mess will serve Breakfast, Lunch (Regular and/or Packed), Evening Tea with Snacks and Dinner to the residents on all the days as per the menu fixed by Hostel Authorities.

The detailed terms and conditions including application form can be obtained from College office on all working days from 06.07.2018 to 25.07.2018 (9:00am to 5:30pm) on payment of Rs. 500/= (Rupees Five Hundred Only) in form of DD/banker's cheque in favour of "**Principal Janki Devi Memorial College**" payable at New Delhi as tender processing fee. The same is also available at College website [www.jdm.du.ac.in](http://www.jdm.du.ac.in) and DU Website [www.du.ac.in](http://www.du.ac.in)

The bidders downloading the tender document from websites are required to submit the tender processing fee amount of Rs 500/- (Rupees Five Hundred Only) Non-Refundable through DD/ Banker's cheque along with their tender bid failing which the tender bid shall be left archived unopened/ rejected. The DD/banker's cheque shall be drawn from any Nationalized / Scheduled Bank in India in favour of "**Principal Janki Devi Memorial College**" payable at New Delhi.

The bidder must submit a bid security (Earnest Money Deposit) of 20,000/- (Rs. Twenty Thousand only) refundable to unsuccessful bidder, along with the bid. EMD to the successful bidder will be refunded without interest 30 days after Expiry/Termination of the contract. The amount should be submitted as demand draft/banker's cheque made in favour of "**Principal Janki Devi Memorial College**" payable at New Delhi.

The complete proposal addressed to **The Principal Janki Devi Memorial College, Sir Ganga Ram Hospital Marg, New Delhi-110060** must reach to the Principal's office latest by 26.07.2018 1:00pm. The quotation will be opened on. 27.07.2018 at 2:00pm. Incomplete proposals, proposals received without earnest money, proposals received by email, fax and proposals received after closing date and time will not be considered.



**Principal**

Janki Devi Memorial College, Krishna Hostel  
University of Delhi







## **REQUEST FOR QUOTATION (RFQ)**

Sealed quotations are invited from experienced contractors (who are currently running a hostel mess at Government/ Reputed Private educational institute of minimum capacity of 100 people or more in Delhi/NCR region) for running the Mess facility at Krishna Hostel, University of Delhi, for the academic session 2018-19.

Krishna Hostel is a Janki Devi Memorial College maintained Hostel, where Under-graduate students from various departments of the College will reside. The hostel has approximately 105 residents from all over India and abroad. The hostel lays high emphasis on Hygiene and Nutrition.

The mess will serve Breakfast, Lunch (Regular and/or Packed), Evening Tea with Snacks and Dinner to the residents on all the days as per the menu fixed by Hostel Authorities. In addition, on all Gazetted holidays special lunch and/or dinner shall be served by the contractor as per the menu decided and fixed by Hostel authorities.

Hostel shall run on full occupancy or less between August '2018 to May 2019. However June'2019 to July'2019 shall be the lean period.

The hostel will provide basic infrastructure to run the mess such as kitchen space, water, electricity connection, PNG, dining hall with furniture, Bain Marie and Fly Killers. Contractor will provide all the staff, crockery, cutlery, refrigerator for storage of perishable items, additional utensils for cooking purpose etc. The contractor will also pay for the electricity consumed as per the sub-meter. He/she does not have to pay any rent except a nominal license fee Rs.1/-per month and deposit for the PNG & Water charges Rs5000/- per month or as per actual meter reading whichever is higher (In case of separate water meter is provided)

The detailed terms and conditions including application form can be obtained from College office on all working days from 06.07.2018 to 25.07.2018 (09:00am to 5:30pm) on payment of Rs. 500/- (Rupees Five Hundred Only) in form of DD/banker's cheque as tender processing fee. The same is also available at college website [www.Jdm.du.ac.in](http://www.Jdm.du.ac.in) and DU website [www.du.ac.in](http://www.du.ac.in)

The bidders downloading the tender document from websites are required to submit the tender processing fee amount of Rs 500/- (Rupees Five Hundred Only) Non-Refundable through DD/ Banker's Cheque along with their tender bid failing which the tender bid shall be left archived unopened/ rejected. The DD/ Banker's Cheque shall be drawn from any Nationalized / Scheduled Bank in India in favour of "**Principal Janki Devi Memorial College**", payable at New Delhi.



The bidder must submit a bid security (Earnest Money Deposit) of Rs.20, 000/- (Rs. Twenty Thousand only) refundable to unsuccessful bidder, along with the bid. The amount should be submitted as demand draft/banker's cheque made in favour of **Principal Janki Devi Memorial College, payable at New Delhi.**

The Complete proposal addressed to **The Principal Janki Devi Memorial College, Krishna Hostel, Sir Ganga Ram Hospital Marg, New Delhi-110060** must reach the **College office latest by 26.07.2018, 1:00pm.** The quotation will be opened on 27.07.2018, 2:00pm

Incomplete proposals, proposals received without earnest money, proposals received by email, fax and proposals received after closing date and time will not be considered.

The quotation submitted by prospective bidders shall remain valid for acceptance by Hostel authorities for a minimum period of 90 days from the RFQ due date.

For any clarifications regarding this RFQ, please contact:

**Principal  
Janki Devi Memorial College  
Sir Ganga Ram Hospital Marg  
New Delhi-110060.  
Tel: 01125787754  
Fax: 01125710832  
Email: Principal@Jdm.du.ac.in**

**Principal Janki Devi Memorial College reserves the right to extend due dates of this Request for Quotation, accept or reject any quotation in part or full, without assigning any reason whatsoever. Principal Janki Devi Memorial College also reserves its right not to accept the lowest rates quoted by the bidders. The best value bidders will be considered i.e. the lowest bidder need not necessarily be awarded the contract. Hostel Authorities may visit any of the venues where services of the contractor are in operation for evaluation and feedback before awarding any formal contract to anybody.**

Hostel authorities reserve their right to accept or Refuse L1

Short-listed contractors for the prestigious Hostel of University of Delhi will be telephonically contacted to go through an interaction session in person with the Hostel Authorities and Students' Representatives.

The quotation submitted by the contractor should be in complete compliance with the sample mess menu (Annexure-III), Material Brand (Annexure-IV) and Request for Quotation document strictly as per the format attached at Annexure-I. Unnecessary and unwarranted information may not be provided. Apart from other documents following documents should be attached with the quotation form:



1. Experience Details
2. Copy of work orders from other Organizations
3. Earnest Money Details (Draft no.)
4. Self Certified copy of Pan Card
5. Self Certified Copy of TIN No./GST
6. Self Certified Income Tax returns of previous Two Financial Years
7. Any other terms and conditions considered important by the contractor.

Contractor found successful in this Request for Quotation exercise shall have to sign a license deed (Annexure-II) immediately on award of the contract within a period of 7 days and shall start the work in another 7 days time or as decided by the College authorities without any excuse.

The said premises shall remain open on week days and all holidays during the period which may be communicated to the Licensee. The Licensee shall not without the permission in writing of the Hostel Authorities close the Mess. The Licensee or its manager shall be available at the premises daily.

Following timings shall be observed until and unless changed by Hostel authorities for serving the meals:

|                      |                            |
|----------------------|----------------------------|
| Breakfast            | : 07:00 Hrs. to 09:00 Hrs. |
| Lunch                | : 12:00 Hrs. to 14:00 Hrs. |
| Evening Tea & Snacks | : 17:30 Hrs. to 18:30 Hrs. |
| Dinner               | : 19:30 Hrs. to 21:00 Hrs. |

The Mess will serve Breakfast, Lunch (Regular and/or Packed), Evening Tea with Snacks and Dinner to the residents on all the days as per the menu fixed by the Hostel authorities. The contractor will provide meals to the staff appointed by Janki Devi Memorial College up to max two persons without any charge.

Food will be served by the Licensee as per the Menu decided and fixed by Hostel authorities. (Annexure –III)

The cooking medium used by the Licensee shall be of good quality refined oil or as may be approved by the Hostel Authorities. (Annexure –IV)

The Guest of the Mess members and/or Hostel authorities would be charged as per rates decided by Hostel authorities from time to time. Such rates shall not be less than the rates paid by regular Mess members and the payments will be routed through Hostel authorities

The food, sweets etc. sold by the Licensee shall be obtained by him from the approved sources and shall be fresh and of good quality. On demand by Hostel



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Authorities/Medical Officers, Licensee shall provide free of cost sample of any eatable kept for sale, for the purpose of inspection and analysis. In case, articles are found sub-standard and exposed to dust/flies and services rendered by the Licensee is defective, the License shall be revoked and Licensee shall be prosecuted under the provisions of Food Adulteration Act and other laws of land and shall be liable to pay fine decided by Hostel Authorities to the latter.

For Sick residents Licensee shall arrange to serve "sick diet" to such residents.

No food shall be served outside the hostel premises without the prior sanction from the Hostel Authorities.

Licensee shall not use the premises for any activity other than the one for which aforesaid licensee deed has been executed.

### **SECURITY DEPOSIT**

1. On award of contract successful Licensee shall submit a Performance Security of Rs. 25,000/- (Rupees Twenty Five Thousand Only) in the form of Demand Draft/Banker's cheque (payable at Delhi) in favor of Principal JDMC within 10 days of issue of letter of award towards successful execution of the Mess contract.
2. The Licensee shall also pay a fee of Re.1/- (Rupee One only) as License fee every month in advance, before the 10th day of month during the currency of the contract.
3. The security deposit shall be retained up to and including 30 (thirty) days after the contract is over. The hostel shall have an unqualified option to forfeit the same if the Licensee fails to honor any of its commitments under the contract.
4. The performance security shall be refunded to the Licensee without any interest 30 (Thirty) days after the expiry of the contract and on issue of "No Dues Certificate" from Hostel Authorities subject to fulfillment of all contractual obligations by the Licensee.

### **WATER AND ELECTRICITY CHARGES**

1. Electricity charges will be payable by the Licensee as per his consumption. A separate electricity sub-meter shall be installed for this purpose.
2. Water charges Rs 5000/- per month or as per actual meter reading whichever is higher (In case of separate water meter is provided)

### **LIEN ON BELONGINGS OF LICENSEE**

1. The Hostel Authorities shall have lien on all the belongings of the Canteen in or on the hostel premises. If Licensee fails to pay the arrears of License fee, Water, Electricity charges or any other dues payable to the Hostel authorities, in such case the Hostel authorities will have the right to realize the amount due from Licensee by



putting the said belongings in public auction and shall notify the said auction to the Licensee.

2. In case the belongings of the Licensee are sold, the Hostel authorities would pay the balance amount if any to the Licensee after deducting Hostel arrears, expenses incurred by the Hostel authorities on such auction and any other dues.
3. The Hostel authorities shall not be held liable for any loss or damage occurring to any goods, store or articles inside the said premises belonging to Licensee.

#### **FOOD ITEMS OTHER THAN REGULAR MEALS**

1. Food items other than regular meals approved by Hostel authorities at approved price shall only be sold by the Licensee. No articles can be sold, prices of which have not been approved by the Hostel Authorities.

#### **ALTERATIONS/DAMAGE TO PROPERTY**

1. The Licensee shall not carry out any addition or alteration to the said premises on any pretext.
2. The Licensee shall be responsible for making good to the satisfaction of the Hostel authorities any loss or damage to any structures and properties within the hostel premises. If such loss or damage is due to fault and/or the negligence or willful acts or omission of the Licensee, his employees, agents, representatives or sub-service providers, he shall make good the loss as assessed by the Hostel authorities. Decision of Hostel Authorities about the compensation amount shall be final and binding on the Licensee

#### **SUB-LETTING OF WORK**

1. Licensee shall not permit the said premises or part of it to be used by other person(s) for any activity. Also Licensee shall not introduce any partner and shall not transfer his intent in the premises or the contract to any other person.

#### **COMPLIANCE OF STATUTORY PROVISIONS**

1. The Licensee shall abide by the law of land in force, including Municipal bye-laws, relating to manufacture and sale of goods, drinks, hygienic conditions etc. and shall himself obtain the required License, permission etc. from the competent authorities governing the type of work he is to perform.

#### **FOOD QUALITY INSPECTION**

1. The Hostel authorities may appoint a person/committee to visit the premises periodically and submit its reports regarding sanitary conditions, quality of food stuff, catering services, furnishing or any other matter connected with the premises. Licensee shall comply with the instructions issued from time to time by the Hostel authorities or such persons as are authorized. If he does not comply with the same in the stipulated time, the License may be terminated by the Hostel Authorities.

#### **COMPLAINT CUM SUGGESTION BOOK**





1. Licensee shall keep a suggestion cum complaint book, where suggestions and complaints may be recorded by the customers. Licensee shall implement such suggestions within a fortnight; if not the matter will be brought to the notice of Hostel Authorities for such action as is desirable.

### **LABOUR LAWS**

1. The Licensee will not employ any child labour or any person below the age of 18(Eighteen) on any pretext for any job during the currency of the License.
2. In respect of all work force directly or indirectly employed by the Licensee for execution of work, Licensee shall comply with or cause to be complied with all state/central government regulations made by the government from time to time in regard to payment of fair wages, wage period, deductions from wages and other terms of employment.
3. The responsibility to pay fair wages, perquisites and benefits to its workers during the License period shall be of the Licensee alone.
4. The License shall at his own expense comply with all labour laws and keep the hostel indemnified in respect thereof.
5. The licensee shall not discriminate between men and women w.r.t wages and shall pay equal wages and other benefits to both in accordance with the applicable laws and shall in this connection maintain requisite records.

### **LICENSEE STAFF AND ITS CONDUCT**

1. Licensee shall employ at his own expenses, the required number of workers. Such workers shall be men/women of sufficient experience in their field of work.
2. Licensee shall furnish all relevant information to College Authorities along with photographs and shall maintain relevant records of his employees. These employees shall all time be free from any contagious/infectious disease. Medical fitness certificate for each employee should be provided by Licensee.
3. The Licensee staff shall not be treated as College/Hostel's staff for any purpose whatsoever.
4. All service staff deployed by the Licensee in the dining hall will be females only.
5. The dealing of Licensee and his workers with customers shall be polite and courteous. They shall be properly and neatly dressed and maintain a high level of personal hygiene.
6. It is mandatory for the contractor make suitable staying arrangement for its staff as Hostel will not allow any of the male staff of the contractor to stay in the hostel during Night from 9:00pm to 5:00am the contractor will ensure this on daily basis through the



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security Supervisors/ House keeper of the hostel that none of its male staff is in the mess, kitchen and Hostel area during these hours.

7. Person working in the mess as well as the Hostel will be provided with the identity cards, which can be checked by the Hostel Authorities any time.
8. Consumption/Sale/Purchase/Promotion of Alcohol or alcoholic Beverages, Tobacco Product, Pan Masala/ Gutka etc, Smoking and drinking within the entire area of the Hostel in general are strictly prohibited. Violators of this rule shall be prosecuted as per law and discharged immediately and contract will be terminated.
9. Licensee shall ensure unnecessarily loitering of its staff in the hostel premises other than the designated areas at all times.
10. If any person employed by Licensee is found guilty of breach of rules/discipline or the terms of this deed, Hostel Authorities shall have the right to order the Licensee to terminate the services of such person on the spot without any reasoning.

#### **ACCIDENT OR INJURY TO WORKMAN**

1. The Hostel Authorities shall not be liable for any damage or compensation payable in respect of or in consequence of any accident or injury to any workman or other person in the employment of the Licensee or any sub-Licensee. The Licensee shall indemnify and keep the Institute indemnified against all such damage and compensation whatsoever in respect or in relation thereto.

#### **COMMUNICATION**

1. Notices and other Communications under this License shall be in writing and communicated through Post, Courier, Fax, E-mail or affixed on the outer door or any other conspicuous part of the said premises.
2. The Contractor Shall attend all meetings of the mess committee as and when scheduled. The prior information of the meeting will be given to the Contractor.

#### **TAXES & PAYMENTS**

1. All payments to the Licensee shall be made within a reasonable period of time on receipt of proper invoice and a certificate from the Hostel Authorities regarding successful performance of services.
2. In their invoice the Licensee shall mention the tax part separately.
3. All payments by Hostel authorities shall be made by Account Payee cheques/RTGS/NEFT in favor of the Licensee only.
4. The contractor shall responsible for depositing all taxes, duties, levies as per law. A certificate of such deposit shall be provided to the hostel authorities as and when required.



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5. TDS, if any shall be deducted by the Hostel authorities as required under law in force from every payable bill and TDS certificate shall be provided to the Licensee.
6. Hostel authorities shall not be responsible for any dispute between Tax authorities and the Licensee in regard to any interpretation of Tax law/Procedural formalities.

### **FINE**

In case of deficient service the Licensee would be fined as follows:

1. Unavailability of complaint register on the Counter or discouraging the complaint would lead to a fine of Rs. 1000/=.
2. 3 or more complaints of Insects/Hair/Foreign body found in any meal would lead to a fine of Rs. 2000/=.
3. 10 or more complaints of unclean utensils in a day would lead to a fine of Rs. 2000/=.
4. If Hostel authorities agrees that certain meal was not cooked properly then a fine of Rs. 1000/= would be imposed.
5. Changes in menu without permission of the mess committee would lead to a fine of Rs. 2000/=.
6. Fine for any discrepancy (personal hygiene of workers, Cleanliness of kitchen area, dining area etc.) will lead to a fine of Rs. 2000/=.
7. Fine will be compounded in the following conditions:
  - First violation of the aforesaid rule implies fine as per above.
  - Second violation of the same rule in the same calendar month will attract triple the initial amount of fine.
  - All subsequent violations of the same rule would invite five times the initial amount of fine and/or cancellation of the contract.

As and when Hostel authorities proposes a fine it will inform the Licensee or its Representative or it's Mess Manager and the fine will be imposed with the approval of Principal(Provost)/Warden.

### **WASTE DISPOSAL**

1. The waste material and unused/leftover food from the mess shall be removed from Hostel premises every day. The Licensee shall ensure that stray dogs, pigs, cows etc do not consume any food within the hostel premises.
2. Licensee shall not under any circumstances try to dispose the kitchen waste through the Hostel drainage system.

### **TERMINATION OF CONTRACT**



Hostel authorities without prejudice to any other remedy for breach of contract, by written notice of default at the correspondence /permanent address sent to the contractor, terminate the contract in whole or in part on occurrence of any of the following events:

1. If at any stage it is proved that the work has been assigned, transferred or sub-let to any other party/contractor.
2. If at any stage it is felt by hostel authorities that the quality of food and service being offered by the Licensee is not up to the mark, agreed terms & standards, complaints from residents or adverse findings of any committee constituted by Hostel authorities.
3. Any unacceptable or unlawful and fraudulent practice at the time of submitting bid or during execution of the contract or any illegal/unlawful activities of its employees or suppliers.
4. In case of refusal/failure by the Licensee to let Hostel authorities inspect the kitchen, store and material i.e. both raw and cooked.
5. If Licensee, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such period as Hostel authorities may authorize in writing) after receipt of default notice from Hostel authorities.
6. If at any stage it is felt that the Licensee is not responding to communication i.e. both written and verbal from Hostel authorities.
7. In the event of Licensee being adjudged insolvent or any proceedings under the insolvency Act are known being initiated against the Licensee, the License shall stand automatically revoked.
8. If all or part of the contract is terminated in accordance with the provisions contained above, the Hostel authorities shall pay to the licensee charges up to the effective date of termination. However the termination of the contract shall not relieve the Licensee of any of its obligations imposed by the contract with respect to the work performed by the licensee prior to such termination.
9. On a notice period of 30 days without assigning any reason and to get the contract executed by other agency at the risk and cost of the Licensee.

#### **ARBITRATION /DISPUTE RESOLUTION**

1. All disputes or differences whatsoever arising between the contractor and hostel authorities shall be settled in good faith by discussion amongst the parties in a spirit of understanding and cooperation.
2. In case disputes or differences are not settled by discussion the same shall be settled by arbitration in accordance with the arbitration act of 1996 and the venue shall be in New Delhi. The arbitral tribunal shall consist of a sole arbitrator which shall be Principal (Provost) Janki Devi Memorial College Krishna hostel herself or any other person nominated by her to act as the sole arbitrator.



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3. The proceedings of arbitration shall be in English language only.
4. In case contractor wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Delhi shall have the jurisdiction.
5. The parties to the dispute will share equally the cost of arbitration as intimated by the arbitrator.
6. Till such time dispute is not resolved/arbitration proceedings are on/case is pending in the court, contractor will not stop its services as per aforesaid terms and conditions until and unless Hostel authorities decide otherwise.

### **JURISDICTION**

1. The contract shall be governed by and constructed according to the laws in force in India. The Licensee shall hereby submit to the jurisdiction of the courts situated at Delhi for the purpose of actions and proceedings arising out of the contract and the courts at Delhi shall have the sole jurisdiction to hear and decide such actions and proceedings.

### **COMPLETION OF CONTRACT**

1. Unless otherwise terminated under the provisions of any other relevant clause, this contract shall be deemed to have been completed at the expiration of the duration of the Lease deed.
2. The Licensee shall, on revocation, termination or completion of Contract hand over the premises to the Hostel authorities peacefully. If the period for which the premises have been licensed, has not expired and the licensee intend to vacate the said premises, the Licensee shall give at least thirty days notice in writing to the Hostel Authorities. In default, legal charges, compensation and other expenses will be deducted from the security money.

### **FORCE MAJEURE:**

1. In the event of either party being rendered unable by force majeure to perform any obligation required to be performed by them under this license deed, the relative obligation of the affected party by such force majeure shall be suspended for the period during which such cause lasts. The term "force majeure" as employed herein shall mean, acts of god, war, revolt, riot, fire, flood and acts and regulations of Delhi University and/or the Government of India or any of its authorized agencies.
2. Upon the occurrence of such cause and upon its termination the party alleging that it has been rendered unable as aforesaid thereby shall notify the other party in writing within 2 (two) day of the alleged beginning and ending thereof giving full particulars and satisfactory proof.
3. The time for performance or relative obligations suspended by the force majeure shall be



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extended by the period for which the cause lasts or condoned by Hostel authorities without any penalty.

4. If the work is suspended by force majeure conditions lasting for more than 15 Days, the Hostel authorities shall have the option of cancelling the License in whole or in part thereof at its own discretion. Any situation of force majeure shall not be payable by the Hostel authorities under any circumstances. For the period of force majeure, no amount shall be payable to the Licensee.



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**PROVOST (Principal, Janki Devi Memorial College)**  
Krishna Hostel for Girls Students, Janki Devi Memorial  
College, University of Delhi, New Delhi-110060

**Annexure-I**

To,  
The Provost, (Principal, Janki Devi Memorial College)  
Krishna Hostel, Janki Devi Memorial College  
Sir Ganga Ram Hospital Marg  
New Delhi-110060

Photograph of  
Contractor

**Tender No: Janki Devi Memorial College JDMC/2018/007**

**Application for Hostel Mess Contract**

1. Name of the Firm/Company :
2. Registration No. :
3. Correspondence Address & Telephone No. :
4. Email/website :
5. Name(s) of Proprietors/Partners :
6. Correspondence address & Phone No. :
7. Permanent address & Phone No. :
8. Experience Details (Attach relevant documents) :
9. Rates per month per head (As per attached menu Annexure-III) :  
Please note that the menu may  
Change as per the season.  
The rates should include all  
Applicable taxes/charges, if any.  
(Provide details of such taxes separately)
10. Validity of offer : Minimum 90 Days
11. Other terms & conditions, if any :

I/We have read and agree to:

- All terms and conditions of the Mess catering contract
- Rules pertaining to functioning of the mess
- Fines/Penalties
- Validity of offer



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Date:

Signature of

Place:

Authorized signatory/Proprietor  
With seal

Enclosures:

1. Experience Details
2. Copy of work orders from other Organizations
3. Earnest Money Details (Draft no.)
4. Self Certified copy of Pan Card
5. Self Certified Copy of TIN No. /GST No.
6. Self Certified Income Tax returns of previous Two Financial Years.
7. Any other terms and conditions considered important by the contractor.



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**LICENCE DEED**

This Licence Deed is made on \_\_\_\_ day of \_\_\_\_\_, year 2018 between the Krishna Hostel for Under-Graduate Girls Students through its Provost (hereinafter called the Hostel Authority) on the one part and M/s \_\_\_\_\_. (here in after called the Licensee) on the other part.

Whereas Licensee has requested the Hostel Authorities to grant license in respect of Hostel Mess for carrying on trade of preparation and serving of food and has assured the Hostel Authorities that Licensee is well trained in the preparation and catering of food. Both of the said parties agreed to do so on the following Terms & Conditions hereinafter mentioned.

**NOW IT IS HEREBY AGREED AS UNDER**

1. Hostel Authorities have agreed to grant the Licensee the privilege to run the Mess for a period of one year, commencing from August 1, 2018 and expiring on July 31, 2019. Hostel authorities reserve the right to revoke it at any time before the expiry of the period of one year by giving Licensee, 30 days notice without assigning any reason(s).
2. The initial term of the contract will be for the academic session 2018-19 which can be extended at the sole discretion of the Hostel authorities on mutual consent.
3. That this License shall be absolutely a bare license and anything contained in shall not be deemed to give any right in the law in respect of the said premises to Licensee in any manner.
4. The said premises shall remain open on week days and all holidays during the period which may be communicated to the Licensee. The Licensee shall not without the permission in writing of the Hostel Authorities close the Mess. The Licensee or its manager shall be available at the premises daily.
5. Following timings shall be observed until and unless changed by Hostel authorities for serving the meals:

|                      |                            |
|----------------------|----------------------------|
| Breakfast            | : 07:00 Hrs. to 09:00 Hrs. |
| Lunch                | : 12:00 Hrs. to 14:00 Hrs. |
| Evening Tea & Snacks | : 17:30 Hrs. to 18:30 Hrs. |
| Dinner               | : 19:30 Hrs. to 21:00 Hrs. |



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6. The mess will serve Breakfast, Lunch (regular and or packed) Evening tea with snacks and Dinner to the residence on all the days as per the menu fixed by the Hostel authorities. The contractor will provide meals to the staff appointed by the Janki Devi Memorial College up to max two persons without any charge.
7. Food will be served by the Licensee as per the Menu decided and fixed by Hostel authorities.
8. The cooking medium used by the Licensee shall be of good quality refined oil or as may be approved by the Hostel Authorities.
9. The food, sweets etc. sold by the Licensee shall be obtained by him from the approved sources and shall be fresh and of good quality. On demand by Hostel Authorities/Medical Officers, Licensee shall provide free of cost sample of any eatable kept for sale, for the purpose of inspection and analysis. In case, articles are found sub-standard and exposed to dust/flies and services rendered by the Licensee is defective, the License shall be revoked and Licensee shall be prosecuted under the provisions of Food Adulteration Act and other laws of land and shall be liable to pay fine decided by Hostel Authorities to the latter.
10. For Sick residents Licensee shall arrange to serve "sick diet" to such residents.
11. On all Gazetted holidays special lunch and/or dinner shall be served by the Licensee as per the menu decided and fixed by Hostel authorities.
12. No food shall be served outside the hostel premises without the prior sanction from the Hostel Authorities.
13. Licensee shall not use the premises for any activity other than the one for which aforesaid licensee deed has been executed.
14. Hostel shall run on full occupancy or less between August 2018 to May 2019. However June 2019 to July 2019 shall be the lean period.

### **SECURITY DEPOSIT**

1. On award of contract successful Licensee shall submit a Performance Security of Rs. 25,000/- (Rupees Twenty Five Thousand Only) in the form of Demand Draft/Banker's cheque (payable at Delhi) in favor of Principal, Janki Devi Memorial College Krishna Hostel within 10 days of issue of letter of award towards successful execution of the Mess contract.
2. The Licensee shall also pay a fee of Re.1/- (Rupee One only) as License fee every month in advance, before the 10th day of month during the currency of the contract.

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3. The security deposit shall be retained up to and including 30 (thirty) days after the contract is over. The hostel shall have an unqualified option to forfeit the same if the Licensee fails to honor any of its commitments under the contract.
4. The performance security and EMD shall be refunded to the Licensee without any interest 30 (Thirty) days after the expiry of the contract and on issue of "No Dues Certificate" from Hostel Authorities subject to fulfillment of all contractual obligations by the Licensee.

#### **WATER AND ELECTRICITY CHARGES**

1. Electricity charges will be payable by the Licensee as per his consumption. A separate electricity sub-meter shall be installed for this purpose.
2. Water charges-Rs. 5000/-per month or as per actual meter reading whichever is higher. (In case of separate water meter is provided)

#### **LIEN ON BELONGINGS OF LICENSEE**

1. The Hostel Authorities shall have lien on all the belongings of the Licensee being in or on the hostel premises. If Licensee fails to pay the arrears of License fee, Water, Electricity charges or any other dues payable to the Hostel authorities, in such case the Hostel authorities will have the right to realize the amount due from Licensee by putting the said belongings in public auction and shall notify the said auction to the Licensee.
2. In case the belongings of the Licensee are sold, the Hostel authorities would pay the balance amount if any to the Licensee after deducting Hostel arrears, expenses incurred by the Hostel authorities on such auction and any other dues.
3. The Hostel authorities shall not be held liable for any loss or damage occurring to any goods, store or articles inside the said premises belonging to Licensee.

#### **FOOD ITEMS OTHER THAN REGULAR MEALS**

1. Food items other than regular meals approved by Hostel authorities at approved price shall only be sold by the Licensee. No articles can be sold, prices of which have not been approved by the Hostel Authorities.

#### **ALTERATIONS/DAMAGE TO PROPERTY**

1. The Licensee shall not carry out any addition or alteration to the said premises on any pretext.
2. The Licensee shall be responsible for making good to the satisfaction of the Hostel authorities any loss or damage to any structures and properties within the hostel premises. If such loss or damage is due to fault and/or the negligence or willful acts or omission of the Licensee, his employees, agents, representatives



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or sub-service providers, he shall make good the loss as assessed by the Hostel authorities. Decision of Hostel Authorities about the compensation amount shall be final and binding on the Licensee

### **SUB-LETTING OF WORK**

1. Licensee shall not permit the said premises or part of it to be used by other person(s) for any activity. Also Licensee shall not introduce any partner and shall not transfer his intent in the premises or the contract to any other person.

### **COMPLIANCE OF STATUTORY PROVISIONS**

1. The Licensee shall abide by the law of land in force, including Municipal bye-laws, relating to manufacture and sale of goods, drinks, hygienic conditions etc. and shall himself obtain the required License, permission etc. from the competent authorities governing the type of work he is to perform.

### **FOOD QUALITY INSPECTION**

1. The Hostel authorities may appoint a person/committee to visit the premises periodically and submit its reports regarding sanitary conditions, quality of food stuff, catering services, furnishing or any other matter connected with the premises. Licensee shall comply with the instructions issued from time to time by the Hostel authorities or such persons as are authorized. If he does not comply with the same in the stipulated time, the License may be terminated by the Hostel Authorities.

### **COMPLAINT CUM SUGGESTION BOOK**

1. Licensee shall keep a suggestion cum complaint book, where suggestions and complaints may be recorded by the customers. Licensee shall implement such suggestions within a fortnight; if not the matter will be brought to the notice of Hostel Authorities for such action as is desirable.

### **LABOUR LAWS**

1. The Licensee will not employ any child labour or any person below the age of 18(Eighteen) on any pretext for any job during the currency of the License.
2. In respect of all work force directly or indirectly employed by the Licensee for execution of work, Licensee shall comply with or cause to be complied with all state/central government regulations made by the government from time to time in regard to payment of fair wages, wage period, deductions from wages and other terms of employment.
3. The responsibility to pay fair wages, perquisites and benefits to its workers during the License period shall be of the Licensee alone.
4. The License shall at his own expense comply with all labour laws and keep the hostel indemnified in respect thereof.



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5. The licensee shall not discriminate between men and women w.r.t wages and shall pay equal wages and other benefits to both in accordance with the applicable laws and shall in this connection maintain requisite records.

### **LICENSEE STAFF AND ITS CONDUCT**

1. Licensee shall employ at his own expenses, the required number of workers. Such workers shall be men/women of sufficient experience in their field of work.
2. Licensee shall furnish all relevant information to Hostel Authorities along with photographs and shall maintain relevant records of his employees. These employees shall all time be free from any contagious/infectious disease. Medical fitness certificate for each employee should be provided by Licensee.
3. The Licensee staff shall not be treated as Hostel's staff for any purpose whatsoever.
4. All service staff deployed by the Licensee in the dining hall will be females only.
5. The dealing of Licensee and his workers with customers shall be polite and courteous. They shall be properly and neatly dressed and maintain a high level of personal hygiene.
6. No Male staff will be permitted to stay during night from 9:00pm to 5:00am in **Hostel premises**.
7. Person working in the mess as well as the Hostel will be provided with the identity cards, which can be checked by the Hostel Authorities any time.
8. Smoking and drinking within the entire area of the Hostel in general are strictly prohibited. Violators of this rule shall be prosecuted as per law and discharged immediately.
9. Licensee shall ensure unnecessarily loitering of its staff in the hostel premises other than the designated areas at all times.
10. If any person employed by Licensee is found guilty of breach of rules/discipline or the terms of this deed, Hostel Authorities shall have the right to order the Licensee to terminate the services of such person on the spot without any reasoning.
11. It is mandatory for the contractor to make suitable staying arrangements for its staff as JDMC will not allow any of the male staff of the contractor to stay in the hostel during night from 9:00 pm to 5:00 am in the morning. The contractor will ensure this on daily basis through the Security Supervisor/Caretaker of the



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JDMC that none of its male staff is in the mess and kitchen area during these hours.

12. Consumption of alcohol or alcoholic beverages Tobacco & Any Pan Masala/Gutka hostel, if found violating legal action will be taken and contract will be terminated.

#### **ACCIDENT OR INJURY TO WORKMAN**

1. The Hostel Authorities shall not be liable for any damage or compensation payable in respect of or in consequence of any accident or injury to any workman or other person in the employment of the Licensee or any sub-Licensee. The Licensee shall indemnify and keep the Institute indemnified against all such damage and compensation whatsoever in respect or in relation thereto.

#### **COMMUNICATION**

1. Notices and other Communications under this License shall be in writing and communicated through Post, Courier, Fax, E-mail or affixed on the outer door or any other conspicuous part of the said premises.

#### **TAXES & PAYMENTS**

1. All payments to the Licensee shall be made within a reasonable period of time on receipt of proper invoice and a certificate from the Hostel Authorities regarding successful performance of services.
2. In their invoice the Licensee shall mention the tax part separately.
3. All payments by Hostel authorities shall be made by Account Payee cheques in favor of the Licensee only.
4. The contractor shall responsible for depositing all taxes, duties, levies as per law. A certificate of such deposit shall be provided to the hostel authorities as and when required.
5. TDS, if any shall be deducted by the Hostel authorities as required under law in force from every payable bill and TDS certificate shall be provided to the Licensee.
6. Hostel authorities shall not be responsible for any dispute between Tax authorities and the Licensee in regard to any interpretation of Tax law/Procedural formalities.

**FINE**

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In case of deficient service the Licensee would be fined as follows:

1. Unavailability of complaint register on the Counter or discouraging the complaint would lead to a fine of Rs. 1000/=.
2. 3 or more complaints of Insects/Hair/Foreign body found in any meal would lead to a fine of Rs. 2000/=.
3. 10 or more complaints of unclean utensils in a day would lead to a fine of Rs. 2000/=.
4. If Hostel authorities agrees that certain meal was not cooked properly then a fine of Rs. 1000/= would be imposed.
5. Changes in menu without permission of the mess committee would lead to a fine of Rs. 2000/=.
6. Fine for any discrepancy (personal hygiene of workers, Cleanliness of kitchen area, dining area etc.) will lead to a fine of Rs. 2000/=.
7. Fine will be compounded in the following conditions:
  - First violation of the aforesaid rule implies fine as per above.
  - Second violation of the same rule in the same calendar month will attract triple the initial amount of fine.
  - All subsequent violations of the same rule would invite five times the initial amount of fine and/or cancellation of the contract.

As and when Hostel authorities proposes a fine it will inform the Licensee or its Representative or it's Mess Manager and the fine will be imposed with the approval of Provost(Principal)/Warden.

### **WASTE DISPOSAL**

1. The waste material and unused/leftover food from the mess shall be removed from Hostel premises every day. The Licensee shall ensure that stray dogs, pigs, cows etc do not consume any food within the hostel premises.
2. Licensee shall not under any circumstances try to dispose the kitchen waste through the Hostel drainage system.

### **TERMINATION OF CONTRACT**

Hostel authorities without prejudice to any other remedy for breach of contract, by written notice of default at the correspondence /permanent address sent to the contractor, terminate the contract in whole or in part on occurrence of any of the following events:



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1. If at any stage it is proved that the work has been assigned, transferred or sub-let to any other party/contractor.
2. If at any stage it is felt by hostel authorities that the quality of food and service being offered by the Licensee is not up to the mark, agreed terms & standards, complaints from residents or adverse findings of any committee constituted by Hostel authorities.
3. Any unacceptable or unlawful and fraudulent practice at the time of submitting bid or during execution of the contract or any illegal/unlawful activities of its employees or suppliers.
4. In case of refusal/failure by the Licensee to let Hostel authorities inspect the kitchen, store and material i.e. both raw and cooked.
5. If Licensee, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such period as Hostel authorities may authorize in writing) after receipt of default notice from Hostel authorities.
6. If at any stage it is felt that the Licensee is not responding to communication i.e. both written and verbal from Hostel authorities.
7. In the event of Licensee being adjudged insolvent or any proceedings under the insolvency Act are known being initiated against the Licensee, the License shall stand automatically revoked.
8. If all or part of the contract is terminated in accordance with the provisions contained above, the Hostel authorities shall pay to the licensee charges up to the effective date of termination. However the termination of the contract shall not relieve the Licensee of any of its obligations imposed by the contract with respect to the work performed by the licensee prior to such termination.
9. On a notice period of 30 days without assigning any reason and to get the contract executed by other agency at the risk and cost of the Licensee.

#### **ARBITRATION /DISPUTE RESOLUTION**

1. All disputes or differences whatsoever arising between the contractor and hostel authorities shall be settled in good faith by discussion amongst the parties in a spirit of understanding and cooperation.
2. In case disputes or differences are not settled by discussion the same shall be settled by arbitration in accordance with the arbitration act of 1996 and the venue shall be in New Delhi. The arbitral tribunal shall consist of a sole arbitrator which shall be provost, Krishna hostel herself or any other person nominated by her to act as the sole arbitrator.



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3. The proceedings of arbitration shall be in English language only.
4. In case contractor wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Delhi shall have the jurisdiction.
5. The parties to the dispute will share equally the cost of arbitration as intimated by the arbitrator.
6. Till such time dispute is not resolved/arbitration proceedings are on/case is pending in the court, contractor will not stop its services as per aforesaid terms and conditions until and unless Hostel authorities decide otherwise.

### **JURISDICTION**

1. The contract shall be governed by and constructed according to the laws in force in India. The Licensee shall hereby submit to the jurisdiction of the courts situated at Delhi for the purpose of actions and proceedings arising out of the contract and the courts at Delhi shall have the sole jurisdiction to hear and decide such actions and proceedings.

### **COMPLETION OF CONTRACT**

1. Unless otherwise terminated under the provisions of any other relevant clause, this contract shall be deemed to have been completed at the expiration of the duration of the Lease deed.
2. The Licensee shall, on revocation, termination or completion of Contract hand over the premises to the Hostel authorities peacefully. If the period for which the premises have been licensed, has not expired and the licensee intend to vacate the said premises, the Licensee shall give at least thirty days notice in writing to the Hostel Authorities. In default, legal charges, compensation and other expenses will be deducted from the security money.

### **FORCE MAJEURE:**

1. In the event of either party being rendered unable by force majeure to perform any obligation required to be performed by them under this license deed, the relative obligation of the affected party by such force majeure shall be suspended for the period during which such cause lasts. The term "force majeure" as employed herein shall mean, acts of god, war, revolt, riot, fire, flood and acts and regulations of Delhi University and/or the Government of India or any of its authorized agencies.
2. Upon the occurrence of such cause and upon its termination the party alleging



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that it has been rendered unable as aforesaid thereby shall notify the other party in writing within 2 (two) day of the alleged beginning and ending thereof giving full particulars and satisfactory proof.

3. The time for performance or relative obligations suspended by the force majeure shall be extended by the period for which the cause lasts or condoned by Hostel authorities without any penalty.
4. If the work is suspended by force majeure conditions lasting for more than 15 Days, the Hostel authorities shall have the option of cancelling the License in whole or in part thereof at its own discretion. Any situation of force majeure shall not be payable by the Hostel authorities under any circumstances. For the period of force majeure, no amount shall be payable to the Licensee.

IN WITNESS WHEREOF, the parties have duly executed this license deed by their authorized representatives in duplicate on the date, month & year first above written.

FOR Krishna Hostel for Girls Students  
Janki Devi Memorial College, University of Delhi  
New Delhi-110060.

**In the presence of:**

- 1.
- 2.

FOR and on behalf of the Licensee

**In the presence of:**

- 1.
- 2.



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## Sample Mess Menu

|                                     |  |                         |  |  |  |
|-------------------------------------|--|-------------------------|--|--|--|
|                                     |  |                         |  |  |  |
| Breakfast (7 :00Hrs to 9:00Hrs.)    | Bread, Jam, Butter, Eggs, Cornflake, Milk  | Daily                   |  |  |  |
|                                     | Paratha/Puri/ Subji /Upma/idli /dosa/sambar /Poha/cutlet/Banana /Pickle                                  | To be divided in 7 days |  |  |  |
| Lunch (12:00 to 14:00Hrs.)          | 1. Rice<br>2. Roti<br>3.Green Seasonal Vegetable/Paneer<br>4. Dahi/Raita<br>5. Salad<br>6. Pickle/chatni | Daily                   |  |  |  |
|                                     | 7. Daal/Rajma/Chhole/Karhi<br>8.Sweet Dish(Kheer/Halwa/ Sweets/fruits/Ice-Cream)                         | To be divided in 7 days |  |  |  |
| Evening Tea (17:30Hrs to 18:30Hrs.) | Tea/Coffee   | Daily                   |  |  |  |
|                                     | Any Snacks (Sandwich/Samosa/Bread Roll/Bread Pakora/seasonal vegetable Pakora)                           | To be divided in 7 days |  |  |  |
| Dinner (19:30Hrs. to 21:00Hrs)      | 1. Rice<br>2. Roti<br>3.Green Vegetable/Paneer<br>4.Salad<br>5. Pickle/chatni                            | Daily                   |  |  |  |
|                                     | 6. Daal/Rajma/Chhole/Karhi<br>7.Sweet Dish/Kheer/Halwa/sweets/fruits/Ice Cream                           | To be divided in 7      |  |  |  |

\* Rice, Dal, Roti, bread and salad are to be provided as “unlimited servings”.  
Salad - Tomato, Onion, Lemon, Cucumber, Carrot, Radish, Green chilly



**Material Brand\***

- |                  |   |  |
|------------------|---|--|
| 1. Butter        | - | Amul/Mother Dairy/Parag /Saras /Sudha/DMS (unit 20 gm, each)                   |
| 2. Jam           | - | Tops/Kissan/Himalaya   |
| 3. Sauce         | - | Tops/Kissan/ Heinz   |
| 4. Curd          | - | packed (Mother dairy/Amul/ Saras /Sudha/DMS)for individual (amount 80gm.)      |
| 5. Bread         | - | Harvest/Britannia /Perfect   |
| 6. Rice          | - | Dawat/Kohinoor/India Gate /Lal killa /Lal Mahal/Fortune(unbroken Basmati rice) |
| 7. Atta          | - | Kendriya Bhandar/Ashirvad/Naturefresh/Gold Coin                                |
| 8. Masala/Spices | - | MDH/Catch/Everest/Ramdev/Tata  |
| 9. Oil           | - | Fortune/Nature Fresh/Mahakosh/Dhara/Sunflower/Nature Fresh                     |
| 10. Soya Bean    | - | Nutrella   |
| 11. Dal          | - | Kendriya Bhandar   |
| 12. Tea          | - | Tata Tea Premium/Taj/Brooke Bond/Redlabel                                      |
| 13. Coffee       | - | Nescafe/Bru  |
| 14. Basen        | - | Kendriya Bhandar   |
| 15. Maida        | - | Kendriya Bhandar   |
| 16. Suji         | - | Kendriya Bhandar   |
| 17. Pickles      | - | Tops/Mother Receipe/Nilon  |

\*All edible and food items used should be FSSAI certified or AGMARK branded.



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### ASSESSMENT CRITERIA FOR SHORTLISTING THE CONTRACTORS

|   | Marks (1-10, where 1 is least and 10 is highest) | Self-assessment | Assessment of committee |
|---|--|-----------------|-------------------------|
| 1 | Utensils & kitchen cleanliness/ garbage disposal |                 |                         |
| 2 | Raw material quality used                        |                 |                         |
| 3 | Proper storage of raw material and cooked food   |                 |                         |
| 4 | Dress, cleanliness and behaviour of staff        |                 |                         |
| 5 | Student Feedback                                 |                 |                         |
|   | TOTAL  |                 |                         |



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