



शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)

दिनांक/Dated 23/11/2015

संदर्भ सं०/Ref. No.

Sealed Tenders are invited upto 18.12.2015 from Event Managers for Shivaji College Annual Cultural Festival to held on 11th & 12th February, 2016

A. For Cultural Events

1. Lights, Sound and Stage Setup as required by the artist.
2. Stage setup 40'x32'x4' with Risers, Fashion Ramp 20'x8', and 6 Green Rooms complete maskin & framing.
3. DJ/Mixing console.
4. Backdrop 36'x10'. Side panels 10' x4' x2' with complete maskin & framing.
5. Tentage: 30 Three seater sofas, 600 chairs and carpet from the gate to stage, some tent walls.
6. Cordless Mikes & stand mikes as required.
7. Minimum Rs. 8 lakh as sponsorship is desired to be arranged by event manager.
8. 3 big banners of flex sheet (6' x 6' of iron frame) for the advertisement in the college premises.
9. Back drop and side panels for both the venues (stage and auditorium)
10. Flower Decoration of the stage and some other places on inauguration day, and bouquets for Guests.
11. Auditorium Requirements: Carpet, Backdrop, 4 JBL/Martini speakers, 1 Digital Mixer, 5 Vocal Mikes with stand, 2 Hand mikes, Chord for Guitar and Keyboard, 2 Monitors, and 2 LED lights, Carpeting on stage.
12. The Event Manager should ensure coverage of the event in the leading English daily like HT, Times of India, and Hindu etc.

Any further requirement like backstage setup may be asked as per the necessity. The rates may be changed as per the above specification.

B. For Inaugural Function

- 1) Arrange classical dance/ sufi music performance for Inaugural Function like Wadali Brothers, Nizami Brothers, Hans Raj Hans, Pt. Rajan Sajan Mishra, who would also be the chief guest for the event.



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C. For the Star-nite – (Day 2)

- 1) Arrange performance by Kailash Kher, Ariit Singh, Atif Aslam, Sonu Nigam, Sherya Ghosal, Sunidhi Chauhan, Kanika Kapoor, Amaan Malik, Neeti Mohan, Benny Dayal, Sona Sohapatra
- 2) Stage setup and backdrop as per requirement of the artist and decoration.
- 3) Sound/amplifiers/speakers/ revolving lights as per the Tech Rider of the artist will be attached if required.
- 4) Barricading of stage seating and enclosures.
- 5) Transportation of Artists to be provided by the event manager.
- 6) Refreshments for band members.
- 7) Bouncers for Star Night.

D. Generator backup for entire event on both days.

Tenders should reach the undersigned latest by 18.12.2015 upto 3:00 p.m. preferably by hand or by post in the name of Principal, Shivaji College, Raja Garden, New Delhi.
Tenders will be opened on 28th December 2015.

E.

1. In the event of the programme being cancelled due to unavoidable circumstances like rain etc, the event manager will ensure that the programme will be held on the following day.
2. In case the artist is unavailable at the last moment due to unavoidable circumstances like being sick etc, the event manager will arrange another artist of the same stature.

Dr. Shashi Nijhawan
Principal