MAHARSHI VALMIKI COLLEGE OF EDUCATION
(UNIVERSITY OF DELHI)
GEETA COLONY, DELHI – 110 031
(A COLLEGE 100% FUNDED BY the GOVT. OF NCT OF DELHI)

Advt. No.: MVCE/Advt/Principal/2022/01   **Dated: 28.04.2022**

ADVERTISEMENT FOR THE POST OF

PRINCIPAL

Online applications are invited in the prescribed Application Form from eligible candidates for appointment to the post of Principal, in the Academic Pay Level 14 of 7th Central Pay Commission Pay Matrix, in the College. The last date for receipt of application is **28.05.2022** or two weeks from the date of publication of the advertisement in the *Employment News*, whichever is later. For details, please visit the College website **https://www.mvce.ac.in**. The weblink for applying online application is **https://rec3.du.ac.in**

Any addendum/corrigendum shall be posted only on the College website.

Chairperson, Governing Body

Important Note: The details regarding qualifications, eligibility criteria, experience, general instruction, instruction for filing application form and indicated proforma etc. are available on the College **website https://www.mvce.ac.in** along with this advertisement. The applicants are required to read these details before filling up this form.

Maharshi Valmiki College of Education
(University of Delhi)
Geeta Colony, Delhi 110 031

Tel. 011 22085191, Email: mvce1995@gmail.com, Website: www.mvce.ac.in

100% Funded by the Govt. of NCT of Delhi

Procedure for the Appointment of the Principal in College

1. The appointment of the Principal shall be made as per the following procedure:-

   i. The appointment of Principal shall be made after an all India advertisement, with prior approval of the University.

   ii. All the applications received shall be scrutinized by a Committee consisting of the following and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared.

      1. Chairperson, Governing Body – Chairperson

      2. Two members of the Governing Body (of which at least one should be from the University Representative(s) nominated by the Chairperson, Governing Body. (The Teacher Representatives from the College cannot be the part of Screening Committee).

      3. An Academician representing SC/ST/OBC/Minority/Women/Persons with Disability to be nominated by the Chairman, Governing Body, if any of the candidates representing these categories is an applicant and if any of above members of the Screening Committee does not belong to that category.

      At least three members shall form the quorum.

   iii. The Governing Body shall forward a panel of names on the recommendation of a Selection Committee consisting of the following:-

      1. Chairperson, Governing Body as Chairperson.

      2. Two members of the Governing Body of the college to be nominated by the Chairperson of whom one shall be an Expert in academic administration.

      3. One nominee of the Vice Chancellor who shall be a Higher Education Expert.In case of Colleges notified / declared as minority educational institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice Chancellor of whom one should be a Subject Expert.

      4. Three experts consisting of the Principal of a College, a Professor and an accomplished educationist not below the rank of a Professor (to be nominated by the Governing Body of the College) out of a panel of six experts approved by the Academic Council.

      5. An Academician representing SC/ST/OBC/Minority/Women/Persons with Disability categories, if any of the candidates representing these categoriesis an applicant, to be nominated by the Vice Chancellor, if any of above members of the Selection Committee does not belong to that category.

      At least five members, including two experts will constitute the quorum.

iv.   The list of selected and waitlisted candidates/ panel of names in order of merit, duly signed by all members of the Selection Committee shall be forwarded to the University.

v.   The list thus submitted shall be considered by a Selection Committee constituted for the purpose and consisting of the following:

1. Vice Chancellor
2. Pro-Vice Chancellor
3. A Nominee of the Visitor
4. Chairman of the Governing Body of the College concerned
5. Two members of the Executive Council nominated by Vice-Chancellor on its behalf.
6. An Academician representing SC/ST/OBC/Minority/Women/Persons with Disability categories, if any of the candidates representing these categories is an applicant, to be nominated by the Vice Chancellor, if any of above members of the Selection Committee does not belong to that category.

2. On the recommendation of the Selection Committee, the University shall transmit to Governing Body a list of persons mentioned in the order of preference whom the University would be prepared to recognize as Principal, or, if none of the applicants are considered suitable, shall refrain from sending a list, in which case the post shall be re- advertised.

The appointment of the Principal shall be made by the Governing Body in accordance with the Ordinance XVIII of the University, as amended from time to time.

CHAIRPERSON, GOVERNING BODY

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The qualifications for appointment of Principal in a College exclusively offering M.Ed./B.Ed./B.El.Ed. are in accordance with the NCTE (Recognition Norms and Procedure) Regulations, 2014 and their subsequent amendments as adopted by the University of Delhi

Principal in a college exclusively offering M.Ed. / B.Ed./ B.El.Ed. Courses:

For M.Ed. Courses

  (i)   Post Graduate degree in a related discipline.
  (ii)   M.Ed. with minimum 55% marks.
  (iii)   Ph.D. in Education.
  (iv)   Ten years of Professional experience in Teacher Education.

For B.Ed. Courses

  (i)   Post Graduate degree in Arts/Science/ Social Science/ Humanities/ Commercewith 55% marks, and
  (ii)   M.Ed. with minimum 55% marks, and
  (iii)   Ph.D. in Education or in any pedagogic subject offered in the institution, and
  (iv)   Eight years of teaching experience in a Secondary Teacher Education Institution.

Desirable: Diploma/ Degree in Educational Administration or Educational Leadership.

For B.El.Ed. Courses

  (i)   Post Graduate degree in Arts/Science/ Social Science/ Humanities/ Commercewith 55% marks, and M.Ed./ M.A. (Education) with 55% marks.
  (ii)   Five years of teaching experience in a Teacher Education Institution.

Desirable: Diploma/ Degree in Educational Administration or Educational Leadership.

Note: The qualification for the Principal in the Colleges offering other Under Graduate courses and B.Ed./ B.El.Ed. will be governed by Provisions relating to the qualification laid down for the post of Principal (other than the Colleges of Education, Physical Education and Medical Colleges).

Principal in a college exclusively offering B.P.Ed. Course in Physical Education

  (i)   A Master's degree in Physical Education (M.P.Ed./ M.P.E.) with 55% marks or its equivalent grade, i.e. B in the seven point scale of letter grade O, A, B, C, D,E, F as per UGC norms.
  (ii)   Ph.D. in the field of Physical Education.
  (iii)   Eight Years' teaching experience out of which five years' in an Institute/ College/ Department of Physical Education.
  (iv)   Any other stipulation prescribed by the UGC/ University from time to time for the positions of Principal shall be mandatory.

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General Instructions for Applicants (Advertisement for Principal)

1. The direct recruitment to the Post of Principal of the College shall be on the basis of the merit through All India advertisement and selection by the duly constituted Selection Committee.

    Applicants should possess the prescribed qualifications and experience as on the closing date of application, as prescribed by the College. Applicants are required to produce specific certificates as per eligibility conditions.

    Merely fulfilling the minimum qualifications or the eligibility criteria does not entitle anapplicant to be necessarily considered or called for interview.

2. Application fees and forms are to be submitted as per details given below:Fees

    for Principal

    •   Rs. 2000/- for UR category.
    •   No application fee will be charged from applicants from SC, ST, PwD and Women Applicants.
    •   Fees once paid will not be refunded under any circumstances.

    Application forms have to be filled only in online mode, as available on the website of the College/ University along with the present advertisement, within the prescribed time limitindicated in the advertisement. No offline forms would be accepted. Payment should be made online only, through credit/ debit card/ Net Banking.

    Applications with incomplete information or without requisite fee shall be rejected.

3. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the College shall process the applications entirely on the basis of information/ documents uploaded with the application. In case the information/documents are found to be false/ incorrect by way of any omission or commission, the responsibility shall lie solely with the applicant who shall be liable for action as per law.

    The shortlisted candidates called for interview should report along with all the testimonials/certificates in original along with photo ID. A set of photocopy of certificates/testimonials with respect to the qualifications and experience indicated in the online application form, duly certified by the applicant should be submitted at the time of interview.

4. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of interview, if not uploaded with the online application earlier.

5. All correspondence from the College including interview letter, if any, shall be sent only to the e-mail address provided by the applicant in the online application form.

6. Canvassing in any form will be treated as a disqualification.

7. Applications which do not meet the eligibility criteria given in this advertisement and / or are incomplete in any respect shall be summarily rejected.

8. Applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material/ information while submitting the online application and uploading self-certified copies/ testimonials.

9. The College also reserves the right to consider names of suitable candidates who may not have applied for the post.

10. The College shall verify the documents submitted by and antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/ information submitted by the candidate are false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the College.

11. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the College reserves the right to modify/withdraw/cancel any communication made to the applicant.

12. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the College shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.

13. No TA/DA shall be paid to the candidates for attending interview.

14. The College reserves the right to offer the post at a level lower than that advertised / applied, or on contract basis, depending upon the qualifications, experience and performance of the candidate, wherever applicable.

15. Last date of submission of application is as indicated in the present advertisement uploaded on the University website.

16. In case of any dispute, legal jurisdiction will be Delhi.

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Frequently Asked Questions

1. **Which are the mandatory fields in the application?**
   Mandatory fields are indicated by a red star (*) adjacent to the name of the field.

2. **Is it possible to change/update the information provided by the applicant in the online application for once submitted?**
   No.

3. **How can Persons with Disabilities (PwD) access and fill the online application form?**

   Such applicants may fill the online application form by using assistive technology. Inparticular, the visually impaired applicants may use screen reading software such as JAWS and NVDA to fill the application form. Those unable to use computer may take human assistance to fill the application form.

   In addition, application form facilitation centers have been opened for PwD applicants at North Campus and South Campus of the University and Maharshi Valmiki College of Education, University of Delhi, Geeta Colony, Delhi 110 031.

4. **PwD applicants can also contact the office of the Nodal Office (PwD) of the College concerned. The contact details are as under:**

   Office Phone No. 011-22085191, E-mail: mvce1995@gmail.com

5. **What should be done if the College/University website link stops or hangs?**

   Such a problem might come as a large number of applicants may simultaneously login. However, the information is auto-saved, and you may proceed with filling up of the online application after refreshing the link/re-logging. Kindly retry in case of any difficulty, write a mail to **mvce1995@gmail.com**

6. **Which date should be considered as the date of award of Degree (M.Phil. /LL.M. /Ph.D.)?**
   The date of notification of the result by the University/Institution may be considered as thedate of award Degree (M.Phil. / LL.M./Ph.D.).

7. **What is the Ph.D. residency period?**

   This will be taken as 2 years from the date of registration, for the purpose of the presentprocess of recruitment.

8. **How is the full-time teaching-cum-research experience counted?**

   For applicants with overlapping teaching cum research experience, either teaching or research period shall be considered as experience.

9. **The online and print ISSN numbers are different for a particular journal. Which oneshould be filled?**

   For online journals and the articles published online in advance, before the print version ismade available by the publisher, the online ISSN number is sufficient.

10. **Is it necessary to provide the evidence for each and every item/activity claimed in the application?**

    It is mandatory to provide the proof, wherever it has been asked, to proceed with the online completion of application form.

11. **How to pay application fee?**

    The payment is accepted by credit/ debit Card/ Net Banking.

12. **Should one expect an acknowledgement of submission of application?**

    Yes. After the submission of application, the applicant will receive e-mail intimation.Receipt of acknowledgement implies completion of the application submission process.

13. **When would the interview be scheduled?**

    You will be informed about your interview through email if you are shortlisted. No queriesin this regard would be entertained.

14. **What is the criterion for deciding the level of publisher in terms of beingInternational, National or Local?**

    Classification of the publisher as International, National or Local is to be done as per following criteria:

    A) (i) **International Publication:** A Book published by the applicant from a publisher in acountry other than India.

    (ii) **International Publication:** A Book published by the applicant from a publisherhaving 'Registered Office' in India and also at least in one other country.

    B) National Publication: A Book published by the applicant from a publisher having 'Publishing Registered Office' in at least two distinct cities of India.

    C) Local Publication: A book published by the applicant from a publisher having'Registered Office' only in one city in India.

15. **Where does one provide additional distinctions or qualification, which may beacademic or otherwise, if there is no specific column capturing the same?**

    Such details, distinctions and qualifications may be provided under the head additional qualifications.

16. **Which Impact factor is required to be filled?**

    The impact factor should be as provided by JCR-Thomson Reuter of the year ofpublication or the latest impact factor, whichever is greater.

17. **What is to be done, if the result is in grades, instead of percentage?**

    Applicants, who have their result in grades, may convert the same in percentage.

18. **What will be considered as a project outcome?**

    Final project report will not be considered a project outcome. Only major policy document prepared for and accepted by international bodies like WHO/UNO/UNESCO/UNICEF, etc., Central/State Govt./ Local Bodies shall be accepted as project outcome. Furthermore, only the patent awarded shall be considered as outcome.