

Prescribed Format for applying

1. Name (in BLOCK letter) Mr. /Ms. /Miss. _____
2. Father's Name _____
3. Mother's Name _____
4. Date of Birth _____ Age _____
5. Nationality _____ Married / Unmarried _____ Sex _____
6. Postal Address _____

Phone/Mob. No. _____ E.Mail _____

7. Permanent Address _____

8. Do you belong to Scheduled Caste/Scheduled Tribe/ OBC (Central List), PwD (VH, OH, HH) if yes, please indicate the category & attach a photocopy _____

9. Are you Ex-Serviceman/Disabled Defence Personnel/Development of Defence Personnel killed in action? If so, attach Certificates _____

10. Educational qualifications (Secondary onwards):

Examination Passed	Year of Passing	School/University	Division	%age	Subject

11. Professional/Technical qualifications:

Examination Passed	Year of Passing	Institution	Division	%age	Subject

12. Experience, if (Administrative/Technical/Any other):

Office in which worked / working	Designation Permanent / Temporary	Period		Length of Experience	
		From	To	Years	Months

13. Present post, if any with date of appointment (state whether permanent / on probation / temporary):

14. Present basic salary and allowances _____

15. Computer Proficiency: If yes, state which of the following you know and work with confidence (√)

MS WORD		MS EXCEL		MS POWER POINT	
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E-MAIL		BROWSING	
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16. Any other information

17. Indicate the time you will require to join, if selected

Dated _____

(Full signature of applicant)

DECLARATION

I hereby declare that information given by me in this application form is complete and correct in all respects. I understand that I shall be liable for furnishing wrong information in this application form.

Dated _____

(Full signature of applicant)