



दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI

Ref. No./Fin. IV/284/BE/2025-2026/ 479

4th April, 2025

The Dean/Head/Director,
Faculty/Department/Centre/Office _____

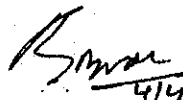
University of Delhi,
Delhi/New Delhi.

Sub.: Budget Estimates for the Financial Year – 2025-26

Sir/Madam,

1. In accordance with the approval of the Finance Committee and Executive Council of the University, the Budget Estimates for the financial year 2025-26 (copy enclosed) is being provided to your Faculty/Department/Centre/Office.
2. The expenditure under 'Recurring' head during the year 2025-26 should be in accordance with the allocation as provided in the budgeted amount. The provision of General Finance Rules, 2017 should be strictly followed; wherever administrative approval is required, it should be taken prior to incur the expenditure.
3. Your kind attention is also drawn to Rule 62 (3) of GFR – 2017 according to which rush of expenditure, particularly in the closing months of the financial year, shall be regarded as a breach of financial propriety and shall be avoided.
4. This allocation is only for meeting day-to-day 'Recurring' expenditure only and not to purchase of any item of 'Capital' expenditure. Separate proposal with proper justification for purchase of 'Capital Assets' should be submitted for approval and allocation of funds.

Yours faithfully,


4/4/2025
Assistant Registrar (Finance)

Encl: As above.

P.S. All are requested to settle the Advances outstanding as on 31.3.2025, if any, at the earliest otherwise no expenditure will be reimbursed till settlement.