



University of Delhi

Ref. No.Fin.III(ii)/156/2026-27

01.09.2026

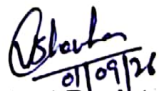
TO WHOMSOEVER IT MAY CONCERN

It has come to the notice of the University Administration that several project proposals, research team appointments, and University bank account details are being submitted directly to external funding agencies and government ministries without routing through proper institutional channels or obtaining mandatory administrative and financial approvals.

In accordance with the directives of the Competent Authority, all Faculty Members, Principal Investigators (PIs), Project In-Charges are hereby strictly notified of the following compliance requirements:

1. Every research/evaluation proposal seeking external funding must be routed through the Head of the Department and submitted for prior approval to the Competent Authority (Chairperson, Research Innovation & Entrepreneurship Council) and the Finance Division prior to formal submission to any funding agency.
2. No faculty member is permitted to provide University bank account details, endorse project personnel/investigators, or commit University infrastructure to funding bodies without formal institutional sanction.
3. Prior administrative and financial sanction is mandatory before initiating any project-related activity or expenditure. **Requests for ex-post-facto approval will not be entertained under any circumstances.**
4. In cases where external projects are initiated or funds are received without prior clearance, the University will not entertain requests for fund disbursement or voucher clearance. The University will not verify, sign, or issue any Utilization Certificate (UC) or Statement of Expenditure (SOE).

Full responsibility for any administrative or financial liability arising thereof shall rest solely on the concerned Principal Investigator / Faculty Member. All faculty members are required to strictly adhere to these guidelines to ensure transparency, accountability, and institutional compliance.


01/09/26
Assistant Registrar (Finance)

Copy for information to:

1. Chairperson, Research Innovation & Entrepreneurship Council
2. All Principal Investigators