



TIRUMALA TIRUPATI DEVASTHANAMS

श्री वेंकटेश्वर कलाशाला
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College

(दिल्ली विश्वविद्यालय) (University of Delhi)
NAAC A* Accredited

Benito Juarez Road, Dhaula Kuan, New Delhi-110021

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प्रो. वज्जला रवि
प्राचार्य
Prof. Vajala Ravi
Principal

Ref. No.: SVC/NCSTC-DST/Advertisement/PAO/2026

Dated: 09th July, 2026

Advertisement for the Post of Scientific Administrative Assistant/Field Worker

Applications are invited for the Scientific Administrative Assistant/Field Worker on **PURELY TEMPORARY** basis in the NCSTC-DST funded project, titled "Science for All: Popularization, Scientific Literacy, Health Awareness, Career Counselling, and Capacity Building through Education and Outreach Programs" as per details given below:-

Name of the Project	"Science for All: Popularization, Scientific Literacy, Health Awareness, Career Counselling, and Capacity Building through Education and Outreach Programs"
Place of Interview	Sri Venkateswara College (University of Delhi), Benito Juarez Marg, Dhaula Kuan, New Delhi – 110021
No of Post	01: Scientific Administrative Assistant/Field Worker
Duration of Project	01 Year
Subject Area	Public Awareness and Fostering Scientific Temperament through Community Engagement
Essential Qualifications	Scientific Administrative Assistant/Field Worker: Under Graduate in any Branch of Science from recognized institution.
Desirable Qualification and Experience	Working with MS office applications, Experience in making poster, power point, pamphlet etc., using Canva and basic software tools. Experience in computer data entry and documentations etc. Experience in outreach program, hosting events, leadership quality etc.
Nature of Work	Popularization of Science among school students, to assist the associate at all levels including visits and general management to target school, assistance in report writing and conduction of programme and events. Note: No typical scientific research work.
Remuneration	Rs. 20,000/- per month (Consolidated)

The appointment will be made on consolidated pay for ONE year and no HRA will be available.

Interested candidates fulfilling the above criteria are required to submit their complete CV duly signed along with scanned copies of certificates, testimonials in support of date of birth, qualification/experience etc., to the PI's e-mail address sshukla@svc.ac.in or shefali.shukla@yahoo.co.in on or before **19th July, 2026**. Shortlisted candidates will be called for interview via email.

Address for the Communication

Dr. Shefali Shukla, PI
Assistant Professor,
Department of Chemistry
Sri Venkateswara College, DU
Benito Juarez Marg, Dhaula Kuan, New Delhi – 110021

Dr. Shefali Shukla
(Principal Investigator)

PRINCIPAL
प्राचार्य
Principal

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