

**MINUTES OF THE SPECIAL MEETING OF THE
EXECUTIVE COUNCIL
HELD ON MONDAY, THE 9th MAY, 2013 AT 2.00 P.M.
IN THE COUNCIL ROOM, UNIVERSITY OF DELHI
DELHI-110007**

No. 1

PRESENT

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|-----|--------------------------|------------------|------------|
| 1. | Prof. Dinesh Singh | Vice-Chancellor | - Chairman |
| 2. | Prof. Sudhish Pachauri | Dean of Colleges | |
| 3. | Prof. Umesh Rai | Director, UDSC | |
| 4. | Prof. C.S. Dubey | Director, C.O.L. | |
| 5. | Ms. Janaki Kathpalia | Treasurer | |
| 6. | Prof. Satwanti Kapoor | Proctor | |
| 7. | Dr. Abha Dev Habib | | |
| 8. | Dr. Aditya Narayan Misra | | |
| 9. | Sh. Ajay Kumar | | |
| 10. | Prof. Anita Sharma | | |
| 11. | Sh. Anurag Shokeen | | |
| 12. | Sh. Javid Chaudhary | | |
| 13. | Dr. Hari Om | | |
| 14. | Dr. K.S. Bhati | | |
| 15. | Sh. Naresh Kumar Beniwal | | |
| 16. | Sh. Navin Chawla | | |
| 17. | Dr. Prabhjot Kulkarni | | |
| 18. | Prof. S.C. Bhatla | | |
| 19. | Dr. Satendra K. Joshi | | |
| 20. | Dr. Upreet Dhaliwal | | |
| 21. | Sh. V.K. Misra | | |

SPECIAL INVITEES

1. Prof. Ajay Kumar
2. Prof. J.M. Khurana
3. Prof. Kamla Sankran
4. Prof. Rup Lal
5. Dr. S.C. Jindal
6. Sh. Sanjay Jha
7. Mr. Z.V.S. Prasad

Ms. Alka Sharma, Registrar - Secretary

1/ Resolved that the following recommendations of the Academic Council made at its meeting held on 07.05.2013 and 08.05.2013 be approved:

1. “Resolved that the following draft amendments in Ordinance II(2) of the Ordinances of the University be accepted and recommended for consideration of the Executive Council:

Existing	Proposed
All students seeking admission to Colleges against reserved seats of Scheduled Castes/Tribes and for Children of Armed Personnel disabled/killed in action during the Wars from 1947-48 onwards or those who died on duty, shall be registered centrally by the University and subject to overall availability of seats such of them as are found eligible for admission will be assigned to various colleges who shall admit them accordingly.	All students seeking admission to Colleges against the seats reserved for Children/widows/wives of officers and personnel of Armed Forces including paramilitary personnel as notified from time to time and foreign students, shall be registered centrally by the University and subject to the overall availability of seats such of them as are found eligible for admission will be assigned to various Colleges, who shall admit them accordingly. Colleges shall directly admit students applying under the categories - General, Scheduled Caste, Scheduled Tribe, Other Backward Classes (OBC) and

<p>Guidelines</p> <p>(1) The candidates will be registered by the University in the first instance and thereafter they will be free to seek admission to any college.</p> <p>(2) The Colleges will prepare their merit list separately and admit them according to the course wise quota fixed by the University</p> <p>(3) It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Castes/ Scheduled Tribes.</p> <p>(4) The Colleges will not refuse admission to any SC/ST student on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed through remedial classes for which U.G.C. grants are available.</p> <p>(5) All seats reserved for SC/ST which remain unfilled will be notified again by the concerned colleges and filled according to merit in subsequent admission lists.</p> <p>(6) The University will monitor the admissions, with the help of a Committee of 5 to 6 members with Dean Students Welfare (Main Campus) as Convenor, and will look</p>	<p>the Persons with Disability quotas, as well as students applying under the Sports and Extra Curricular Activities (ECA) category.</p> <p>Guidelines</p> <p>1 to 2 X X X X</p> <p>3 It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Castes/ Scheduled Tribes/ OBC.</p> <p>4 The Colleges will not refuse admission to any SC/ST/OBC student on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed through remedial classes for which U.G.C. grants are available.</p> <p>5 All seats reserved for SC/ST/OBC which remain unfilled will be notified again by the concerned colleges and filled according to merit in subsequent admission lists.</p> <p>6 to 8 X X X X</p> <p>Add the following:</p>
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<p>into problems, if any, arising therefrom. This Committee might also obtain information about admissions made every day in the evening.</p> <p>(7) By obtaining the above information, the University will know how many seats have been filled up by the Colleges against the reserved seats and how many seats are still vacant.</p> <p>(8) In case the candidates registered with the University could not get admission in any College, the University will allot them Course and College where the seats will be available.</p>	<p>9. Admissions to the four year undergraduate course shall be based on eligibility criteria for Discipline –I (DC-I) as prescribed by the University of Delhi for each DC-I.</p> <p>10. There shall be no additional eligibility criteria prescribed for students applying under the Scheduled Caste, Scheduled Tribe, OBC or Persons with Disability quotas.</p> <p>11. Students shall opt for Discipline -II (DC-II)/Applied Course (AC) prior to the commencement of third semester. The DC-II/AC papers to be offered will be decided by each individual college based on the availability of teachers and infrastructure. The eligibility criteria based on preference-cum-merit for each DC-II/AC offered by a College shall be determined by the College. The College shall communicate the eligibility criteria to the University and shall upload the same on the College website.</p>
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2. Resolved that the following draft amendments in Ordinance V(1) of the Ordinances of the University be accepted and recommended for consideration of the Executive Council:

Existing	Proposed
Baccalaureate with Honours/B.Tech	Bachelor with Honours/B.Tech
Baccalaureate	Bachelor
Associate Baccalaureate	Diploma

However, the Vice-Chancellor categorically stated that degree in the respective discipline shall be in accordance with nomenclature specified by the UGC under Section 22 of the UGC Act.

3. Resolved that the following draft amendments in Appendix II to Ordinance V(2) of the Ordinances of the University be accepted and recommended for consideration of the Executive Council :

Replace the existing semester based syllabi/schemes of examinations of the following courses with the revised semester based syllabi/schemes of examinations under Four Year Undergraduate Programme:

Course
Anthropology (DC I, DC II, AC)
Biomedical Science (DC I, DC II, AC)
Botany (DC I, DC II, AC)
Chemistry (DC I, DC II, AC)
Geology (DC I, DC II, AC)
B.Tech. Food Technology (DC I, DC II, AC)
B.Tech. Polymer Science (DC I, DC II, AC)
Physics (DC I, DC II, AC)
Zoology (DC I, DC II, AC)
Biochemistry (DC I, DC II, AC)
Microbiology (DC I, DC II, AC)
Physical Education (DC I, DC II, AC)
Arabic (DC I, DC II, AC)
Buddhist Studies (DC II)
German, French, Italian, Spanish (DC I, DC II, AC in each course)
Linguistics (DC II)
Persian (DC I, DC II, AC)
Philosophy (DC I, DC II, AC)
B.Tech. Psychological Science (DC I, DC II, AC)
Punjabi (DC I, DC II, AC)
Sanskrit (DC I, DC II, AC)
B.Tech. Electronics (DC I, DC II, AC)
B.Tech. Instrumentation (DC I, DC II, AC)
English (DC I, DC II, AC)
Hindi (DC I, DC II, AC)

Hindi Patrakarita (DC I, DC II, AC)
Bengali (DC I, DC II, AC) (Assamese, Gujarati, Odia, Sindhi, Manipuri, Marathi, Telugu and Tamil DC II in each course)
Urdu (DC I, DC II, AC)
B.Tech. Computer Science (DC I, DC II, AC)
Mathematics (DC I, DC II, AC)
Operational Research (DC II)
Statistics (DC I, DC II, AC)
African Studies (DC II)
East Asian Studies (DC II)
Economics (DC I, DC II, AC)
Geography (DC I, DC II, AC)
Political Science (DC I, DC II, AC)
Social Work (DC I, DC II, AC)
Commerce (DC I, DC II, AC)
Management Studies (DC I, DC II, AC)
Music (DC I, DC II, AC)
Foundation Courses
Journalism and Mass Communication (DC I, DC II, AC)
Integrating Mind Body and Heart (IMBH)

Transitory provision: Students admitted to various semester based undergraduate courses prior to the academic session 2013-14 shall continue to be governed by the relevant ordinances that existed at the time of their admission.

- Resolved that the following draft amendments in Appendix II to V (2) of the Ordinances of the University be accepted and recommended for consideration of the Executive Council:

Add the following details regarding Teaching Hours and Schemes of Examinations for Four Year Undergraduate Programme:

Teaching weeks for each semester: 16 weeks

	Foundation Course	DC-I	DC-II	Applied Course	IMBH/ NCC/NS S/Sport/ CA
Periods per week	For 14 weeks every semester: Total 3 periods Lectures – 2 periods Class presentation–1 period. In addition, two weeks for field work/project work/trip-related activity as required by the course curriculum. In the case of Language, Literature and Creativity course, Lecture 4 periods, Class Presentation – 1 period (5 periods)	For 14 weeks every semester Total: 5 periods Lectures – 4 periods Class presentation–1 period. Practicals (wherever applicable) – 4 periods Tutorials* (wherever applicable) – as per requirements of course. In addition, two weeks for field work/project work/trip-related activity as required by the course curriculum. * No tutorials shall be conducted for the courses having practical component	For 14 weeks every semester Total: 5 periods Lectures–4 periods Class presentation – 1 period Practicals (wherever applicable) – 4 periods In addition, two weeks for field work/project work/trip-related activity as required by the course curriculum.	For 16 weeks Total:3 periods Practical/ hands-on experience/ project work	For 16 weeks Total: 2 periods
Maximum marks	Maximum 75 marks, with 40 marks for end semester examination and 35 marks for continuous evaluation of project work	Maximum 100 marks, with 75 marks for end semester examination and 25 marks for internal assessment. Where DC-I courses have a Practical component, these papers shall have maximum 150 marks, with 75 marks for end semester examination and 25 marks for	Maximum 100 marks, with 75 marks for end semester examination and 25 marks for internal assessment. Where DC-II courses have a Practical component, these papers shall have maximum 150 marks, with 75	Maximum 75 marks. Student will be continuously evaluated by the teacher(s) concerned. However, Applied Language Courses in the first year shall have an	Not applicable

		internal assessment and 50 marks for the Practical (25 marks for continuous evaluation and 25 marks for end semester examination). The paper on research methodology (Semester 7) shall carry 100 marks. The Project that starts in semester 7 and continues in semester 8 shall carry 100 marks	marks for end semester examination and 25 marks for internal assessment and 50 marks for the Practical (25 marks for continuous evaluation and 25 marks for end semester examination).	end semester examination of 40 marks and continuous evaluation of 35 marks	
Duration of end semester theory examination	2 hours	3 hours	3 hours	2 hours (only for Applied Language Courses)	Not applicable

(1) Each College is given an option to offer a DC-1 paper in the 7th and/or 8th semester in lieu of a prescribed DC-I course after obtaining due approval by the competent statutory bodies of the University.

(2) Internal Assessment:

- a. Internal assessment (25 marks in DC-I or DC-II papers) shall consist of Group presentation for 15 marks and Class test shall consist of 10 marks. Each group of 8 -10 students in a class shall make their presentation during the semester.
- b. Evaluation of group presentations should be based on consideration of factors such as effectiveness in communication, content, and ability to deal with questions/observations raised by the teachers. Students of other groups present in the class should be encouraged to ask questions/make observations which can be moderated by the teacher to provide a better understanding of the topic of the presentation.

- c. Subject wise Moderation Committees and Monitoring Committee as provided for in the existing ordinance on internal assessment shall continue to function as herein before.
 - d. There shall be no internal assessment in practical papers.
 - e. There shall be no reappearance in Internal Assessment /practical examination.
- (3) There shall be no supplementary examinations.
- (4) Rechecking including retotaling shall be allowed as per existing norms of the University of Delhi.
- (5) The evaluation of the project (done in the 7th and 8th semester) shall be done by two teachers from the same college. The decision regarding appointment of the examiners of the project shall be taken by the Principal in consultation with the Teacher In-charge of the concerned subject in the college.
- (6) Paper setting and evaluation of the answer scripts of the concerned paper shall be coordinated by the respective Boards appointed by the Competent Authority.

Transitory provision: Students admitted to various semester based undergraduate courses prior to the academic session 2013-14 shall continue to be governed by the relevant ordinances that existed at the time of their admission.

5. Resolved that the following draft amendments in Ordinance VII(1) of the Ordinances of the University be accepted and recommended for consideration of the Executive Council:

Add the following in clause (3) of Ordinance VII (1):

Diploma	2 academic years
Bachelor degree	3 academic years
Bachelor with Honours/B.Tech	4 academic years

6. Resolved that the following draft amendments in Ordinance VII(2) of the Ordinances of the University be accepted and recommended for consideration of the Executive Council:

Add the following to Ordinance VII (2):

Ordinance VII (2)

Sub Clause (1 –10) X X X X X X

- (11) The following provisions shall be applicable to students admitted to the four year undergraduate programme:

- a. A candidate for the Semester I/III/V/VII Examination shall not be deemed to have satisfied the required conditions of attendance unless s/he has attended, in all the subjects taken together, not less than two thirds of the lectures/practical/presentations/tutorials required to be attended provided that a student of the Semester I/III/V/VII who does not fulfil the required conditions of attendance, as above, but has attended, in all the subjects taken together, not less than 40 per cent of lectures/practical/presentations/tutorials during the respective semester, may at the discretion of the Principal of the College concerned, appear for the ensuing semester Examination; but such a candidate shall be required to make up the deficiency at lectures and practicals, in the next semester of the same academic year.

Provided that a student of the II/IV/VI semester who does not fulfill the required conditions of attendance as above, but has attended in all the subjects taken together, not less than 40 per cent of the lectures/practical/presentation/tutorials, held during the respective semester, may at the discretion of the Principal of the College concerned, be allowed to appear at the ensuing examination provided that s/he makes up the deficiency of the said attendance by combining the attendance of the previous semester in the ensuing semester.

Provided further that the Principal of the College concerned may permit a student to appear in an examination notwithstanding that the student has not fulfilled the attendance requirement, if in the opinion of the Principal, such student shall make up the deficiency in the succeeding academic year.

Provided further that a student of the IV/VI/VIII semester who seeks to exit with a Diploma/Bachelor's degree/ Bachelor's with Honours/B.Tech degree shall be allowed to appear at the IV/VI/VIII Semester Examination, as the case may be, if by combining the attendance of the two/three/four academic years as the case may be, the candidate has put in two-thirds of attendance, in all the subjects taken together, held during the respective years.

- b. In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties or in the case of a student who is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Principal/ Head of the institution concerned or a student who is selected to participate in sports or other activities organised by the Inter-University Board or in national or international fixtures in games and sports approved by the Competent Authority or a student who is required to represent the University at the Inter- University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army or a student who is deputed by the College to take part in Inter-College sports or fixtures, debates, seminars, symposia or social work projects or a student who is required to represent the College concerned in debates and co-curricular activities held in other Universities or such other activities approved by the Vice-Chancellor for this purpose, in calculating the total number of lectures etc. delivered in the College, or in the University, as the case may be, for his course of study in each academic year, the number of lectures etc., in each subject delivered, during the period of absence for that purpose shall be excluded.
- c. The Principal of a College may consider, on the basis of the Medical Certificates produced, exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits.
- d. Colleges shall be required to notify the attendance position of each of its students for each month on the noticeboard of the College, and clearly indicate the lectures/practical held subject wise and the numbers attended by each student.
- e. A College shall notify on the notice board the final attendance position of each of its students within five days of the dispersal of the classes in

the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the college, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the Principal of the College at least 3 days prior to the commencement of the examination, in which the student is intending to appear.

- f. The benefit of exclusion of lectures contemplated in para b and para c above, either separately or jointly, shall in no case exceed 1/3 of the total number of lectures/practicals/presentations/tutorials.
 - g. In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the College or in the University, as the case may be, for her course of study in each semester, the number of lectures in each subject delivered during the period of her maternity leave shall not be taken into account.
 - h. No person shall be deemed to have satisfied the required conditions in respect of his instructions, unless in addition to the requirements regarding attendance and other conditions, he has appeared and satisfied by his performance the Principal of his college in such tests, written and/or oral, as may be held by him in his discretion. The Principal of the College shall have, and shall be deemed always to have had, the power to detain a student in the same class in which he has been studying, or not to send him up for the University Examination, in case he did not appear at the tests aforesaid or his performance was not satisfactory. The Principal of a College/Head of the Institution shall have power to strike off the name of a student who is grossly irregular in attendance inspite of warning, or when the absence of the student is for such a long period that he cannot put in requisite percentage of attendance.
7. Resolved that the following draft amendments in Ordinance VIII(2) of the Ordinances of the University be accepted and recommended for consideration of the Executive Council:

Add the following to Ordinance VIII (2)

Ordinance VIII (2)

Sub Clause (1-2) x x x x x:

(3) For all students obtaining admission under the four-year undergraduate programme starting 2013-14, the span period to complete the course will be ten years from the year of admission in the First Semester, irrespective of whether the students will be awarded a Diploma, Bachelor Degree or Bachelor with Honours/B.Tech Degree, provided the student has completed all requirements to become eligible for appearing in the University examinations as per rules.

8. Resolved that the following draft amendments in Ordinance IX of the Ordinances of the University be accepted and recommended for consideration of the Executive Council:

Add the following to Ordinance IX

Ordinance IX (1-9): x x x x x x

(10) The following provisions shall be applicable to students admitted to the four year undergraduate programme:

- a. A student who appears in an odd semester examination or who was eligible to appear in the odd semester examination but remains absent in any or all the papers of the said semester, shall move on to the next even semester irrespective of his/her result in the said examination.
- b. A student who has obtained 40% on the aggregate taking together all the papers in theory examination (including internal assessment/ project work) and practical examinations, separately, conducted in the first and second semesters shall be promoted to the second academic year/third semester.
- c. A student who has obtained 40% on the aggregate taking together all the papers in theory examination (including internal assessment/project work) and practical examinations, separately, conducted in the third and fourth semesters shall be promoted to the third academic year/fifth semester provided s/he has not exercised the option to exit with a Diploma degree.

- d. A student who has obtained 40% on the aggregate taking together all the papers in theory examination (including internal assessment/project) and practical examinations, separately, conducted in the fifth and sixth semesters shall be promoted to the fourth academic year/seventh semester provided s/he has not exercised the option to exit with a Bachelor's Degree.

(11) Eligibility for award of Diploma/Degree. The following shall be applicable to students admitted to the four year undergraduate programme:

- a. If a student has secured an aggregate of minimum 40% marks taking together all the papers in theory examination (including internal assessment) and practical examinations separately till the end of the second year, i.e., up to the end of fourth semester, then s/he shall be awarded a Diploma, if s/he exercises the option to exit at the end of the second year.
- b. If a student has secured an aggregate of minimum 40% marks taking together all the papers in theory examination (including internal assessment/project/continuous evaluation, where applicable) and practical examination separately till the end of the third year, i.e., up to the end of sixth semester, then s/he shall be awarded the Bachelor's degree if s/he exercises the option to exit at the end of the third year.
- c. If a student has secured an aggregate of minimum 40% marks taking together all the papers in theory examination (including internal assessment/project/continuous evaluation, where applicable) and practical examination separately till the end of the fourth year, i.e., up to the end of eighth semester, then s/he shall be awarded the Bachelor's with Honours/B.Tech.
- d. If a student at the end of the eighth semester fails to secure 40% or more marks in aggregate as above or fails in the final year/semester examination and opts to quit/discontinue his/her studies for the Bachelor degree in Honours/B.Tech, may, on a written application from the student, be awarded the Bachelor degree, provided such a student has secured at least 40% marks in aggregate till the end of the VI Semester.

- e. If a student at the end of the sixth semester fails to secure 40% or more marks in aggregate as above or fails in the third year/ VI semester examination and opts to quit/discontinue his/her studies for the Bachelor degree, may, on a written application from the student, be awarded the Diploma, provided such a student has secured at least 40% marks in aggregate till the end of the IV Semester.

(Two members dissented)

The meeting ended with a vote of thanks to the Chair.

(Sd/-)
(Alka Sharma)
Registrar-Secretary

(Sd/-)
(Dinesh Singh)
Vice-Chancellor -Chairman

*minutes are yet to be confirmed