INTERNAL QUALITY ASSURANCE CELL
UNIVERSITY OF DELHI

MINUTES

A meeting of the Internal Quality Assurance Cell (IQAC) members and sub-committees, chaired by the Director South Campus, University of Delhi was convened on October 9, 2024, at 12:00 P.M. in the Council Hall of the Vice-Regal Lodge, University of Delhi, Delhi-110007. The list of attendees is attached as Annexure-1 for reference.

The meeting commenced with a cordial welcome from the Co-ordinator of the IQAC, who extended heartfelt gratitude to all members for their dedicated participation. The primary agenda for this meeting was to meticulously review and enhance the University's preparedness for the impending NAAC Peer-team visit, scheduled for October 23 to October 25, 2024. The Co-ordinator provided a comprehensive update on the status of numerous activities related to the upcoming visit. She took the opportunity to acknowledge and appreciate the diligent efforts of various departments/branches. Alongside this acknowledgement, she expressed her concerns regarding several critical tasks related to the Engineering Branch, urging timely and effective completion to ensure a seamless experience during the Peer-team visit. Moreover, she elaborated on the specific focus areas the NAAC Peer team identified and the thorough preparedness required at the University level.

Reiterating the significance of the NAAC Peer team visit, the Chairperson of the meeting emphasized that every interaction with the Peer team holds substantial weight. He underscored the essential nature of their visit—beginning from their arrival, through their departmental tours, and interactions with various stakeholders, including parents, students, and alumni. Given the gravity of these engagements, the Chairperson highlighted the necessity of forming dedicated committees to efficiently coordinate the activities surrounding the NAAC Peer-team visit. In light of this, he requested the Co-ordinator of the IQAC to collaborate with the Registrar and establish several key committees. These included, but were not limited to:

1. Central Coordination Committee: To oversee the overall organization of the visit.

2. Reception and Protocol Committee: To manage the reception and formalities during the Peer team's stay.

3. Refreshment Committee: To ensure the provision of appropriate refreshments for the guests and stakeholders.

4. IT Support & Presentation Facilities Committee: To facilitate technical support for presentations and meetings.

5. Logistics Committee: To handle all logistical arrangements to ensure a seamless experience.

6. Transport Coordination Committee: To manage transportation needs for the Peer team during their visit.

7. Infrastructure Committee: To ensure that all facilities are in top condition for the visit.

8. Archives Committee: To prepare and organize all necessary documentation.

9. Alumni/Parents Committee: To engage alumni and parents in the visit activities.

10. Student Interaction Committee: To coordinate sessions with students and gather their insights.

11. Culture Programme Committee: To plan and execute cultural events during the visit.

12. Data Handling and Document Verification Committee: To ensure all data is accurate and documents are verified.

13. Committee for Accompanying NAAC Peer-team: To assist the Peer team during their visit.

14. IQAC Communications and Coordination Cell: To handle all communication and coordination efforts.

15. Secretarial Committee: To provide secretarial support for the meetings and events.

16. Publication Committee: To manage all publications related to the NAAC visit.

17. Media Coordination Committee: To liaise with media and manage press communications.

The Chairperson's guidance and the formation of these committees aimed to ensure a systematic and organized approach to the upcoming visit, reinforcing the University's commitment to quality assurance and continuous improvement. As the meeting concluded, members expressed their readiness to contribute actively to these initiatives, demonstrating a collective dedication to the University's goals.

The meeting ended with a Vote of Thanks to the Chair.

Shyama Rath
(Prof. Shyama Rath) 09/10/2024.
Co-ordinator, IQAC

Prof. Shri Prakash Singh)
Director South Campus/Chairperson

Internal Quality Assurance Cell (IQAC)
University of Delhi

A meeting of the IQAC held on 09th October 2024 at 12:00 P.M. in the Council Hall, University of Delhi, Delhi – 110007.

The following members were present:

1. Prof. Shri Prakash Singh, Director (South Delhi Campus) Chairperson
2. Prof. Balaram Pani, Dean of Colleges
3. Prof. Shyama Rath, Co-ordinator (IQAC)
4. Prof. Shailendra Goel, Co-coordinator (IQAC)
5. Shri. Anoop Lather, P.R.O.
6. Prof. Haneet Gandhi, Dean, Admission
7. Prof. Sanjeev Singh, Director, D.U.C.C.
8. Prof. S. Murugavel, Director, U.S.I.C.
9. Shri Ashok Saini, Chief Engineer, Engineering Department
10. Prof. Ravinder Kumar, Dean, Culture
11. Prof. Bipin Kumar Tiwary, D/o Political Science
12. Prof. Anil Kumar, C.E.O. (University of Delhi Foundation)
13. Prof. K. P. Singh, Director, Gandhi Bhawan
14. Shri Rajinder Singh, Engineering Department
15. Shri Sandeep Sharma, Assistant Registrar
16. Prof. Ujjwal Kumar Singh, Dean, Humanities & Social Sciences
17. Prof. Gurpreet Singh Tuteja, Controller of Examination
18. Shri Raju Nair, Joint Registrar
19. Dr. Rohan Rai, Joint Registrar
20. Prof. Rajni Abbi, Proctor
21. Prof. Raj K. Sharma, Dean, Research
22. Prof. Ranjan Kumar Tripathi, Dean Student's Welfare
23. Prof. Hena Singh, Joint Dean, Student's Welfare
24. Dr. Sumit Nagpal, D/o Mathematics
25. Prof. Rajeev Gupta, C.E.O., I.O.E.
26. Prof. Geeta Sahare, Joint Proctor
27. Prof. Neera Agnimitra, Chairperson, International Relation
28. Prof. Mukesh Kumar Mehlawat, D/o Operational Research
29. Prof. Manisha Choudhary, D/o History
30. Smt. Pushpa Kumari, Planning Unit
31. Prof. Rupam Kapoor, Chairperson, Garden Committee
32. Dr. Somesh Vishwakarma, Central Library
33. Dr. Shiva Parihar, Central Library
34. Smt. Bhawna Vashishtha, Central Library
35. Shri. Girish Ranjan, Finance Officer
36. Shri Sunil Kumar, Deputy Registrar (IQAC)