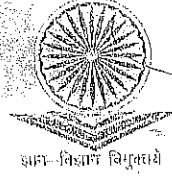


Annexure No.....
Item No.....
Date of EC.....

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UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली - 110 002

All communications should be addressed to  
the Secretary by designation and not by name

No.F 31-22/98 (JCRC)

May, 2015

9 MAY 2015

The Registrar  
University of Delhi  
Delhi-110 007

**Subject: Post of Instructor in English Stenographer and Typewriting for the course of Office Management and Secretarial Practice (OMSP) in Colleges.**

Sir,

With reference to your letter No. CB-II/110/Roster/adv/SACE/086/568 dated 18.11.2014 on the above subject the undersigned is directed to inform that instructors have been recruited in the core pay scale of Rs.6500-10500(pre-revised). UGC has not formulated any policy/guidelines for promotional avenues for these staff as the post of Instructor exists only in Delhi University in a few colleges running the Office Management and Secretarial Practice (OMSP) course.

It is to further inform you that the benefit of MACP scheme (financial up-gradation after 10,20 & 30 years) would be applicable in respect of Instructor in English Stenographer and Typewriting for the course of Office Management and Secretarial Practice (OMSP) in Colleges.

Yours faithfully

*Sd/-*  
(R.K. Sharma)  
Under Secretary