जीसस एंड मेरी कॉलेज
दिल्ली विश्वविद्यालय
चाणक्यपुरी, नई दिल्ली-110021
रा.मू.प्र.प. द्वारा ''ए+'' ग्रेड मान्यता प्राप्त

Jesus and Mary College
University of Delhi
Chanakyapuri, New Delhi - 110021
Accredited by NAAC with "A+" Grade

दूरभाष/Tel No.	: +(91)-(011)-26110041, 26875400
फैक्स नं/ Fax No.	: +(91)-(011)-24105466
वेबसाइट/Website	: http://www.jmc.ac.in
ईमेल/E-mail	: admin@jmc.ac.in, info@jmc.ac.in principal@jmc.ac.in

Ref.: JMC/Admin/NTS-Rcrt- SPA-(rp)/2023-24   January 24, 2024

NOTIFICATION
WRITTEN EXAMINATION FOR THE POST OF SEMI PROFESSIONAL ASSISTANT

This is with reference to Advt No. JMC/Admn./NTS-Rcrt/rp/2022-23 dated 18.02.2023. the shortlisted candidates for the post of Semi Professional Assistant may kindly note that the written examination for recruitment to the said post will be held on Sunday, February 11, 2024 as per the schedule given below:-

Post	Paper	Date and Timings	Reporting Time/Exam Centre
Semi Professional Assistant	Paper-I (MCQ) Library Aptitude, General Awareness etc	11.02.2024 (Sunday) 10:00 a.m. to 12.00 noon (2 hours*)	9:00 a.m. Jesus and Mary College, Chanakyapuri, New Delhi-110021
	Paper -II Library operation etc.	11.02.2024 (Sunday) 1:30 p.m. to 4:30 p.m. (3 hours*)	

* 15 minutes extra per hour would be given to PwBD category candidates.

The list of shortlisted applicants (applicants may also check the status of their application by logging in on the University Portal: https://dunt.uod.ac.in/), Admit Card, Scheme of Examination and detailed syllabus is attached with this Notification.

IMPORTANT INSTRUCTIONS

1. Please bring a copy of your application form filled in the recruitment portal, Admit Card and an original Government issued photo I.D. Card along with its photocopy. No shortlisted candidate will be permitted to appear for the examination without these documents.
2. Candidates already in employment should bring 'No Objection Certificate' from their respective employers.
3. No entry will be permitted after the start of the Examination.
4. Any type of electronic gadget/device including mobile phone is not allowed in the Examination Hall. The candidate using unfair means will be debarred from the examination and the candidature will be cancelled.
5. The College reserves the right to modify/withdraw/cancel any communication made to the applicant. In case of any dispute arising out of such a situation, the decision of the College shall be final and binding on the candidate.
6. Candidature can be cancelled at any stage if found ineligible for the said post.
7. The College reserves the right not to fill the post at any stage.
8. The candidature of the applicant is purely 'Provisional', subject to actual verification of degree/certificates etc.
9. Being called for the written test does not guarantee your selection for appointment.
10. The decision of the College in all matters with regards to the selection would be final and binding on all the candidates.
11. No TA/DA will be paid to the candidates.
12. Candidates are advised to check the College Website (jmc.ac.in)/Inbox (including email spam box) regularly for updates.

           Principal

JESUS AND MARY COLLEGE

LIST OF SHORTLISTED CANDIDATES TO APPEAR FOR WRITTEN TEST FOR THE POST OF SEMI PROFESSIONAL ASSISTANT ON FENRUARY 11, 2024

S.No.	Form No	Name
1	DDN59371	NITIN KUMAR
2	DDN59384	SONAM YADAV
3	DDN59385	MANISHA YADAV
4	DDN59392	Gaurav Kumar
5	DDN59411	Vipin Jatin
6	DDN59413	Rajni
7	DDN59421	Sunita
8	DDN59428	KAVITA DUTT
9	DDN59457	SALONI SHARMA
10	DDN59458	Manish SinghRathore
11	DDN59466	Yukta
12	DDN59470	PANKAJ
13	DDN59472	Gunjan
14	DDN59482	SOM BAHADUR
15	DDN59485	LUBNA
16	DDN59486	saket sharma
17	DDN59488	RAVINDER SINGHNEGI
18	DDN59496	Ankit Kumar
19	DDN59499	Mohit Saxena
20	DDN59500	Neha Nagarwal
21	DDN59501	Vikas Tiwari
22	DDN59507	Riya Chauhan
23	DDN59508	Gyan Deep
24	DDN59513	Ranjeet Kumar
25	DDN59526	AMIT PANDEY
26	DDN59535	SAURABH VERMA
27	DDN59539	Shweta
28	DDN59558	BOMMALI VINODKUMAR
29	DDN59571	Praveen Kumar
30	DDN59573	SAURAV SONI
31	DDN59582	YASHWANT AJMERI
32	DDN59589	Pratima
33	DDN59605	MAHESH
34	DDN59629	Tarannum Chauhan
35	DDN59633	KRISHAN KUMAR
36	DDN59639	KUMARI ANAMIKA
37	DDN59644	VEENA KUMARI
38	DDN59645	SHAMEEM
39	DDN59647	DHARAMVEER THAKUR

40	DDN59655	Dharmendra KumarSaroj
41	DDN59661	MANOJ KUMAR
42	DDN59665	Bhawna Dhyani
43	DDN59678	Manish kumarMeena
44	DDN59681	GULSHAN FARHEEN
45	DDN59692	Kiran Kumari
46	DDN59712	KALPANA KUMARI
47	DDN59717	Deepika Jaiswal
48	DDN59718	Ajeet Pal
49	DDN59719	BIRENDRA KUMAR
50	DDN59722	HARJEET SINGH
51	DDN59728	RENU YADAV
52	DDN59740	Lalita
53	DDN59742	AFREEN
54	DDN59753	Tanu yadav
55	DDN59756	MAHIMA MANRAL
56	DDN59759	KOMAL SHARMA
57	DDN59762	Ritu
58	DDN59772	CHHAVI SONI
59	DDN59776	PUJA SAHA
60	DDN59779	PINKI RANI
61	DDN59787	KULDEEP SINGHBHASKAR
62	DDN59807	RITU
63	DDN59839	Poonam sharma
64	DDN59840	SANJEEV KUMAR
65	DDN59844	Vishnu Kumar Jhurawat
66	DDN59851	Kumari Renu
67	DDN59865	SAUMYA
68	DDN59873	BHARTI MISHRA
69	DDN59876	PARVEEN MAAN
70	DDN59881	Manisha Kumari
71	DDN59882	Jyoti
72	DDN59901	NEHA TAANK
73	DDN59907	GARIMA PRIYA
74	DDN59914	PRIYANKA
75	DDN59948	Neetu
76	DDN60008	Neha Kanwal
77	DDN60019	ASHA RANI
78	DDN60027	Jassmine
79	DDN60060	PALLAVI
80	DDN60064	Roopam SHARMA
81	DDN60079	VARUN KUMAR
82	DDN60084	GAURAV BOUDH
83	DDN60098	NIKITA
84	DDN60106	RINKI RANJAN
85	DDN60120	KM ALISHCHOURASIA
86	DDN60122	KOMAL YADAV
87	DDN60125	Ankush SinghChauhan

88	DDN60127	priyanka samariya
89	DDN60130	ATHER AHMED
90	DDN60154	ATUL KUMARSHARMA
91	DDN60174	Brijesh Kumar
92	DDN60184	Nisha
93	DDN60205	GAUTAM KUMAR
94	DDN60208	DEVPRIYA SANYAL
95	DDN60250	MAMTA KUMARI
96	DDN60254	NEHA BISHT
97	DDN60271	NARGIS
98	DDN60272	KAJAL KUMARI
99	DDN60284	ARUN VERMA
100	DDN60294	Shruti Bansal
101	DDN60305	SHAHRUKH KHAN
102	DDN60307	Priya
103	DDN60322	Yatharth
104	DDN60350	DEEPAK KUMAR
105	DDN60376	SWATI
106	DDN60401	SUSHMITA GUPTA
107	DDN60403	Deepti Kumari
108	DDN60425	Deepika
109	DDN60428	VIKRAM RAHI
110	DDN60460	PURBAVA ROY
111	DDN60473	Sweta Rani
112	DDN60484	GURVINDER SINGH
113	DDN60486	Suhail Khan
114	DDN60489	JYOTI KUMARI
115	DDN60491	HARISH KUMARJOSHIA
116	DDN60496	SACHIN KUMAR
117	DDN60509	Bharati Sharma
118	DDN60521	PRATEEK
119	DDN60523	Nagender Laul
120	DDN60534	SAURAV KUMAR
121	DDN60547	Priya ShirleyCharan
122	DDN60561	apoorva tyagi
123	DDN60581	NITYA RAHI
124	DDN60592	CHARUL BHARDWAJ
125	DDN60596	SUMIT SEN
126	DDN60610	Aruna Xalxo
127	DDN60615	Shikha Sharma
128	DDN60616	SANDEEP
129	DDN60625	Monika Yadav
130	DDN60629	MANJEET KHATRI
131	DDN60633	SANJAY PAL
132	DDN60635	dipti priya
133	DDN60636	EKTA
134	DDN60646	Neha Chaudhary
135	DDN60650	mitali mankotia

136	DDN60668	PRINCY
137	DDN60671	RUCHI PRASAD
138	DDN60672	Suruchi Gupta
139	DDN60708	POONAM
140	DDN60714	Paras Tamar
141	DDN60723	ANKITA KAATLA
142	DDN60732	Teena
143	DDN60734	ANJALI
144	DDN60740	Monika Pal
145	DDN60749	Kajal Rai
146	DDN60758	AMAN KUMARKUSHWAHA
147	DDN60766	JAYA SINGH
148	DDN60769	Anam Fatima
149	DDN60776	Zafreen
150	DDN60778	T VEENA KUMARI

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principal@jmc.ac.in
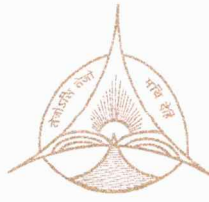
ADMIT CARD

WRITTEN TEST FOR THE POST OF SEMI PROFESSIONAL ASSISTANT

(To be filled by the candidate)

Application Form No. _____
Date of Examination: 11.02.2024
Paper I: Time: 10 a.m. to 12 noon
Paper II: Time: 1:30 p.m to 4:30 p.m.
Exam Centre: Jesus and Mary College,
Chanakyapuri,
New Delhi-110021

Paste Recent Passport Size Photograph

PARTICULARS OF THE CANDIDATE

Name of the Candidate : _____

Father's Name : _____

Category : _____

Address of the Candidate : _____

_____

Phone No. : _____

Email ID : _____

_____
Signature of Candidate

_____
Invigilator

(CANDIDATE'S COPY)
PARTICULARS OF THE CANDIDATE

Application Form No. : _____

Name of the Candidate : _____

Father's Name : _____

Category : _____

Address of the Candidate : _____

_____

Phone No. : _____

Email ID : _____

_____
Signature of Candidate

_____
Invigilator
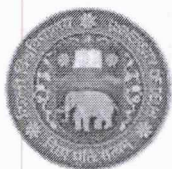
4.5.2   Scheme of Examination for Direct Recruitment to the post of Semi Professional Assistant

The following shall be the scheme of Examination, components of written test and its syllabus etc. for recruitment to the post of Semi Professional Assistant by direct recruitment.

A. Scheme of the Examination:

Written Test		
Paper -I (MCQ) Library Aptitude, General Awareness etc. (150 questions)	Time: 2 hrs.*	Max. Marks: 300 marks (150 questions)
Paper – II Library Operations etc.	Time: 3 hrs.*	Max. Marks: 150 marks
Total Marks (300+150)		**450 marks**

*15 minutes extra per hour would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category.

| Paper – I	TEST COMPONENTS	DURATION: 2 hours	
		NO. OF QUESTIONS	MARKS
(i)	Library Aptitude	50	100
(ii)	General Awareness	25	50
(iii)	Reasoning Ability	25	50
(iv)	Mathematics Ability	25	50
(v)	Test of Language English or Hindi	25	50
	TOTAL	**150**	**300**

B. Detailed Syllabus for Paper I:

(i) Library Aptitude: Questions will be designed to test the knowledge and awareness on Library Information Science and recent development in the field of Library Science. The questions may be from all the spheres of library science.

(ii) General Awareness: Questions will be designed to test the ability of the candidate's General Awareness of the environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test will include questions relating to India and her neighboring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.

(iii) Reasoning Ability: The syllabus of General Intelligence includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
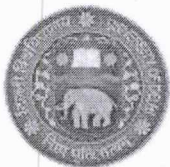
(iv) Mathematical Ability: The test of Arithmetical and Numerical Ability will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.

(v) Test of Language English or Test of Language Hindi: In addition to the testing of candidate's understanding of the English or Hindi Languages, its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be tested.

C. Paper - II: The questions will be designed to test the ability of the candidate's knowledge and awareness on Library and Information Science and recent development in the field and on the following subjects.

Topic	Marks allocated
• Knowledge and application of Library and Information Science Procedures, rules & Regulations. • Knowledge of Computers with special reference to knowledge of Library Software Packages of Word Processing, Data Analysis Packages.	**Section** 1 - MCQ 100 marks (50 questions) **Section 2** – Descriptive 50 marks (5 questions)

Note:
1. The question paper should be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
2. The questions in the written test will be of the level of degree/diploma/examination which is defined as the minimum eligibility for the respective post.
3. The minimum overall qualifying marks for Paper I and Paper II shall be 45% for the unreserved posts and 40% for the posts reserved for OBC category and 35% for the posts reserved for SC/ST/ PwBD category. If the number of candidates qualifying is more than 30 times the advertised posts, the merit list would be restricted to 30 times the advertised posts.
4. Answer script of Paper-II of a candidate would be evaluated only if the candidate qualifies in Paper-I.
5. There shall be negative marking for wrong answers in Paper I to the tune of 1/4th of marks allocated per question.
6. Merit list shall be drawn only for candidates who qualify Paper I and Paper II, separately. The Merit list shall be drawn on the basis of combined scores of the two papers.
7. In case of bunching/bracketing of candidates in the results of the written test, the priority/merit list would be decided as follows:
   a) The candidate having more marks in aggregate in the examination/degree/diploma which is defined as the minimum eligibility for the respective post will be given preference.
   b) In case of further bunching/bracketing of candidates, candidate senior in age will be given preference.
   c) In case option at (a) and (b) is exhausted, it will be decided through draw of lots.