

## Appendix-97 Resolution No. 28 (28-5)

### MINUTES

1. It is submitted that a meeting of the Committee was constituted by the Competent Authority consisting of the following members to formulate the guidelines for revision of rates of remuneration payable at different levels for Centre Evaluation (CES's) was held on 27th February, 2023 at 03:30 p.m. in the Committee Room of the Dean (Examinations), University of Delhi
 

<ol style="list-style-type: none"> <li>1. Dean (Examinations)</li> <li>2. Dean, Faculty of Technology</li> <li>3. Principal Hans Raj College</li> <li>4. Principal, Daulat Ram College</li> <li>5. Principal, Shaheed Bhagat Singh College</li> <li>6. O.S.D.(Examinations)</li> <li>7. Assistant Registrar (Conduct)</li> </ol>	<p>Chairperson</p>       <p>Member Secretary</p>
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2. The minutes of the meeting are placed alongside. The details of the minutes is appended below: -
3. The Committee was apprised regarding the existing guidelines for Central Evaluation Centres (CECs) for evaluation of Semester Examinations of Undergraduate courses of 2014 which are being followed for remuneration to CECs.
4. The Committee deliberated the matter of length and noted that rates for theory examination has been enhanced w.e.f. May/June 2017 examination and revision in rates of Practical examinations is also under consideration of the competent authority.
5. The Committee after due deliberations recommended that the non-teaching staff should be paid in line with their counterparts in theory examinations and made the following recommendations:
6. The Coordinator and Dy. Coordinator(s) will be paid an Honorarium of Rs. 35000/- instead of 30000/- and Rs. 30000/- instead of 26000/- respectively. The Coordinator will appoint two Dy. Coordinators at CEC. In case the number of answer-scripts is over 50000 the Coordinator may appoint one more Dy. Coordinator.
7. The following staff will work to assist the Coordinator and Dy. Coordinator in the conduct of evaluation work of semester Examinations. The staff engaged will be paid remuneration as per the prescribed rate as indicated below: -

Sl. No.	Designation*	Nos of Person	Existing Rate for CECs staff	Proposed Rates for CECs staff*
1.	1 <sup>st</sup> Assistant	2 Nos.	Rs.120/- per session	Rs.300/- per session
2.	2 <sup>nd</sup> Assistant	4 Nos.	Rs.100/- per session	Rs.250/- per session
3.	Office Attendant	1 Nos.	Rs.70/- per session	Rs.150/- per session
4.	Safai Karmchari	2 Nos.	Rs.70/- per session	Rs.150/- per session
5.	Waterman	2 Nos.	Rs.70/- per session	Rs.150/- per session
6.	Security Guard	1+1	Rs.70/- per session	Rs.150/- per session

\* Remuneration is same as applicable to other examination work.

8. Central Evaluation will be closed after 20 days from the last exam pertaining to the Central Evaluation. It may be noted that no further extension shall be granted under any circumstances.
9. The Committee recommended that only the above changes in the existing guidelines and all other clauses of the existing guidelines for CECs would remain the same.
10. In view of the above, the minutes of the meeting held on 27.02.2023 of the committee is submitted for kind consideration and approval please.