



INSTITUTE OF HOME ECONOMICS  
(University OF Delhi)  
F-4, Hauz Khas Enclave, Delhi- 110016  
Website: <https://ihe.du.ac.in> Phone -011-47702166

IHE/2026-27/Admin/Deputation/ 1044

Dated: 8/10/2026

**RECRUITMENT NOTICE**

Applications are invited for one post of Section Officer (**on a Deputation basis**). Candidates meeting the eligibility criteria are required to fill the prescribed application form given herewith and send the same along with relevant documents by 28.10.2026

| Sl. No. | Name of the post | No. of Post | Essential Qualifications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------|------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Section Officer  | 01          | <ul style="list-style-type: none"><li>• A Bachelor's Degree in any discipline from any recognised Institute/ University.</li><li>• Officers holding analogous posts on a regular basis or with three years regular service in Pay Level-6 or equivalent in the Central/State Govt. Universities or autonomous organisations.</li></ul> <p><b>Pay Level</b><br/>Level -07 entry pay of Rs.44,900/- as per 7<sup>th</sup> CPC Pay matrix<br/>Recruitment Rule link page no. 3.</p> <p><a href="https://www.du.ac.in/uploads/new-web/02062025_RR.pdf#page=3">https://www.du.ac.in/uploads/new-web/02062025_RR.pdf#page=3</a></p> |

**MAXIMUM AGE:** The maximum age limit for appointment by Deputation shall not exceed 56 years as on the closing date of receipt of applications, i.e. 28.10.2026.

**Instructions for the candidates:**

1. Application of only such candidates will be considered which are routed through the proper channel and are accompanied with:-
  - (i) Duly filled Application Form
  - (ii) Attested photocopies of APARs for the last three years for the post of Section Officer.
  - (iii) Integrity and Vigilance Clearance Certificate
  - (iv) No Objection Certificate.
2. The said deputation shall be governed by the terms and conditions of the Foreign Service Rules as applicable to the employees of the University of Delhi and its colleges.
3. The period of deputation is initially for one year, extendable as per the requirement of the College and at the discretion of the College.
4. The incumbent for Section Officer should possess good communication and analytical skills and an aptitude for drafting/noting in English. Should be able to coordinate/liaise with other divisions/departments and participate in discussions with senior functionaries and Academicians. He/ She is expected to handle independently one or more functions related to Educational Administration/Examination/General Administration/Purchase/ Establishment/ Accounts/Finance/ HR/Legal/Project Management.
5. The College will place corrigendum, if any, on the College as well as the University of Delhi website only. Candidates are advised to monitor the same.
6. The College reserves the right not to fill the vacancy and/or reduce the tenure of the deputation at the discretion of the College
7. In case of any inadvertent mistake in the process of selection, which may be detected later or/at any stage and/ or if any kind of documents asked for is not submitted by the candidate at any stage, the college reserves the right to modify/withdraw/cancel any communication made to the candidate.
8. The completed application form duly filled in and signed along with all enclosures should be sent by Post to "The Director, Institute of Home Economics, (University of Delhi), Hauz Khas Enclave, New Delhi-110016". The last date of receiving applications is 28.10.2026. Applications received late and/ or without the required documents will not be considered.

  
Director