



Tel. No. 27667725 Ext. 1203

University of Delhi
(Finance Branch- XII)
Delhi-110007.

Ref No. Fin XII/2022-23/1
Dated 02nd April 2024

To,
Deans/Faculty/Departments/Centers

University of Delhi
Delhi 110007.

Subject: Booking of expenditure in respect of previous
Financial Year 2023-24.

Dear Sir/Madam,

Please refer to the subject cited above.

The Financial year 2023-24 has already been over. Despite repeated request the bills has not been submitted well in time. As per the audit observation the expenditure which has already been incurred during the previous year must be taken in books of account as liability. This is also required for timely preparation of Annual Accounts.

So all concerned are directed to submit the bills of previous financial year 2023-24 within a fortnight (latest by 15th April, 2024) failing which the bills will not be accepted in any circumstances. This may be considered as final reminder.

Yours faithfully,


Dy. Registrar (Finance)

University of Delhi, Finance-XII, Main Campus, Delhi-110007
Tel. No. 27001203