



**UNDER GRADUATE HOSTEL FOR GIRLS
(UNIVERSITY OF DELHI)
DHAKA HOSTEL COMPLEX
(Dr.) MUKHERJEE NAGAR, DELHI-110009**

Advt. No. UGHG / 2024/6075

Dated: 11/06/2024

Application are invited in standard format from the eligible candidates for filling up the post of the following vacant non-teaching posts on Contractual basis in the University Graduate Hostel for Girls, initially for a period of six months which may be extendable for further period depending upon exigency of post and work performance of the selected candidates:

S. No.	Name of the Post	No. of Post(s)	Age Limit (maximum)
01	Assistant	02	30 years

(Relaxation of upper age limit wherever applicable may be given as per Recruitment Rules of the University of Delhi)

Pay Level 04: ₹25,500/- + admissible D.A.

Eligibility Conditions:

Essential: A Graduate from a recognized University in any discipline with good working knowledge of Computers.

IMPORTANT INSTRUCTIONS:

- The candidates for this recruitment will be required to appear in a written test to adjudge their ability of expression and knowledge relating to the work. The selection is being based on the performance of the candidate/s in written test and or skill-test wherever applicable.
- The scheme of examination and weightage of marks for written test etc. will be as prescribed by the University from time to time.
- The upper age-limit prescribed for recruitment shall be relaxed in case of candidates working in the University or belonging to the reserved categories in accordance with the instructions received from the Govt. of India in this regard from time to time as applicable to Central Government establishments.
- Applicant/s must submit their application to the office of "The Provost, Under Graduate Hostel for Girls, Dhaka Hostel Complex, Dr. Mukherjee Nagar, Delhi-110009" using the prescribed format, available on the hostel website, along with their self-attested testimonials as well as a passport size photograph,

in a sealed envelope superscribed on it "Application for the post of Assistant" latest by 02/07/2024.

5. Incomplete applications shall be summarily rejected. Applications submitted without supporting documents of their claim viz. educational qualification, category, and experience etc. shall be considered as incomplete.
6. The Hostel reserves the right to change the nature and/or number of posts advertised or to abolish the post anytime without assigning any reason thereof.
7. The Posts are on Contractual basis and the services can be terminated at any time without assigning any notice or reason thereof. Incomplete details in application or application submitted without photograph and self attested supporting documents shall be summarily rejected.
8. If at any point of time, the candidate is found to be ineligible, his/her candidature will be stands cancelled.
9. The list of eligible candidates and the date of written test will be published in due course on the hostel website (www.ughg-du.org) after the scrutiny of applicants. Applicants are advises to check the hostel website regularly.
10. Any addendum and corrigendum will be notified on the Hostel website only.



(Prof. K. N. Saraswathy)
Provost

Copy to:

1. Registrar, University of Delhi
- ✓ 2. DUCC for Uploading on the University Website
3. Hostel Website
4. Hostel Notice Board