



Department of Distance and Continuing Education

**School of Open Learning
(Campus of Open Learning)
University of Delhi, Delhi-110007**

Online Applications are invited for Empanelment of **Content Writers, Language Editors and Proof Readers (Hindi and English)** for Academic Content creation, editing and proof reading of various Courses being offered by DDCE, SOL, COL through Open and Distance Learning Mode from academic session 2023-2024.

Online applications are also invited for the posts of **Placement Officer and Consultant (Finance & Accounts)** on contract basis in SOL.

The details of the eligibility conditions, experience, online applications etc. are available on SOL website <https://sol.du.ac.in>. The last date is two weeks from the date of publication of this Advertisement in Employment News.

Principal, SOL



मुक्त शिक्षा विद्यालय
School of Open Learning
(मुक्त शिक्षा परिसर)
(Campus of Open Learning)
दिल्ली विश्वविद्यालय, दिल्ली-110007
University of Delhi, Delhi – 110007
फोन Phone – 27666777, 27662766ए
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Dated: 30th August, 2023

EMPANELMENT OF CONTENT WRITERS

The Department of Distance and Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi is preparing a database of Content Writers for making and compiling the academic contents for the following Undergraduate and Postgraduate programmes to be offered through Open and Distance Learning Mode, from the academic session 2023-2024 and onwards:

Under Graduate Programme:

1. B.A. Programme
2. B.Com.
3. B.Com. (Hons)
4. B.A. (Hons) English
5. B.A. (Hons) Political Science
6. B.A. (Hons.) Economics
7. Bachelor of Management Studies
8. Bachelor of Business Administration (FIA)
9. B.A. (Hons.) Psychology

Post Graduate Programme

1. M.A. Hindi
2. M.A. History
3. M.A. Political Science
4. M.A. Sanskrit
5. M.Com.
6. Bachelor of Library & Information Sciences
7. Master of Library and Information Science
8. Master of Business Administration


Requisites:

1. Essential Qualifications: Master's Degree in their area of specialization / relevant subject from a recognized Institution / University with UGC-NET. Retired Teachers/serving Teachers of recognized Universities / Institutions may also apply.

2. Work Experience (Desirable): At least three years post qualification experience in content writing and development (preferably in the Self Learning Material format) for Open and Distance Learning programmes for the above mentioned UG and PG programmes. Candidates with prior experience of preparing e-content and MOOCs for the UG and PG programmes will be preferred.

Remuneration: The remuneration for content writing will be paid as per the approved rates of the School of Open Learning.

The interested candidates with the required qualifications and experience, and possessing good writing and presentation skills, may submit their applications online in the prescribed format available on the SOL website <https://sol.du.ac.in> . The last date of submission of online application is two weeks from the date of publication of this Advertisement in Employment News.


Principal, SOL

NOTE: The online applications received will be screened and thereafter the shortlisted candidates will be called for Interaction as and when necessary.



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Dated: 30th August, 2023

EMPANELMENT OF LAUNGUAGE EDITORS / PROOF READERS

The Department of Distance and Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi invites online applications for Empanelment of Language Editors (Hindi & English) and Proof Readers (Hindi & English) for editing and proof reading the academic contents for the following Undergraduate and Postgraduate Programmes offered through Open and Distance Learning mode from the academic session 2023-2024. :

Under Graduate Programme:

1. B.A. Programme
2. B.Com.
3. B.Com. (Hons)
4. B.A. (Hons) English
5. B.A. (Hons) Political Science
6. B.A. (Hons.) Economics
7. Bachelor of Management Studies
8. Bachelor of Business Administration (BBA)
9. B.A. (Hons.) Psychology

Post Graduate Programme

1. M.A. Hindi
2. M.A. History
3. M.A. Political Science
4. M.A. Sanskrit
5. M.Com.
6. Bachelor of Library & Information Sciences
7. Master of Library and Information Science
8. Master of Business Administration

Requisites:

1. **Essential Qualification:** M.A.in English / M.A. Hindi with good academic record.
2. **Work Experience:** Two years working experience either in a publishing House or in College teaching.

Rates for Language Editing are : Rs.2000/- per lesson (UG) for minor editing
Rs.4000/- per lesson (UG) for major editing
Rs.2500/- per lesson (PG) for minor editing
Rs.5000/- per lesson (PG) for major editing
Rates for Proof Reading are : Rs.1500/- per lesson (UG & PG) (approx.. 5000 words per lesson)

The interested candidates with required qualifications and experience may submit their applications online in the prescribed format available on SOL website <https://sol.du.ac.in>. The last date of submission of online application is two weeks from the date of publication of this Advertisement in Employment News.

Note: The online applications received will be screened and thereafter the shortlisted candidates will be called for interaction as and when necessary.

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Principal, SOL