

MINUTES

Minutes of the Standing Committee of the Academic Council under clause-5 of Ordinance-II of Ordinance of the University for Admissions of 2023-24 was held on 15.05.2023 at 4 PM in Council Room, University of Delhi. Following members were present in the meeting:

1. The Dean, Faculty of Science - Chairperson
2. The Dean, Faculty of Social Sciences
3. The Dean, Faculty of Law
4. The Dean, Faculty of Music & Fine Arts
5. The Dean, Faculty of Arts
6. The Dean, Faculty of Medical Sciences
7. The Dean, Faculty of Technology
8. The Dean, Faculty of Inter-Disciplinary & Applied Sciences
9. The Dean, Faculty of Applied Social Sciences & Humanities
10. The Dean, Faculty of Open Learning
11. Prof. Gyantosh Kumar Jha, Principal, ARSD College
12. Dr. Dhanpal Singh, Member, Academic Council (Keshav Mahavidalaya)
13. Dean (Admissions) – Special Invitee
14. Dr. Amit Pundir, Joint Dean (Admissions) – Special Invitee
15. Dr. Anand Sonkar, Deputy Dean (Admissions) – Special Invitee

The Dean, Faculty of Commerce & Business, The Dean, Faculty of Education, The Dean, Faculty of Management Studies, The Dean, Faculty of Ayurvedic & Unani Medicines, The Dean, Faculty of Mathematical Sciences, The Dean, Faculty of Homeopathic Medicine, Prof. V.K. Paliwal, Principal, Dyal Singh College (Morning) could not attend the meeting due to other preoccupations.

At the outset, Chairman, Standing Committee welcomed all the members and requested the Dean, Admissions to place the agenda.

After detailed deliberation upon the agenda, following recommendations were made in the meeting.

Agenda 1: Ph.D. admissions for academic session 2023-24:

**1.1. Registration and Admission of candidates who qualify NET/GATE/ICMR/Any other exam under the exempted category.**

From the academic year 2023-24, the Ph.D. registration portal shall be opened more than one time (2-3 times) in an academic year to enable the candidates who get eligible on the basis of qualifying UGC-NET (including JRF)/ UGC-CSIR NET (including JRF)/ AYUSH-NET/DBT-JRF, ICMR-JRF, DST-INSPIRE or equivalent national level examination/fellowship (as identified by DRC)/GATE/teacher fellowship holder to appear directly for interview.

Candidates who wish to appear in CUET(Ph.D.) may also register themselves. Such candidates will be shortlisted for interviews after the declaration of the result of CUET(Ph.D.) 2023-24 by NTA.

Registration fees will be as per past practice, i.e. Rupees 750/- for Unreserved/EWS/OBC-NCL candidates, Rupees 300/- for SC/ST/PwBD candidates. Registration fees will be non-refundable.

On the recommendation of DRC and BRS, the Departments may hold interviews more than one time in an academic year to give equal opportunities to all eligible candidates (those who become eligible based on CUET(PhD) as well as those who are exempted from the entrance test) to appear for the interviews, as per the Ordinance VI, VI-A, VI-B and its amendments. The departments shall declare the seats accordingly, on the recommendation of DRC and/or BRS.

The scores of CUET Ph.D. 2023-24 will be valid only for the admissions for the academic year 2023-24.

**1.2. Eligibility Criteria, Major Areas of Research, Mandatory requirement of Research Proposals.**

It was decided that the departments will send the Eligibility Criteria, Major Areas of Research, Mandatory requirement of Research Proposals to the Admission Branch. After the information is

received from all the departments, the Admission Branch will compile the information to be published in the Ph.D. Bulletin of Information 2023-24.

### 1.3. Seat Matrix

The seat Matrix for PhD program will be as past practice. PwBD will continue under the supernumerary category.

The seats may vary.

## Agenda 2: Common Seat Allocation System - Undergraduate (CSAS - UG (2023)) for the academic session 2023-24 and Seat allotment in the first round of Allocation-cum-Admissions.

### 2.1. Common Seat Allocation System (UG):

It was decided that the policies for allocations and admissions to all Undergraduate Programs of UoD for the academic session 2023-24 will be as per the Common Seat Allocation System – Undergraduate (CSAS – UG -2022-23). The Admission Branch was authorized to do necessary changes/ modifications/ amendments to strengthen it further as per the requirements, with approval from the Competent Authority.

### 2.2. Seat allotment in the First round of allocation-cum-admissions

As per the practice of last year, in order to achieve optimal seat allocation and to avoid the situation wherein seats become vacant due to dropouts, in the first round of allotment, 20% extra allotments will be done in UR, OBC-NCL, EWS categories and 30% extra allotments may be done in SC, ST and PwBD categories for all programs in all the College.

In Colleges, where the withdrawal was less than 5% of the intake, 10% extra allotments may be done for UR/OBC(NCL)/EWS and 15% in SC/ST/PwBD categories.

The University may decide on policies, as and when required, to fill the seats optimally; in the large interest of the students.

## Agenda 3: Matters related to ECA and Sports admission in Undergraduate Programs.

### 3.1. Intake of seats under ECA & Sports supernumerary seats.

It was recommended that from the academic year 2023-24, 5% (2.5% for Sports, 2.5% for ECA) of the total sanctioned strength in each program of all colleges will be reserved for ECA and Sports supernumerary quota.

### 3.2. Validity of Certificates

For both ECA and Sports, only the certificates issued between the time period of 1<sup>st</sup> May 2019 – 30<sup>th</sup> April 2023 will be considered.

### 3.3. Modification in the Criteria for marking ECA categories

The criteria for marking ECA categories for academic year 2023-24 is annexed (Annexure – I)

### 3.4 Allocation Process

For allocations under the ECA <sup>and Sports</sup> category, the following recommendations are being made:

- Allocations will be done on the basis of the initial preferences submitted by the candidates in the preference filling phase.
- Upgrade option will be based on the initial preferences submitted by the candidates in the preference filling phase.

### 3.5. ECA and Sports admission in Performance-based/ Practical-test based programs

For programs where the eligibility criteria are based on Performance/Practical-test (BA Hons Music, B.Sc. (PE, HE&S), and BFA) ECA and Sports supernumerary quota will not be applicable.



**Agenda 4: Common Seat Allocation System - Postgraduate (CSAS - PG (2023)) for the academic session 2023-24**

The broad framework that will be adopted for centralized seat allocation and admissions to Post-Graduate admissions 2023-24 is as follows:

**4.1. Registration Fees**

The Registration Fees for PG admissions will be:

Category of the Candidate	CSAS(PG)-2023 Application Fee (non-refundable)
UR/OBC-NCL/EWS	Rs. 250.00 (Rupees Two Hundred Fifty only) per Program
SC/ST/PwBD	Rs. 100.00 (Rupees Hundred only) per Program

An additional fee of Rs. 100 (non-refundable) will be taken for Sports supernumerary quota.

**4.2. Allocation Policy**

In the context of provisional seat allocation, 'Allocated Seat' refers to a unique combination of Program + Department/College. For example, "M.A. History at Department of History" is referred to as an 'Allocated Seat'.

For each program, wherever applicable, there will be two categories of list: Common List, Category 2 List. For the purpose of allocation, all candidates will be considered in the common merit list. However, for Category 2 only students of UoD will be considered as per Program Specific Eligibility. The Highest Possible Preference will be provisionally allocated to a candidate considering the following criteria:

- Program-Based merit list.
- Social Category (UR/OBC-NCL/SC/ST/EWS/PwBD).
- Availability of seats.
- Any other allocation rules, policies, or criteria as mentioned in this document (CSAS(PG)-2023), PG BOI - 2023, or published on the admission website of UoD.

The merit list for the UR category seats will comprise all candidates in order of merit. No one will be excluded from the same. In other words, the merit list for the Unreserved (UR) category will also include SC/ST/OBC-NCL /EWS candidates, irrespective of category, if they meet the criterion of merit for the UR category. No candidate can be excluded from the UR category merit list just because the Candidate belongs to or has applied under SC/ST/OBC-NCL/EWS category. Discrimination on the basis of category/ caste is completely unlawful. The University of Delhi does not tolerate discrimination against any Candidate/student on this basis. Strict action will be taken against any violations.

**4.3. Preference filing phase. Selecting the program and filling the preferences**

After the declaration of CUET(PG) - 2023 results, the UoD will open a Preference-Filing Phase. Candidate must login to his/her CSAS(PG)-2023 dashboard to choose the Program/s s(he) is willing to take admission if allocated.

The candidate must also fill Department/ Colleges preferences for every Program selected by him/her.

Only the preferences selected by the candidate during the Preference-Filling phase will be considered for allocations and upgradations (if any).

The candidate must confirm the Program-Specific CUET score for all the Programs selected by him/her, if eligible. Against the Programs for which the candidate has confirmed the Program-Specific CUET score, he/she must select the 'Program + College Combinations.' The candidate can choose multiple Program + College/Department Combinations. The candidate must take utmost care while selecting the Program/s and College/s as the order of selection of the Program + College combination will determine the preference order. The submitted preference order will determine

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the allocation of seat. It is in the best interest of the candidate to fill the maximum number of preferences.

The candidate must confirm the order of preferences for the Program + Department of the College combinations by clicking on 'Submit' on/before the last day of the Preference-Filling phase. The candidate can reorder the preferences of the selected combinations, if he/she wishes to, before the deadline of the Preference-Filling phase. Before submitting, the candidate must ensure that the order of preferences is as per his/her choice. Editing the Program + College/Department combination preference list after the deadline for the Preference-Filling phase will NOT be allowed, i.e., the candidate CANNOT change the order of his/her preferences OR add/delete any more Program/s and/or College/s after the deadline for Preference-Filling Phase. If a candidate does NOT submit his/her preferences, the last saved preference order will be locked automatically upon reaching the deadline of the Preference-Filling Phase. These locked preferences will become the basis for allocating seats for all rounds of CSAS(PG)-2023.

#### 4.4. Seat Allocation and Admission

Once a seat has been allocated in a particular round, the candidate must 'Accept' the Allocated Seat before the last date/time specified for the given allocation round. The provision for acceptance of a particular Allocated Seat will be valid only for the round in which the seat was allocated to the candidate.

In case a candidate is offered multiple seats in a particular round, s(he) must "Accept" ONE Allocated seat ONLY.

Inactivity/no-action will be taken as non-acceptance to the Allocated Seat. It will be treated as a decline to the provisionally Allocated Seat.

Once the candidate "Accept" the provisionally Allocated Seat, the concerned Department/ Centre/ College will check the eligibility and documents uploaded by the candidate. The Department/ Centre/ College will verify the following within the stipulated timeline:

1. Minimum Eligibility of the Candidate.
2. Program-Specific Eligibility of the Candidate.
3. CUET(PG) details
4. Validity and authenticity of Documents/Certificates submitted by the Candidate.

During the online approval process, if a Department/ Centre/ College seeks more clarity/information from the candidate, it may raise a query to the Candidate.

After verification, the Department/ Centre/ College will either 'Approve' or 'Reject' the provisionally Allocated Seat of the candidate. No application will be left unattended by the Department/ Centre/ College.

Once the Department/ Centre/ College accords the approval, the candidate will have to pay the 'Admission Fee'.

#### 4.5 Process of Upgrade and Freeze

An admitted candidate can select the 'Upgrade' option, which will allow upgradation to a higher preference in the Program where s/he had taken admission. Admitted candidates who opt for Upgrade will be upgraded subject to the availability of seats in the Program in which s/he is already admitted, as per the allocation policy.

Choosing the 'Upgrade' option means that the candidate consents to be considered for allocation of a seat, as per his/her higher preferences, in Departments / Centres / Colleges in the Program in which he/she is already admitted, in the subsequent round (if any). If a candidate chooses the 'Upgrade' option and a new preference is allocated to him/her as per the allocation policy, his/her current seat on which he/she is currently admitted will be auto-cancelled.

The upgrade option will not be available to the candidate(s) who was allocated his/her first preference. The Program + Department/ College Combination in which a candidate had been admitted earlier will never be offered to him/her in any subsequent round(s). Similarly, Program + Department/ College combinations which were below in the preference order at which the candidate had taken an admission earlier, will never be offered again to the candidate in any subsequent round(s).

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A candidate who opts for the 'Upgrade option' and gets upgraded in the subsequent round of allocation, will have to 'Accept' the upgraded seat and complete the admission procedures on the upgraded Allocated Seat.

If a candidate does not Accept the upgraded seat within the stipulated time or does no activity for whatever reasons, the upgraded seat will be considered canceled and the candidate will be out of CSAS(PG)-2023.

In case a candidate chooses the 'Upgrade' option but does not get upgraded in the subsequent round of seat allocation, his/her admission to the earlier seat will be retained.

*It is the responsibility of the candidate to keep checking for 'Upgrade' options in all rounds of seat allocations. If a candidate fails or misses the opportunity to choose the 'upgrade' option, for whatever reasons, s/he will not be allowed to participate in the upgradation process and the University of Delhi will not consider any grievance in this regard under any circumstances.*

The University will offer all admitted candidates a "Freeze" Option after the first admissions round.

On selecting 'Freeze', the current admission (Program + Department/College) becomes 'frozen' and cannot be changed in any subsequent allocation rounds under any circumstances. Candidates will not be considered for any new allocation in any Program (Suppose a candidate has applied to two programs, A and B. S/he takes admission in Program A in a particular round. If S/he chooses 'freeze' option, it will be considered that the candidate has decided to continue with the admission in Program A and will never be considered for any new allocation in either Program A or B in any subsequent lists). The candidates will not be allowed to opt for "Upgrade" option in the Program where s/he is currently admitted.

Candidates opting for neither 'Upgrade' nor 'Freeze'. During an allocation round, if an admitted candidate neither opts for 'Upgrade' nor 'Freeze' and remains inactive, the admission taken by him/her will be retained and he/she will not be considered for upgradation.

#### 4.6. Mid Entry

Candidates who failed to apply for CSAS(PG)-2023 within the stipulated time and are desirous of participating in CSAS(PG)-2023 can participate through the Mid-Entry window (whenever University announces it), by paying a Mid-Entry fee of Rs. 1000.00 (non-refundable).

A candidate who applies to CSAS(PG)-2023 mid-way will not hold any right to claim the seats allocated to candidates who had applied to CSAS(PG)-2023 during the initial Application Phase. Allocation of seats to such candidates may be considered for subsequent rounds (if any), subject to fulfillment of eligibility criteria, availability of seats, and other CSAS(PG)-2023 rules.

It will be mandatory for the Mid-Entrant to take admission on the seat allocated to him/her, if offered. Failure to accept the allocated seat will forfeit the candidate's admission to UoD. There will be no option of 'Upgrade'. The seat allocated in a particular allocation round will be final and will not be upgraded in any subsequent allocation round.

Mid-Entry will only be considered after successful remittance of the Mid-Entry fee.

Merely applying through Mid-Entry does not guarantee a seat through CSAS(PG)-2023.

Mid-Entry will not be allowed for Performance-Based Programs (M.A. Music, B.P.Ed, M.P.Ed) and Sports Supernumerary Quota.

#### 4.7. Allocation policy with respect to B.P.Ed., M.P.Ed., M.A. (Music).

The allocation policies with respect to B.P.Ed., M.P.Ed., M.A. (Music) are as per Annexure - II and Annexure - III.

#### 4.8. PG seats under Sports Supernumerary category

The admissions under Sports Supernumerary quota in PG is as per Annexure - IV.



**Agenda 5: Streamlining admission processes (including grievance redressal) of Undergraduate programs of Non-Collegiate Women Education Board (NCWEB)**

All admission-related process (including grievance redressal) of Undergraduate programs of Non-Collegiate Women Education Board (NCWEB) will be dealt directly by NCWEB on the approval of Director, NCWEB.

**Agenda 6: UGC's letter regarding seats under PMSSS supernumerary quota across the institutions**

Allocation of PMSSS supernumerary quota may be done as per the UGC letter No. F 1-13/2018(DC) dated 03 Jan 2019 under PMSSS supernumerary quota across the institutions on the basis of the minutes of the 21<sup>st</sup> meeting of inter-Ministerial committee on special scholarship scheme for Jammu & Kashmir held on 24th February, 2018 (Annexure – V).

**Agenda 7: Proposal to increase the intake of MSc Biophysics Students**

A letter dated 01.05.2023 from Head, Department of Biophysics was received wherein the Committee of Courses of the Department has proposed to increase the seats of MSc Biophysics from 08 to 20 as per the following distribution:

UR	OBC	SC	ST	EWS	Total
8	5	3	2	2	20

**Agenda 8: Eligibility condition and seat matrix for admission to Undergraduate (MBBS/BDS) Courses of the Academic Session 2023-2024.**

The Committee considered the recommendations of the Medical Sciences Courses Admission Committee (MCAC) for UG in its meeting held on 13.05.2023 with regard to eligibility condition and seat matrix for admission to Undergraduate (MBBS/BDS) Courses of the Academic Session 2023-2024 and resolved to approve the same.

**Agenda 9: Eligibility conditions for admission to PG (MD/MS/Diploma and MDS) Courses 2023-2024**

The Committee considered the recommendations of the Medical Sciences Courses Admission Committee (MCAC) for PG in its meeting held on 13.05.2023 with regard to eligibility conditions for admission to PG (MD/MS/Diploma and MDS) Courses 2023-2024 and resolved to approve the same.

**10. Reporting Items:**

**10.1 Admission to Bachelor of Fine Arts in College of Art from the academic session 2023-24**

**A. Admission through CUET (UG) - 2023**

Admissions to Bachelor of Fine Arts in College of Art from the academic session 2023-24 will be done through CUET (UG) – 2023. The same has been notified in the UG Bulletin of Information 2023-24.

**B. Eligibility Criteria:**

Candidates must appear in both CUET and Practical-based test. Candidates must appear in CUET in the following subject combinations:

Any one Language from List A + General Test (Section III) AND also, in the Practical-Based Test (to be conducted by College of Art)

**Practical Test:**

For specialization in Art History, it will be based on Analysis / Premise and View / Critique

For other five specializations, it will be based on Drawing and relevant Specialization (weightage will be 50: 50)

Merit will be calculated by considering the combined 'CUET score (50% weightage) and Practical-based test score (50% weightage).

The eligibility criteria has been notified in the UG Bulletin of Information 2023-24.



**C. Seat Matrix:**

The Reservation policy and seat matrix for admissions to BFA program is as per the prescribed rules and norms of the College of Art. For further details refer to the website of the College: <http://colart.delhigovt.nic.in/> admission website of University of Delhi.

**D. Practical Test fee of Rs. 400/- (non-refundable):**

An additional fee of Rs.400/-, non-refundable (irrespective of any category) from the candidates who apply for admission in BFA program will be taken.

**10.2 Entrance test for Ph.D. through national-based CUET (PhD) – 2023 to be conducted by National Testing Agency.**

From the academic year 2023 onwards admissions to Ph.D. Programs will be done through Common University Entrance Test (PhD) to be conducted by National Testing Agency.

**10.3 Additional intake of 10 students in Plant Molecular Biology, Department of Biotechnology by the Department of Biotechnology, Ministry of Science & Technology, GoI, for financial support under DBT PG Teaching Programme.**

An increase in the number of seats in M.Sc. Plant Molecular Biology and Biotechnology program from the existing intake of 15 to 25 from the academic year 2023-24:

- 1. Selection and Admission of Students:** The 10 students under DPT support will be admitted through the Centralized selection process, i.e., the National level entrance exam conducted by DBT recognized/approved agency only. While the existing set of 15+2 students will be admitted via the CUET route as per prevailing university norms.
- 2. Reservation Policy and Norms:** Admission of students under DBT-supported PG Teaching Courses and those admitted through CUET will be made as per the University of Delhi's reservation policy (which follows the norms of the Government of India).
- 3. Uniform Fee Structure:** The upper limit of the fee prescribed by the DBT for the 2-year degree program is Rs. 50,000. This is well within the range of the currently proposed fee structure of Rs. 17,000 per year for the DU's PMBB PG program. The Fee structure would be as per the existing norms of the University in this regard.

**10.4 Admissions to M.Sc. Respiratory Therapy program under CUET (PG) – 2023.**

Admissions to M.Sc. Respiratory Therapy program will be through CUET (PG) – 2023-24.

The eligibility criteria and respective CUET Test paper has been published in the PG Bulletin of Information 2023-24.

**10.5 Admission to Post Graduate Diploma in Cyber Security and Law.**

Admission to Post Graduate Diploma in Cyber Security and Law will be on the basis of the merit percentage of the marks obtained in the qualifying degree examination. The registration fees and seat matrix will be as past practice.

The eligibility criteria is "Qualifying degree for the purpose of Admission to the Post Graduate Diploma in Cyber Security and Law program shall be Graduation or above in Computer Science/Information Technology/Computer Applications/Software development/Computer Engineering or equivalent".

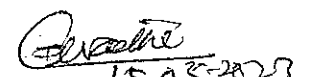
The above have been notified in the PG Bulletin of Information 2023-24.

**10.6 PG Admission to Zakir Hussain (Eve.) College in MA Hindi, MA Philosophy and MA Political Science**

PG admissions to Zakir Hussain (E) in Hindi, Philosophy and Political Science will be conducted as done for other colleges for University of Delhi.

All members unanimously proposed to authorize the Hon'ble Vice Chancellor, University of Delhi to make any modifications/amendments in any of the Agenda items 1 - 10, in the larger interest of the candidates/University.

The meeting ended with vote of thanks to the Chair.

  
15-03-2023  
Prof. S.K. Awasthi  
Chairman (Standing Committee)