

UNIVERSITY OF DELHI

ADMISSION BRANCH

Ref. No. Admission Br./2024/797/24/19

25.09.2024

In continuation to previous note dated 10.10.2023 (copy enclosed Annexure-I), a letter vide D. O. No. 22-8/2023 (CU) dated October 04, 2023 for the Academic Session 2023-24 was received from the University Grants Commission with regard to fill vacant seats in UG admissions (copy enclosed Annexure-II) and on the request of few candidates and Colleges, the University may be requested to hold a **Mop-up Admission Round** for admitting candidates in the shortlisted **Colleges and Programs for the Academic Session 2024-25**.

For this purpose, following procedures may be adopted for Mop-up Admission Round:

1. Colleges in which more than 15% of the total sanctioned strength of the College are vacant may be considered for the Mop-up Admission Round.
2. In the Colleges identified in Point 1, Programs in which more than 10% of the sanctioned strength are vacant will be displayed by the University on its admission website (admission.uod.ac.in)
3. The University will display vacant seats for the shortlisted Programs/ Colleges for which Mop-up Admission Round can be held.
4. The shortlisted Colleges can admit candidates only in the Programs shortlisted by the University through the platform <https://ugadmission.uod.ac.in/mopup/index.php>. Desirous candidates must register at this weblink. Candidates who are already admitted to any Program of any College of the University on the basis of CUET score, through the CSAS 2024 platform, will not be able to apply.
5. The concerned College will also display the vacant seat matrix (UR, SC, ST, OBC, EWS) of its shortlisted Programs on the website of the College.
6. **Colleges are advised to grant admission only on the notified vacancies.**
7. **There will be no registration fee for candidates who are already registered in Common Seat Allocation System (CSAS) applying to the Mop-up Round. However, candidates who are applying afresh on CSAS portal, there will be a one-time CSAS(UG) -2024 Application fee (non-refundable) as follows:**

Category of the Candidate	CSAS(UG)-2024 Application Fee (non-refundable)
UR/OBC-NCL/EWS	Rs.250.00 (Rupees Two Hundred Fifty only)
SC/ST/PwBD	Rs.100.00 (Rupees Hundred only)

8. To seek admission in the Mop-up round, the candidates must follow the following steps:
 - a. Register <https://ugadmission.uod.ac.in/mopup/index.php> by clicking on "NEW REGISTRATION" between 05:00 p.m., Friday, September 27, 2024 – till 11:59 p.m., Sunday, September 29, 2024.
 - b. Complete profile.
 - c. Ensure that the marks filled in the Academic Detail section are correct. Only the candidates who have passed Class XII will be considered.
 - d. After completing the Registration, the candidates must login to their dashboard and select the Programs and Colleges in which they are interested in between 05:00 p.m., Monday, September 30, 2024- till 11:59 p.m., Wednesday, October 02, 2024.
 - e. Wait for Approval from the College and pay the fees to complete the admission. The last date for payment of fees is till 05:00 p.m., Sunday, October 06, 2024.
9. The Colleges may ask for all relevant documents, as deemed appropriate from the candidates at the time of registration.
10. To fill the seats optimally, the Colleges may take recourse to the following:
 - a. College may admit candidates on the basis of the marks obtained in the qualifying examination as per the Program Specific Eligibility mentioned in BOI(UG).
11. Tie-breaking rules, if any, will be applicable as stated in CSAS (UG) – 2024.
12. At the time of granting the admission, Colleges must check the minimum eligibility, Program Specific eligibility, Category documents and other aspects as stated in Bulletin of Information-UG (2024) and UG-CSAS-2024.

13. At the time of taking the admission an undertaking must be taken from the candidate that he/ she is not admitted in any other college of UoD for the academic session 2024-25 as on date of admission.
14. If granting admission on the basis of qualifying marks, an undertaking must be taken from the candidate stating s(he) has either not appeared in CUET or was not eligible on the basis of CUET 2024 subjects.
15. No admission shall be granted based on undertaking for extension of time for submitting the required documents.
16. No admission should be done on Supernumerary seats.
17. Admission fees will be taken only through the Mop-up Admission Portal <https://ugadmission.uod.ac.in/mopup/index.php>.

Proposed Schedule for Mop-up Admission Round

Display of vacant seats for shortlisted Programs/ Colleges on www.admission.uod.ac.in	05:00 pm, Friday, September 27, 2024
Candidates to Register at Mop-up admission portal at https://ugadmission.uod.ac.in/mopup/index.php	05:00 pm, Friday, September 27, 2024- Till 11:59 pm, Sunday, September 29, 2024
Candidates to apply to Colleges and Programs	05:00 pm, Monday, September 30, 2024- Till 11:59 pm, Wednesday, October 02, 2024
Colleges to select and grant admissions	02:00 pm, Thursday, October 03, 2024- Till 05:00 pm, Saturday, October 05, 2024
Last date of payment of fee	Till 05:00 pm, Sunday, October 06, 2024

Submitted for approval, please.

IC (Admission)

Dealing Assistant

Dean (Admission)

Registrar

Amir Vc

25/9/24