

**Draft ANNEXURE****Ord. XX-Y - Institute of Home Economics**

1. The University shall maintain and run the Institute of Home Economics as a maintained Institution of the University.
2. The Executive Council shall constitute a Governing Body as follows to administer the affairs of the College, constituted as follows:
  - i. A person appointed by the Vice-Chancellor –Chairperson
  - ii. Treasurer (Ex-officio)
  - iii. The Director of the Institute (Ex-officio) - Member-Secretary.
  - iv. Not less than five and not more than eight members appointed by the Executive Council, not necessarily from among themselves.
  - v. Two members of teaching staff by rotation according to seniority for a term of one year. One of the teachers' representatives shall be from among those with more than ten years' service and one from among those with less than ten years' service; if, however, eligible candidates are not available in one of those categories both the representatives may be taken from the other.

Provided that a teacher who has become a member of the Governing Body of the College under the category of teachers with less than ten years' service and completes his ten years' service during the term of his membership as such, will nevertheless continue to be a member of the Governing Body for a full term of one year.

3. Members, other than the ex-officio members, shall hold office for a period of one year.
4. Subject to the general control and supervision of the Executive Council, and subject to the provisions of the Act, the Statutes, the Ordinances of the University, the Governing Body shall exercise the following powers and functions:
  - a) to organize the teaching in the Institute and to determine the teaching requirements of the College;
  - b) to admit students to the various courses as per rules laid down by the Academic Council from time to time, resident and non-resident, and to prescribe the fees to be paid by them; and to prescribe rules for the residence, health discipline and welfare of students;
  - c) to submit to the Executive Council an estimate of the income and expenditure of the Institute and to incur expenditure within limits fixed in the budget approved by the Executive Council;
  - d) to consider the Annual Accounts along with the Audit Report and after approval to submit the same to the Executive Council for information along with its comments;

- e) to create, appoint; suspend or terminate the services of the administrative and other non-academic staff and to determine their emoluments and conditions of service;

Provided that the qualifications for appointment, emoluments and conditions of service of such persons shall be in accordance with those laid down by the Executive Council for similar posts in the University;

- f) to appoint the Director and the teaching staff, on the recommendations of the Selection Committee appointed for the purpose, subject to the approval of the appointment of the Director and the recognition of the teaching staff by the Executive Council;
- g) to grant leave to teachers and other staff according to the rules framed for the purpose;
- h) to define the duties and responsibilities of the Director, teaching staff and administrative staff of the Institute; and
- i) to do such other acts as may be necessary for the exercise of the above functions.

5. Subject to the general supervision of the Governing Body, the Institute shall have a Staff Council as provided under Clause 6 of Ordinance - XVIII, as amended from time to time.

6. The appointment of Director, members of teaching staff, Librarian, Director of Physical Education and others, shall be made as provided under Clause 7 of Ordinance - XVIII, as amended from time to time.

