

**Government  
eProcurement  
System**

**eProcurement System Government of India**

**Tender Details**

Date : 30-May-2025 04:46 PM

Print

**Basic Details**

<b>Organisation Chain</b>	Delhi University  Institute of Home Economics- DU  Administration (TF)- IHE- DU		
<b>Tender Reference Number</b>	IHE/2025-26/ADMIN/467		
<b>Tender ID</b>	2025_DU_862515_1	<b>Withdrawal Allowed</b>	Yes
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	EOI
<b>Tender Category</b>	Services	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Not Applicable	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	NIT
2	Finance	.xls	FINANCIAL BID

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No		

**EMD Fee Details**

<b>EMD Amount in ₹</b>	0.00	<b>EMD Exemption Allowed</b>	No
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	Nil	<b>EMD Payable At</b>	Nil

[Click to view modification history](#)

**Work /Item(s)**

<b>Title</b>	EOI FOR ENGAGEMENT OF PROJECT MANAGEMENT CONSULTANCY				
<b>Work Description</b>	EOI FOR ENGAGEMENT OF PROJECT MANAGEMENT CONSULTANCY				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	No				
<b>Tender Value in ₹</b>	50,00,00,000	<b>Product Category</b>	Consultancy	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	120	<b>Period Of Work (Days)</b>	NA
<b>Location</b>	INSTITUTE OF HOME ECONOMICS	<b>Pincode</b>	110016	<b>Pre Bid Meeting Place</b>	INSTITUTE OF HOME ECONOMICS
<b>Pre Bid Meeting Address</b>	F-4, HAUZ KHAS ENCLAVE, HAUZ KHAS, NEW DELHI - 110016	<b>Pre Bid Meeting Date</b>	13-Jun-2025 11:00 AM	<b>Bid Opening Place</b>	NEW DELHI
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	30-May-2025 05:00 PM	<b>Bid Opening Date</b>	23-Jun-2025 11:00 AM
<b>Document Download / Sale Start Date</b>	30-May-2025 05:00 PM	<b>Document Download / Sale End Date</b>	20-Jun-2025 06:00 PM
<b>Clarification Start Date</b>	30-May-2025 06:00 PM	<b>Clarification End Date</b>	20-Jun-2025 06:00 PM
<b>Bid Submission Start Date</b>	30-May-2025 06:00 PM	<b>Bid Submission End Date</b>	20-Jun-2025 06:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	340.45	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	NITT.pdf	NIT	323.11
	2	Additional Documents	TERMS.pdf	EXPRESSION OF INTEREST	9619.49
	3	BOQ	BOQ_906843.xls	FINANCIAL BID	250.50

**Bid Openers List**

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	albina.bara@ihe.du.ac.in	Albina Bara	ALBINA BARA
2.	rekha.nair@ihe.du.ac.in	REKHA NAIR	REKHA NAIR . N
3.	fakir.kumar@ihe.du.ac.in	FAKIR KUMAR BEHERA	FAKIR KUMAR BEHERA

**GeMARPTS Details**

<b>Reason for non availability of GeMARPTS ID</b>	Urgent nature of Procurement
<b>Remarks</b>	NONAVAILABILITY
<b>Document Name</b>	NONAVAILABILITY.pdf
<b>Document Size (in KB)</b>	36.99

**Tender Properties**

<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	Yes
<b>Show Finance bid status</b>	Yes	<b>Stage to disclose Bid Details in Public Domain</b>	Technical Bid Opening
<b>BoQ Comparative Chart model</b>	Normal	<b>BoQ Compative chart decimal places</b>	2
<b>BoQ Comparative Chart Rank Type</b>	L	<b>Form Based BoQ</b>	No

**TIA Undertaking**


S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	<a href="#">PPP-MII Order 2017</a>	Agree	
2	<a href="#">MSEs Order 2012</a>	Agree	

**Tender Inviting Authority**

<b>Name</b>	DIRECTOR
<b>Address</b>	F-4, HAUZ KHAS ENCLAVE, HAUZ KHAS, NEW DELHI - 110016

**Tender Creator Details**

<b>Created By</b>	REKHA NAIR
-------------------	------------

 <b>Designation</b>	Section Officer
<b>Created Date</b>	30-May-2025 04:14 PM

**INSTITUTE OF HOME ECONOMICS**

**(UNIVERSITY OF DELHI)**

F-4, Hauz Khas Enclave, Hauz Khas  
New Delhi - 110016

*IHE/2025-26/Admin/467*

“Inviting Expression of Interest (EOI) cum Request for Proposal (RFP) for Engagement of Central/State Government Organization, Central/State Public Sector Undertakings (PSUs), or Autonomous Bodies as Executing Agency for Project Management Consultancy (PMC) work at Institute of Home Economics, New Delhi”

The engagement shall be carried out in accordance with the rules, regulations, norms etc. prescribed by the Higher Education Financing Agency (HEFA), GFR of GoI, CPWD, University of Delhi, University Grants Commission and the Ministry of Education for the Institute of Home Economics, New Delhi.

Date of issue: 30 May, 2025

Issued By : Director  
Institute of Home Economics  
New Delhi-110016

*Rn*

*1*



**NOTICE FOR EXPRESSION OF INTEREST**  
**CUM REQUEST FOR PROPOSAL**

**“Inviting Expression of Interest (EOI) cum Request for Proposal (RFP) for Engagement of Central/State Government Organization, Central/State Public Sector Undertakings (PSUs), or Autonomous Bodies as Executing Agency for Project Management Consultancy (PMC) work at Institute of Home Economics, New Delhi”**

The engagement shall be carried out in accordance with the norms prescribed by the Higher Education Financing Agency (HEFA) and any subsequent revisions, ensuring full compliance with the rules, regulations, norms and guidelines of GFR of GoI, CPWD, the University of Delhi, University Grants Commission, HEFA, and the Ministry of Education for the Institute of Home Economics, New Delhi.

Institute of Home Economics, a college of the University of Delhi situated at Hauz Khas Enclave, New Delhi offering both undergraduate and postgraduate courses. Founded in 1961, Institute of Home Economics has grown enormously to keep pace with the changing demands of higher education and is an inspiring example of courage and conviction. Institute has established itself as a leading center for women's education, research and extension. The college upholds the ideals of women's emancipation and empowerment. It provides the opportunity to the young women to study in a healthy stimulating environment and mold themselves into fine human beings who are equipped with the professional skills required in the work space

The salient features of the scope of work, eligibility criteria, and prescribed formats for submission are detailed in the EoI-cum-RFP document, which is available on the college website (<https://ihe.du.ac.in/>), University of Delhi website (<https://www.du.ac.in/>) and the CPP Portal (<https://eprocure.gov.in/eprocure/app>).

Interested bidders are requested to submit their proposals online through the CPPP Portal (<https://eprocure.gov.in/eprocure/app>) as per the schedule and timelines specified in the document.

**Estimated Cost: Rs 50 cr**

S. No.	Description	Date & Time
1.	Publish Date	30 May 2025
2.	Document Download Start Date	30 May 2025

3.	Document Download End Date	20 June 2025
4.	Bid Submission Start Date	30 May 2025
5.	Bid Submission End Date	20 June 2025
6.	Site Visit	10 June 2025 (09.00 A.M. to 05.00 P.M.)
7.	Pre Bid Meeting	13 June 2025 (11:00 AM - 12.00A.M.)
8.	Technical Bid Opening Date & Time	23 June 2025
9.	Product Category	Services
10.	Nature of Work	Engagement of Central/State Government Organization, Central/State Public Sector Undertakings (PSUs), or Autonomous Bodies as Executing Agency for Project Management Consultancy (PMC) work."
11.	Proposals Invited By	Director, Institute of Home Economics, New Delhi
12.	Mode of Submission of Proposal	Through <b>Online</b>
13.	Website for Downloading EoI cum RFP document, Corrigendum/ Addendum and any other related Information	<a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
<p>An office of the eligible organization from the Central/State Government, Central/State Public Sector Undertakings (PSUs), or Autonomous Bodies for providing Project Management Consultancy (PMC) services must be located in Delhi/NCR.</p> <p><b>DOCUMENTARY EVIDENCE TO BE SUBMITTED.</b></p>		

The date for the opening of the Financial Bid will be published on the CPPP portal (<https://eprocure.gov.in/eprocure/app>).

### **Minimum Conditions of Eligibility**

Any eligible Central/State Government Organization, Central/State Public Sector Undertakings (PSUs), or Autonomous Bodies who fulfill the following minimum Pre-Qualification (PQ) requirements shall be eligible to apply: -

#### **(I) Work Experience**

(I) Should have successfully executed/completed one of the following works as mentioned below during the last seven years ending previous day of last date of submission of tenders.

a) Rendering Project Management Consultancy (PMC) services for establishment of Academic project in Government Sector ensuring compliance with GRIHA 3-star rating certification:

- i. At least one Academic Project with a minimum value of INR 40 Crores.
- ii. At least two Academic Projects with a minimum value of INR 30 Crores each.
- iii. At least three Academic Projects with a minimum value of INR 20 Crores each.

[Note: Necessary documents such as RFP/Tender acceptance order, work order, completion certificate, expenditure certificate of work, photographs etc., must be submitted by the bidder. The said certificates should have been issued by the Competent Authority (Executive Engineer or Higher level).

#### **(II) Financial Strength**

a) The Bidder should have an average annual financial turnover of **Rs. 500 Cr.** during the last three financial years ending on 31st march 2024.

b) The bidder should not have incurred any loss (Profit after tax should be positive) in more than two years during the last five financial years ending of the financial year 2023-24.

Please enclose Annual reports and audited statement or statements certified by an independent auditor appointed by the company; of accounts for the last five years (2019-20 to 2023-24) Certificates in support of turnover from the statutory auditors of the company certifying the turnover and profit.

c) The net worth of the bidder should be positive during the last financial year ending 2023-24.



**(III) Evaluation of Technical Bid (Weightage: 70%):**

<b>1</b>	<b>Technical Bid Stage-I - 100 Marks</b>	
<b>A</b>	<b>Technical Manpower</b>	<b>35 marks</b>
	Presence of in-house professionally qualified staff in the Agency in indicative categories	
(i)	Civil Engineers	Max 20 marks
		(Min. Qualification - B. Tech in Civil Engineering with 5 years' experience)  301 and Above Engineers : 20 marks  201 to 300 Engineers: 12 marks  101 to 200 Engineers: 05 marks  100 and below 100 Engineers : Zero marks
(ii)	Mechanical and Electrical Engineers	Max 10 marks
		(Min. Qualification-B. Tech in Mechanical or Electrical with 5 years' experience)  101 and Above Engineers: 10 marks  51 to 100 Engineers: 06 marks

		20 to 50 Engineers: 03Marks Below 20 Engineers : Zero marks
(iii)	Architect	Max 05 marks
		Architects (Minimum Qualification: B.Arch and registered with the Council of Architecture with minimum 03 years' experience)  More than 5 architects : 05 marks  03 to 05 Architects: 03 marks  01 to 02 Architects: 1 mark
<b>B</b>	<b>Past Experience of the Agency</b>	<b>30 marks</b>
(i)	Experience of similar works during last seven years for Projects successfully completed	Max. 20 marks  (i) 20 Marks for experience more than twice the minimum eligibility criteria given  (ii) 10 marks for minimum eligibility criteria.
(ii)	No. of years' experience as PMC	Max: 10 Marks  0.5 marks for every year subject to maximum 10 marks. (Only full financial years will be counted)
<b>C</b>	<b>Financial Capability</b>	<b>35 marks</b>
(i)	Average Annual Financial turnover of Rs.500 Cr. in last three financial Years ending on 31.03.2024.	Max. 20 marks

		<p>(i) 20 Marks for more than twice the minimum eligibility criteria</p> <p>(ii) 10 Marks for minimum eligibility criteria.</p>
(ii)	Average annual profit (EBITDA) in last three financial years	<p>Max. 10 marks</p> <p>Above Rs. 100 Cr: -10 marks</p> <p>Above Rs. 50 Cr and upto – Rs. 100 Cr.: - 06 marks</p> <p>Above Rs. 25 Cr. And upto Rs. 50 Cr.: - 03 marks</p> <p>Rs 25 Cr and below : Zero marks</p>
(iii)	Net worth as on 31st March of previous Financial Year ending 2023-24	<p>Max. 5 marks</p> <p>Above Rs. 1000 Cr: -5 marks</p> <p>Above Rs. 500 Cr. and upto Rs. 1000 Cr.: - 03 marks</p> <p>Above Rs. 100 Cr. and upto Rs. 500 Cr.: - 02 marks</p> <p>Rs 100 cr or below 100 cr : Zero marks</p>
		<b>TOTAL 100 Marks</b>
2	<b>Technical Bid Stage-II -100 Marks</b>	
	<b>Methodology, Understanding of Project and Presentation on Concept Design</b>	<b>100 marks</b>
	The date of the presentation will be announced on the college website ( <a href="https://ihe.du.ac.in/">https://ihe.du.ac.in/</a> ) as well as on the University of Delhi website ( <a href="https://www.du.ac.in/">https://www.du.ac.in/</a> ).	<p>Mark to be allotted by Client's evaluation committee/team on the basis of presentation made by the bidder on the following parameters:</p> <p>i. Understanding of the terms of Reference/Scope of work: 10 marks</p>

		<p>ii. Technical approach and methodology: 25 marks</p> <p>iii. Work plan including PERT/CPM chart: 25 marks</p> <p>iv. Steps to be taken for timely completion of the project, Plan B or alternate methods to complete the Project in any eventuality: 10 marks</p> <p>v. Experience of working in academic projects: 25 marks</p> <p>vi. Organization and staffing, including suitability of the Key personnel for the Project: 5 marks</p>
		<b>Total- 100 Marks</b>

Bidders securing **minimum 70% marks on average of Technical Bid Stage-I & Technical Bid Stage-II** shall be declared as Techno-Commercially Successful / Qualified Bidder(s). and shall be eligible for opening of Financial Bid.

3	<b>FINANCIAL BID (WEIGHTAGE-30%)</b>
	<p>The Financial Bid of only those Techno-commercially successful / qualified bidder(s) will be opened who qualify as per the above laid down evaluation criteria in Technical Bid.</p> <p>The Financial Bid will have 30% weightage in the overall evaluation.</p>
	<b>FINANCIAL SCORE</b>
	<p>Financial Score (<math>S_f</math>) of each bidder i.e. <math>S_f</math> will be given as follow <math>\therefore S_f = 100 \times F_m / F_o</math>  Where, <math>F_m</math>= Lowest Financial Bid,  <math>F_o</math>= Financial Bids of the Bidders, <math>S_f</math>= Financial Score</p>
	<b><u>FINAL EVALUATION OF BID</u></b>
	<p><b><u>Bids will finally be ranked in accordance with their combined technical (Stage-I &amp; II) and financial scores:</u></b>  <math display="block">S = (S_t + S_p)/2 * T_w + S_f * F_w</math> <p>-----</p> <p><b><u>Where,</u></b></p> <p><b><u>S= Combined Score</u></b>  <b><u><math>S_t</math>= Technical Bid (Stage-I) Score</u></b>  <b><u><math>S_p</math>= Technical Bid (Stage-II)-Presentation Score</u></b>  <b><u><math>T_w</math>= Weightage assigned to Technical Bid (Stage I &amp; II) i.e. 70%</u></b>    <b><u><math>S_f</math>= Financial Score</u></b>  <b><u><math>F_w</math>= Weightage assigned to Financial Bid i.e. 30%</u></b></p> </p>



	<p>On the basis of the combined weighted score for Technical Bid and Financial Bid, the qualified Bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of Technical Bid and Financial Bid will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 shall be recommended for award of contract.</p>
	<p>In case more than 1 (One) Bidder has identical highest marks in the overall evaluation then such bidders will be asked to submit a sealed revised financial offer in the form of a letter mentioning the revised bid percentage but the revised percentage of bid quoted should not be higher than the amount quoted at the time of submission of bid.</p> <p>The revised Highest Total combined score will be worked out on the basis of revised financial offers quoted by the Bidder. The H1 Bidder shall be recommended for award of contract.</p>

Applicants must read carefully the minimum conditions of eligibility (the “Conditions of Eligibility”) provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation as elaborated herein.

S. No	Basic Requirement	Specific Requirements	Documents Required
1.	<b>Legal Status</b>	The Bidder(s) interested in participating in the Selection Process must be a Central/State Government Organization, Central/State Public Sector Undertakings (PSUs), or Autonomous Bodies with a clear mandate for executing Civil and Electrical works as explicitly stipulated in its Articles of Association.	Copy of Articles of Association
2.	<b>Average Annual Turnover</b>	The Bidder(s) should have an average annual financial turnover of INR 500 Crores in the last 03 (three) completed Financial Years (i.e., 2021-22, 2022-23 and 2023-24) as mentioned in Sl. No. (II) of Minimum Conditions of Eligibility	Certificate issued by a Chartered Accountant or Annual reports for the last 3 (three) financial years.
3.	<b>Total experience</b>	The Bidder should have Minimum experience of 07 years in providing PMC for construction in academic projects .	Copy of experience certificate and Self- certification by Authorized signatory.

4.	<b>Work Experience</b>	The Bidder(s) should have an experience of providing PMC services as mentioned in Sl. No. (I) of Minimum Conditions of Eligibility	Contract/ Agreement/ Work Orders/ Letter of Invitation from client(s) that clearly states the details of the scope of work, date of commencement, details of services provided by the Agency and all other essential details of the contract along with completion certification.
5.	<b>Blacklisting</b>	The Bidder(s) shall not have been debarred/ blacklisted by any Central Govt. /State Govt./ Public Sector Undertaking / any other local Body or body established under or in the control of the Central or state Government within last 3 (three) years to be calculated from the last date of the submission of this EoI cum RFP.	Undertaking to be submitted on a non-judicial stamp paper.
7.	<b>Contract Period</b>	30 Months (06 Months for stage I and 24 Months for stage II onwards) from the 10th day after date of award of the work to PMC. Execution period of 24 months will start after 10th day after the completion of stage I of payment stage or date of Handing over of encumbrance free site whichever is later.	
6.	<b>Selection Criteria</b>	The Institute will follow the QCBS Model with 70:30 marks/weightage on Presentation: Quoted price basis as mentioned in Sl. No. (III) of Minimum Conditions of Eligibility	

All required documents under the Technical Bid Evaluation and Conditions of Eligibility must be uploaded as clearly readable scanned copies in the tender. Failure to submit any of these essential documents will lead to disqualification of the bidder during the technical evaluation stage.

The successful bidder, before the award of the work, must produce the original documents for verification and submit self-attested copies of the same.

**Defect Liability Period :**

12 months from the date of completion or date of Handover of the work or part thereof whichever is later.

**Performance Security**

To ensure due performance of the contract, Performance security is to be obtained from the successful bidder awarded the contract for an amount of 5% of the value of the contract . Performance security may be furnished in the form of fixed deposit receipt from a commercial bank, bank guarantee from a commercial bank or online payment .

Performance Security will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the bidder including warranty obligations.

## **1 Role of Executing Agency (EA): -**

The Executing Agency is required to provide services in respect of the following, as assigned by the College.

### **A. Concept and Planning**

- 1.1 Take instructions from the College's representative and prepare the design.
- 1.2 Site Survey, Soil Investigation, Site evaluation, structural analysis and impact of existing and/or proposed development on its immediate environment.
- 1.3 Developing Concept drawing and obtaining approvals from statutory authorities wherever required.
- 1.4 Detailed engineering and design including finalizing the specification of all components of system.
- 1.5 Preparing Bill of quantities and bid document for tendering purpose for the work.
- 1.6 Floating of Tender and award of work
- 1.7 Execution of the work as per contract and commissioning.
- 1.8 Regular supervision and evaluation of works including Quality Control measures at all stages up to commissioning and validation and certification.
- 1.9 Any other related service.

## **2 Role of IHE, New Delhi: -**

- 2.1 Nomination of a coordinator at IHE, New Delhi who shall liaise with the Executing Agency during execution of work.
- 2.2 Furnish the Executing Agency with necessary data, specification and other necessary documents related to the tasks to be carried out by Executing Agency



- 2.3 Release of funds to Executing Agency.
- 2.4 Giving Administrative approval & Expenditure sanction to Executing Agency for the work.
- 2.5 Taking over the project after successful completion.

### **SCHEDULE OF SERVICES**

The Executing Agency shall, after taking instruction from the College, render the following services.

#### **A. PLANNING STAGE:**

- 1.1 Indicate all existing features falling on the proposed site and the proposal's connectivity with existing building, structures and services, including proposal for demolition, reconstruction, re- routing, etc. as the case may be.
- 1.2 Prepare a proposed construction plan to be used in the bid document and obtaining statutory approvals.
- 1.3 Modify the conceptual designs incorporating required changes and prepare the Tender drawings, sketches, study model, schematic drawings for engineering services, etc.

#### **B. TENDER DOCUMENT'S STAGE:**

- 1.1 Prepare drawings, specifications and estimate of cost and tender documents including aspects like mode of measurement, method of payments, quality control procedures on materials & works and other conditions of contract.
- 1.2 Prepare an estimate of cost on approved schedule of rates or as prescribed by the College including rate analysis for all the items not included in schedule to work out the estimated cost put to the tender.
- 1.3 Prepare Draft Bid document along with concept, technical specifications, user's requirements and design parameters, etc. for inviting offers from specialized contractors/vendors.
- 1.4 Bid Management System including invitation of bids, receipt, scrutiny, processing and evaluation of bids as per CPWD guidelines and award of work.
- 1.5 One Site supervisor to be available for full time of contract and execution of project as per Contract.

#### **C. COMPLETION STAGE:**

Prepare and submit completion reports after due checking of the work, completion drawings for the projects and ensuring all certification/validation has been obtained including those from statutory authorities; wherever required.

#### **D. EXECUTION OF THE ASSIGNMENT:**

**1.1** The Executing Agency shall keep the College informed about the progress of work assigned to him from time to time.

**1.2** The Executing Agency shall appoint, if required, specialized consultants at his own cost.

**1.3** The Executing Agency firm shall inform the Institute on the Time Schedule prepared by the contractor for the completion of work.

**1.4** The Executing Agency shall not make any deviations, alterations or omissions from the approved drawings, involving financial and non-financial implications without the prior approval of the competent authorities of the College.

#### **SCOPE OF WORK ALSO INCLUDES FOLLOWINGS:**

##### **1. Survey of Area and Preparation of Layout Plan**

The consultancy shall conduct a detailed topographical and geotechnical survey of the project site. Based on this, they shall prepare the master layout plan considering site constraints, orientation, accessibility, zoning regulations, and integration of various functional components.

##### **2. Architectural Design and Structural Design**

Comprehensive architectural design services shall include spatial planning, floor plans, sections, elevations, and structural design in accordance with relevant codes (Indian Standard codes, National Building Codes etc.). The consultant shall provide safe, economical, and sustainable structural solutions using RCC/steel/composite structures as required.

##### **3. Electrical Services Design**

The consultant shall provide complete electrical design including internal and external electrification, lighting design, load estimation, transformer sizing, substation layout, earthing, lightning protection, and energy-efficient systems with adherence to statutory requirements.

#### **4. Plumbing Services, Including Water Supply and Drainage**

Detailed plumbing design shall include internal water supply, sewage collection, stormwater drainage, rainwater harvesting systems, water treatment plants, and external utility connections with compliance to CPHEEO norms and local regulations.

#### **5. Firefighting Services**

Preparation of fire safety plans as per the National Building Code, including fire alarm systems, sprinkler systems, hydrant systems, and emergency exit planning. Approval and clearance from the Chief Fire Officer (CFO) shall be ensured by the consultant.

#### **6. I.T. (Low Voltage Systems)**

Design and integration of low voltage systems including LAN, Wi-Fi, PA system, access control, CCTV surveillance, BMS (Building Management Systems), digital signage, and other smart building technologies etc.

#### **7. HVAC (Air Conditioning)**

Design and planning of HVAC systems including heating, ventilation, and air conditioning suited for different building zones. Energy-efficient solutions such as VRV/VRF systems, chilled water systems, or split units shall be proposed depending on the functional requirements.

#### **8..Electrical Services Design**

The consultant shall provide complete electrical design including internal and external electrification, lighting design, load estimation, transformer sizing, substation layout, earthing, lightning protection, and energy-efficient systems with adherence to statutory requirements.

#### **09. Plumbing Services, Including Water Supply and Drainage**

Detailed plumbing design shall include internal water supply, sewage collection, stormwater drainage, rainwater harvesting systems, water treatment plants, and external utility connections with compliance to CPHEEO norms and local regulations.

#### **10.Solar Power System and Renewable Energy Integration**

Design and integration of solar photovoltaic panels and other renewable energy systems to ensure sustainability, energy efficiency, and reduced carbon footprint in the project.

#### **11.Waste Water Harvesting**

Planning and designing of wastewater harvesting and recycling systems for flushing, gardening, and reuse applications in compliance with environmental norms and sustainability practices.



## **12. Preparation and Obtaining Necessary Statutory Sanctions**

The consultancy shall be responsible for preparing all documentation, drawings, and applications, and for obtaining statutory approvals from various authorities including:

Archeological Survey of India (ASI)

Municipal Corporation of Delhi (MCD)

Delhi Development Authority (DDA)

Delhi Urban Art Commission (DUAC)

Chief Fire Officer (CFO)

Airport Authority of India (AAI)

Forest Department

Delhi Metro

Any other applicable authority

## **13. Preparation of Conceptual Elevation Designs**

Develop innovative and aesthetically appealing elevation designs reflecting the architectural theme and character of the project. Elevation views must be realistic and compatible with the surrounding environment.

## **14. Preparation of Detailed Estimates, BOQs, and Tender Documents**

The consultant shall prepare detailed quantity estimates, cost analysis, and Bills of Quantities (BOQs) as per CPWD/DSR standards. Tender documents including technical specifications, terms, and conditions for each work package shall be prepared.

## **15. 3D Views of All Proposed Buildings**

High-resolution, realistic 3D rendered views (day & night) of all proposed buildings from various angles shall be provided to visualize the complete design intent and aesthetic appeal.

## **16. Architectural Model of All Proposed Buildings**

Physical or digital (3D printed or interactive virtual) models of all buildings in the project showing the layout, elevation, open spaces, landscaping, and surrounding infrastructure to be submitted for presentation and approval purposes.

## **16. Furniture Layouts for All Proposed Buildings**

Detailed furniture layouts showing functional arrangements for offices,, institutional spaces, etc., including furniture types, circulation spaces, and ergonomic considerations.

## **17. Interior Design, Wherever Applicable**

Comprehensive interior design for areas like reception, lobbies, conference rooms, VIP cabins, etc., including material selection, lighting schemes, color palettes, and theme-based decor to enhance user experience.

### **INTEGRITY PACT:**

The Pact essentially envisages an agreement between the prospective vendors /bidders and the buyer, committing the officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract. Only those vendors/bidders who commit themselves to such a Pact with the buyer, would be considered competent to participate in the bidding process. In other words, entering into this Pact would be a preliminary qualification. The essential ingredients of the Pact include:

- A. Promise on the part of the Institute not to seek or accept any benefit which is not legally available;
- B. Institute to treat all bidders with equity and reason;
- C. Promise on the part of bidders not to offer any benefit to the employees of the Institute not available legally;
- D. Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect to prices, specifications, certificates, subsidiary contracts, etc.
- E. Bidders not to pass any information provided by the Institute as part of business relationship to others and not to commit any offence under IPC Act and Bharatiya Nyay Sanhita (BNS).
- F. Foreign bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principals or associates;
- G. Bidders to disclose the payments to be made by them to agents' brokers or any other intermediary;
- H. Bidders to disclose any transactions with any other company that may impinge on the anti corruption principle.
- I. Any violation of Integrity Pact would entail disqualification of the bidders and exclusion from future business dealings', as per the prevailing provisions of GFR, IPC Act, Bharatiya Nyay Sanhita (BNS), and other Financial Rules and non-financial Guidelines, etc.

### **Penalty:**

The work schedule should be made in discussion with the institute and details should be shared along with the progress of the work. If the PMC does not complete the assigned services within the specified time, the Institute of Home Economics, New Delhi will deduct 0.5% of the total service charge for each week of delay. This deduction can go up to a maximum of 5% of the total service charge.

### **Preliminary Visit:**

As part of our commitment to thoroughly understanding the scope and requirements of the assignment, a preliminary visit to the project site must be undertaken prior to submitting the bid for Expression of Interest (EOI) for Project Management Consultancy. This visit should enable to assess the existing infrastructure, interact with relevant stakeholders, and gather essential on-ground insights. The date and time for the site visit

will be intimated on the college website.

### **Dispute Resolution:**

As per GFR Rule 227 Legal Advice. Wherever disputes arise during implementation of a contract, legal advice should be sought before initiating action to refer the dispute to conciliation and/or arbitration as provided in the contract or to file a suit where the contract does not include an arbitration clause. The draft of the plaint for arbitration should be vetted by obtaining legal and financial advice. Documents to be filed in the matter of resolution of dispute, if any, should be carefully scrutinized before filing to safeguard Institute interest.

### **Arbitration: -**

Any dispute arising out of or relating to this Agreement, including the breach, termination, or validity thereof, shall be settled through arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time. The arbitration shall be conducted by a sole arbitrator mutually appointed by the Parties. In the event the Parties are unable to agree on a sole arbitrator within 30 (thirty) days of the notice of dispute, the arbitrator shall be appointed in accordance with the said Act.

The decision of the arbitrator shall be final and binding on the Parties. Each Party shall bear its own costs, and the costs of arbitration shall be shared equally unless otherwise awarded by the arbitrator. The place of arbitration as well as the jurisdiction of Court shall be at Delhi.

### **Office: -**

The Consultant shall maintain a permanent and fully functional office in Delhi with adequate staff, infrastructure, and communication facilities. This office will serve as the primary point of contact for coordination with the Client and relevant authorities throughout the duration of the project. The Consultant shall ensure that key personnel are accessible at this location for meetings, discussions, and any urgent matters related to the assignment and as per the requirement of the Institute.

### **Payment Stages:**

#### **Stage 1: Concept and Planning Stage (5%)**

#### **Scope of Work:**

- Receiving instructions from the College.
- Conducting site surveys and soil investigations and structural analysis of existing structures
- Evaluating the site and conducting impact analysis.
- Preparation of preliminary conceptual drawings.
- Preparing preliminary cost estimates and assessing project feasibility.
- Preparation and development of a Detailed Project Report (DPR).
- Obtaining required approvals from statutory authorities and stakeholders.
- Presentations before funding agency and replying their observations as and when required.



- Site study report with complete lay out plan of college campus showing all existing services.
- Soil investigation and structural analysis report.
- Initial conceptual design of proposed works.
- Preliminary cost estimate of proposed works.
- preparation and development of a Detailed Project Report (DPR)
- Approvals of Statutory Authorities

**Payment:**

05% of the total PMC fee.

**Note:**

If the loan is not sanctioned by the funding agency or the work of Stage 2 as below is not executed, the PMC shall be paid ₹10,00,000 or 05% of the PMC fee, whichever is lower. In such a case, the agreement shall stand terminated.

**Stage 2: Detailed Engineering, Design & Tender Preparation (10%)**

**Scope of Work:**

- Finalization of detailed architectural and engineering designs.
- Preparation of final specifications for all project components.
- Preparation of the Bill of Quantities (BOQ) and detailed cost estimates.
- Drafting of comprehensive tender documents in accordance with CPWD norms.

**Deliverables:**

- Final engineering drawings and designs.
- Tender document including BOQ, technical specifications, and rate analysis.

**Payment:**

10% of the total PMC fee.

**Stage 3: Tender Management and Bid Evaluation (15%)**

**Scope of Work:**

- Floating of tender as per College guidelines.
- Responding to bidder queries and conducting pre-bid meetings.
- Opening and evaluation of bids, including preparation of comparative statements.
- Recommendation for award of work.

**Deliverables:**

- Tender invitation and management report.
- Evaluation report with comparative statement.
- Recommendation for award of work.

**Payment:**

- 15% of the total PMC fee.

#### **Stage 4: Execution Supervision Phase (25%)**

##### **Scope of Work:**

- Day-to-day monitoring and supervision of project execution.
- Ensuring adherence to approved designs and standards.
- Conducting quality control checks and ensuring compliance with contract conditions.
- Monthly progress reporting to the College and coordination with the contractor.

##### **Deliverables:**

- Supervision reports.
- Photographic documentation of progress.
- Quality assurance records.

##### **Payment:**

25% of the total PMC fee, payable in monthly installments during the execution phase, linked to milestones or bills raised by the contractor.

#### **Stage 5: Commissioning, Testing & Validation (25%)**

##### **Scope of Work:**

- Supervision of final stages of construction.
- Ensuring proper testing and commissioning of installed systems.
- Certification of project completion in accordance with specifications.

##### **Deliverables:**

- Commissioning certificate.
- As-built drawings.
- Completion and compliance report.

##### **Payment:**

25% of the total PMC fee.

#### **Stage 6: Final Documentation & Project Handover (20%)**

##### **Scope of Work:**

- Preparation of the final project completion report.
- Handing over all project documents to the College.
- Providing support for audit and financial closure.

##### **Deliverables:**

- 
- Final completion report.
- Comprehensive project file including all drawings, reports, and compliance documents.

**Payment:**

10% of the total PMC after Final Documentation & Project Handover

10% after existing of defect liability period

**B. Additional Clauses**

**1. Termination Clause:**

If the loan is not sanctioned by HEFA and the project is terminated at the planning stage, the PMC shall be entitled to a maximum payment of ₹10,00,000 or 05% of the PMC fee, whichever is lower.

**2. Performance Clause:**

Payments for each stage shall be subject to the satisfactory completion of deliverables, as verified by the competent authority.

**3. Taxes:**

All payments shall be subject to applicable taxes as per prevailing government regulations.

**4. Amendment of Payment Schedule:**

The payment schedule outlined herein is subject to modification post-award of the contract to PMC, at the sole discretion of the competent authority. This flexibility is necessitated by the dependency of various stages of the project on the successful sanction of the loan by the funding agency. Accordingly, the competent authority reserves the right to revise, amend, or restructure the payment milestones in accordance with project exigencies and financial approvals.

**Security/Retention Money:**

The PMC shall ensure the deduction of an amount equivalent to 5% of the value of each running bill as Security Deposit or Retention Money, in addition to the Initial Performance Security, as per applicable rules. This amount shall be transferred to the Institute of Home Economics. Subject to the fulfillment of all contractual obligations, Security/Retention Money—without interest—shall be refunded to the contractor upon completion of the defect liability period of one year after complete handover of the building/work.

**Note:**

This document is intended to serve as a Request for Proposal (RFP) and outlines the general terms, conditions, and requirements applicable to the scope of work detailed herein. However, it is important to note that all aspects may not be exhaustively covered within the provisions of this RFP. In the event of any ambiguity, omission, or need for further clarification regarding any matter not specifically addressed or detailed in this document, the final interpretation, decision, and authority shall rest solely with the Competent Authority of the Institution.

## Financial Bid

### EOI

**Name of Work:** Expression of Interest (EOI) cum Request for Proposal (RFP) for Engagement of Central/State Government Organization, Central/State Public Sector Undertakings (PSUs), or Autonomous Bodies as Executing Agency for Project Management Consultancy (PMC) work at Institute of Home Economics, New Delhi”

Description	Quoted percentage
Comprehensive Planning, Designing, Execution of Construction of Buildings including DPR, carrying out detailed Architectural & Engineering designs, Execution of all Works, testing and commissioning the facility and successful handing over to Client/IHE.	

**Note 1:** The Rates quoted should be inclusive of all applicable taxes & GST.

**Note 2:** \* PMC fees shall be worked out on the basis of the approved detailed Estimated cost, Tendered Cost or Completed Cost of work whichever is less at various stages of the work