



GIRLS' HOSTEL DEEN DAYAL UPADHYAYA COLLEGE

(UNIVERSITY OF DELHI)

Sector-3, Dwarka, New Delhi-110078

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Ref no: DDUCGH/Cont. Rect./2022/01

Dated: 16/03/2022

NOTICE

FOR APPOINTMENT OF NON-TEACHING STAFF ON CONTRACTUAL BASIS

Applications are invited on the prescribed application form available on the college website i.e. <https://www.ddu.collegedu.ac.in> for appointment of following Non-Teaching Staff on contractual basis for Girls' Hostel as per details given hereunder:

Nomenclature of Post	No. of Post	Salary (per month)	Term of Appointment
Multi-Tasking Staff (MTS) Female	01	Basic Pay of Rs. 18,000 plus Dearness allowance as applicable from time to time	Six months

Application completed in all respect along with self-attested copies of all relevant documents must reach at the Girls' Hostel Warden Office of the Deen Dayal Upadhyaya College latest by 28th March, 2022.

The qualification and selection criteria for the post is as under:

1. Essential Qualification:

Should have passed 10th or ITI equivalent

Desirable: Experience of Working in Office and Maintenance of Office Records.
Experience/Knowledge of procedures and operations of Hospitality Industry.

2. Selection Criteria:

The selection will be made on the basis of written test (Objective – MCQ) as per scheme of examination as prescribed by the University in the Recruitment Rules (Non-Teaching employees) 2020. (Encl. Scheme of Examination)

The eligible candidates will be informed about the date and time of the test through College website/E-mail.

Officiating Principal