

Appendix-XL
Resolution No. 15 (15-14)

MINUTES

Dated: 02nd August 2021

A Committee was constituted by the Hon'ble Vice Chancellor to study the proposed Quantum of punishment given in unfair means (UFM) cases under CBCS, Semester and Annual System of Examination prevalent in the University. The committee comprised of the following:

1. Proctor--Chairperson
2. Dean (Student's Welfare) – Member
3. Dean (Arts) – Member
4. Dean (Science) – Member
5. Dean (Academic) – Member
6. Dean (Examination) – Member
7. Prof. S.C. Rai, Head, Department of Geography– Member
8. Prof. K.S. Rao, Department of Botany– Member
9. Dr. Savita Roy, Principal, Daulat Ram College– Member
10. Dr. Bijaylaxmi Nanda, Principal, Miranda House– Member
11. Dr. S.P. Aggarwal, Principal, Ramanujan College– Member
12. Prof. Rama, Principal, Hanssaj College– Member
13. OSD (Examination) – Member
14. Joint Registrar (Examination) Convener

The meeting of the above committee was convened on 02nd August, 2021 at 04:00PM in the Committee Room of the Dean (Examination). Prof. Rama could not attend the meeting because of her prior commitments. Dr. Sanjeev Singh, Director, DUCC and Dr. S.P. Aggarwal, Principal, Ramanujan College joined the meeting through online web link (Google meet). Other Committee members attended the meeting in person.

At the outset, Chairperson of the committee welcomed all the members. After due deliberations and discussions, the committee members unanimously agreed for the modified quantum punishment for UFM cases. The recommendation of the Committee is enclosed as Annexure-I.

Meeting ended with vote of thanks.

Sd/-
Chairperson

Sd/-
Joint Registrar (Examination)

UNIVERSITY OF DELHI
INSTRUCTIONS FOR THE CANDIDATES APPEARING IN UNIVERSITY EXAMINATIONS
PROPOSED QUANTUM OF PUNISHMENT GIVEN IN UNFAIRMEANS (UFMD) CASES UNDER CBCS, SEMESTER AND ANNUAL SYSTEM OF EXAMINATION
PREVALENT IN THE UNIVERSITY-2021 onwards

Clause	Offence	Proposed Punishment for the programs having Annual Examinations	Proposed Punishment for the programs having Semester /CBCS Examinations
A	<ul style="list-style-type: none"> i. Talking to any person inside or outside the Examination Hall during the examination hours, without the permission of the supervisory staff. ii. Written text, figures, etc. on the current question paper. iii. Deliberately disclosing his/her identity or making any distinctive mark in the answer book for that purpose in contravention of any general rules in this behalf. iv. By mistake tearing off the answer book or a continuation sheet or a part thereof. v. Keeping in possession of papers, books or notes; written notes on the admit card, old question paper or on any part of the clothes worn by him/her or on any part of his/her body or table or desk; any material with notes written on them; any electronic device (mobile phone, smart watch, blue tooth, micro-scanner, micro-phone, micro-camera, micro-speaker, memory-based modules, Wi-Fi enable modules, etc.) or programmable calculator, which could be helpful or of assistance to him/her in answering the paper but the candidate has not used for copying himself/herself or not given any assistance to any other candidate from such material or device. vi. Committing breach of any other instruction given to candidates. 	<p>Cancellation of the paper of the day of incident only and declaring the result on the basis of the performance of the candidate in the remaining papers subjects. The candidate shall be deemed to have secured zero mark in the paper so cancelled.</p>	<p>Cancellation of the examination in the paper of the day of incident only. Declaration of the result on the basis of the performance of the candidate in the remaining papers. The candidate shall be deemed to have secured zero mark in the paper so cancelled.</p>
B	<ul style="list-style-type: none"> i. Misbehaving in connection with the examination with the Superintendent, the Invigilator on duty or any other staff working at the Examination Centre before, during or after the examination. ii. Leaving the examination room before expiry of half an hour (from exam start time) without the permission of the Invigilator/Superintendent of the Examination and/or without signing the attendance sheet. iii. Keeping in possession of papers, books or notes; written notes on any material (admit card, old question paper or on any part of the clothes worn by him/her or on any part of his/her body or table or desk); any electronic device (mobile phone, smart watch, blue tooth, micro-scanner, micro-phone, micro-camera, micro-speaker, memory-based modules, Wi-Fi enable modules, etc.) or programmable calculator, if the candidate has made actual use of such material or electronic device as unfair means to himself/herself or given assistance thereof to any other 	<p>Cancellation of the entire examination</p>	<p>Cancellation of all the papers taken by the candidate in the current semester examination (includes all essential repeat/improvement papers, if any).</p>

Sd/-

	<p>candidate during the examination. The statement of invigilator/superintendent of the examination alone will be considered as evidence along with circumstantial evidence.</p> <p>iv. Where the candidate takes assistance or attempts to take assistance from to other candidate or any other person or from any book, paper, notes or other material (including exchange of answer book, question paper, admit card, electronic device, unauthorized material, etc.) in answering the question paper during the examination.</p> <p>v. Where the answer book of the candidate shows or otherwise established that he/she has received or attempts to receive any help from any other candidate or any source in a mala fide manner or has given help or attempted to give help to another candidate in a mala fide manner during the examination hours.</p>		
C	<p>i. Leaving the examination room without handing over the answer book to the Invigilator.</p> <p>ii. Gross misbehaviour i.e. threatening with physical force in connection with the examination with the Superintendent, or the Invigilator on duty or any other staff working at the Examination Centre or with any other candidate in or around the Examination Centre, before, during or after the Examination.</p> <p>iii. Intentionally tearing off the answer book or a continuation sheet or a part thereof.</p> <p>iv. Using abusive or obscene language in the answer book.</p> <p>v. Where the candidate disturbs the examination or attempts to do so</p> <p>vi. Where the candidate on being challenged or searched during the course of examination by the Superintendent or by Invigilator or by any member of the examination staff on duty, swallows a note or paper or runs with any unauthorized material or is guilty of causing disappearance or destroying any such material with the intention of obliterating the evidence of his/her having possessed unauthorized material. In such cases, the statement of invigilator/superintendent of the examination alone will be considered as evidence.</p> <p>vii. Offering money directly or indirectly to any person connected with the examination.</p>	<p>Cancellation of the entire examination taken by the candidate during the year and further debarring him/her from appearing at any examination of the University within a span period of one year (12 months).</p>	<p>Cancellation of all the papers taken by the candidate during the current semester examination. Further debarring him/her from appearing in any examination of the University till the end of next subsequent semester examination. The candidate can reappear in the same semester examination (in which UFM case was registered) conducted by the university during next subsequent academic session.</p>
D	<p>i. Where the candidate brings in the examination room unauthorized answer book or continuation sheet</p> <p>ii. Where the candidate sends out an answer book or paper thereof or a continuation sheet or the question paper or any material concerning thereto during examination.</p>	<p>Cancellation of the entire examination taken by the candidate and further debarring him/her from appearing at any examination of the</p>	<p>Cancellation of all the papers taken by the candidate in current semester examination and further debarring him/her from appearing in any examination of the University till the end of next three subsequent</p>

	<ul style="list-style-type: none"> iii. Where the candidate replaces or gets replaced during the course of the examination his/her answer book or any page or continuation sheet with any other unauthorized answer book, page or continuation sheet. iv. Where the candidate communicates or attempts to communicate directly or through a relative, guardian, friend or any other person with any examination staff or an examiner with an object of influencing him/her in tampering of the answer book or the award of marks. v. Where the candidate tampers or replaces or gets replaced an answer book or its any page or continuation sheet after the examination or manages to write or gets written an answer book including the continuation sheet, if an answer to any of the questions which he had not written earlier during the examination. 	<p>University during a span of two years (24 months).</p>	<p>The semester examinations. The candidate will reappear in the same semester examination (in which UFM case was registered) conducted by the university during the subsequent second academic session.</p>
E	<ul style="list-style-type: none"> i. Where the candidate is guilty of gross misbehaviour in connection with the examination with the Superintendent/the Invigilator on duty or the other staff working at the Examination Centre, before or during or after the examination and has also extended to such person a threat of violent action with a weapon of offence. <ul style="list-style-type: none"> ii. Where the candidate has impersonated at the Examination. iii. The impersonator so impersonating, (if a student of the university of any course or a candidate for any examination) shall also be liable to the same punishment. 	<p>Cancellation of the entire examination taken by the candidate and further debarring him/her from appearing at any examination during a span period of three years (36 months).</p>	<p>Cancellation of all the papers taken by the candidate in current semester examination and further debarring him/her from appearing in any examination of the University till the end of next five subsequent semester examinations. The candidate can reappear in the same semester examination (in which UFM case was registered) conducted by the university during the subsequent third academic session.</p>
F	<ul style="list-style-type: none"> i. Where the candidate incites others to leave the examination room to disrupt the examination or attempts to do so. ii. Where the candidate is guilty of gross misbehaviour in connection with the examination with the Invigilator on duty or the other staff working at the examination and is also guilty of assault or inflicting any injury on such person. iii. Where candidate is guilty of forging the signatures of an authority on the record book for any material presented as a part of practical examination or of invigilator/staff on the answer book or on any document required in connection with the examination. 	<p>Cancellation of the entire examination taken by the candidate and further debarring him/her from appearing at any examination of the University during a span of five years (60 months).</p>	<p>Cancellation of all the papers taken by the candidate in current semester examination and further debarring him/her from appearing in any examination of the University till the end of next nine subsequent semester examinations. The candidate can reappear in the same semester examination (in which UFM case was registered) conducted by the university during the subsequent fourth academic session.</p>

