

EXAMINATION BRANCH

MINUTES

A meeting of the Working Group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 was held on Wednesday, the 02nd December, 2020 at 03:30 p.m. through online mode on the zoom application.

The following members were present in the meeting:

1.	Prof. D. S. Rawat, Dean, Examination, DU	Chairman
2.	Prof. Rita Kakkar, Dean, Faculty of Science, DU	Member
3.	Prof. H.P. Singh, Deptt. Of Physics & Astrophysics	Member
4.	Dr. Sanjeev Singh, Joint Director, DUCC	Member
5.	Prof. Rajesh Tandon, Deptt. of Botany, DU	Member
6.	Dr. Jasvinder Singh, Principal, SGTB Khalsa College, DU	Member
7.	Dr. Manoj Khanna, Principal, Ramjas College, DU	Member
8.	Dr. U. S. Pandey, OSD, SOL, DU	Member
9.	Sh. S. K. Dogra, Jt. Registrar, Examination, DU	Member
10.	Sh. Raju Nair, Jt. Registrar, Examination (South Campus) DU	Member
11.	Sh. Rajiv Saini, Assistant Registrar, Examination, DU	Member
12.	Prof. Anil Anjea, OSD, EOC	Spl. Invitee
13.	Dr. Ajay Arora, A. Professor, Keshav Mahavidyalaya	Spl. Invitee
14.	Sh. Hem Chand Pandey, Assistant Registrar, Examination, DU	Member Secretary

Prof. Balaram Pani, Director, Campus of Open Learning, Dr. Geeta Bhatt, Director, NCWEB, Dr. H. C. Pokhariyal, former Executive Director, SOL, Dr. Vipin Agarwal, Principal, Aurobindo College, Dr. Narendra Kumar, University Librarian (special invitee) and Dr. O. P Sharma, Assistant Registrar, SOL could not attend the meeting due to pre-occupations.

1. At the outset Chairman welcomed all the members. The Chairman briefed that on the basis of recommendations made in the meeting of working group held on 19.10.2020 and 27.10.2020, duly approved by the competent authority, following notifications were issued by Examination Wing on time to time:
 - a) Notification Ref. No. Dean (Exams)/2020/ dated 26.10.2020 regarding Conduct of examinations for III/V/VII semester along with Essential Repeaters of I/III/V semester and Ex-Students for the Academic Session 2020-21 in view of COVID-19.
 - b) Notification Ref. No. Dean (Exams)/2020/3216 dated 31.10.2020 and Corrigendum dated 02.11.2020 regarding Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field Work for the Academic session 2020-21.
 - c) Notification Ref. No. Dean (Exams)/2020/1153 dated 05.11.2020 regarding Conduct of Post Graduate & Professional Courses Semester Examinations December-2020 in OBE Blended Mode by the Faculty/Department for the Academic Session 2020-21 in view of COVID-19.
 - d) Notification Ref. No./Dean (Exams)/2020/01, Nil, 1175 and 1180 dated October 20, 2020, 06.11.2020, 11.11.2020 and 17.11.2020 respectively regarding providing one last chance to the left out students of assignments based examinations 2020.

- e) Notification Ref. No./Dean(Exams.)/2020/1154 dated 07.11.2020 regarding preparation of date sheet of Post Graduate/Professional Courses Semester Examinations December – 2020 in OBE Blended Mode.
- f) Notification Ref. No./Dean(Exams.)/2020/1181 dated 18.11.2020 regarding Guidelines for Open Book Examinations (OBE) - Semester Examinations December – 2020 using OBE Portal for III/V/VII Semester, Essential Repeaters of I/III/V Semester, Improvement Cases and Ex-Students for all Under Graduate (UG) Programs of all streams including NCWEB and SOL.
- g) Notification Ref. No./Dean(Exams.)/2020/1199 dated 24.11.2020 regarding Guidelines for Open Book Examinations (OBE) - Semester Examinations December – 2020 using OBE Portal for III/V Semester, Essential Repeaters of I/III Semester, Improvement Cases and Ex-Students for all Post Graduate (PG) Programs of all streams including NCWEB and SOL.

The committee was in agreement on issue of all the above said notifications.

2. Thereafter, the committee deliberated at length on the Draft Guidelines/Policies related with Open Book Examinations (OBE) for students of Divyaang (PWD) category for academic session 2020-21 and provision of study material/reference texts, assistive devices and facility of scribe for the visually impaired students.

The draft guidelines was circulated on 01.12.2020 to all the working group members including Prof. Anil Aneja, OSD, Equal Opportunity Cell and on the basis of comments received from Prof. Anil Aneja, suitable amendments have been made and the final guidelines are as under:

Subject: Guidelines/Policies related with Open Book Examinations (OBE) for students of Divyaang (PwBD) category for academic session 2020-21 in view of the COVID-19.

This is in continuation to the Notifications related with the guidelines/policies for the conduct of the Open Book Examinations (OBE) for the semester students for all Under Graduate (UG) and Post Graduate (PG)/Professional programs dated 18.11.2020 and 24.11.2020 respectively (available on university website i.e. www.du.ac.in) in all streams in view of the prevailing situation arisen due to COVID-19 pandemic for academic session 2020-21.

The notifications as above have specific mention of the students under the Divyaang (PwBD) category. However, to specify further, the following points may be ensured by all concerned:

- i. For the students under the PwBD category, the total duration of OBE examination shall be **Six Hours**. This will include **three hours** for attempting the examination as per the prescribed time for the OBE, extra time of **20 minutes** per hour i.e. 1/3 of the prescribed duration of the OBE (as per the rules and eligibility prescribed by the University), **one hour** for the purpose of downloading the question paper and uploading the scanned images of the answer sheets, and further **one hour** above all as a special provision as purely one time measure.

IMPORTANT: In case of low internet connectivity/any unforeseen technical glitches etc., the student is advised to submit their script beyond the specified time period with the documentary evidence. The maximum time limit for delayed submission is 60 minutes. However, all such cases will be examined by the Review Committee and these answer sheets shall be evaluated based on the

decision of the Review Committee.

It is to mention that the time of submission of answer sheets shall be recorded by the system. The delayed submissions of answer sheet with exact time of submission shall be sent to Review Committee.

- ii. The students belonging to the PwBD category who wish to avail the ICT infrastructure facilities at College/department/faculty/institutes for downloading question papers and uploading answer sheets should be allowed the same following the guidelines of social distancing, safety and health of all the concerned.
- iii. The colleges/departments/faculties/institutes of the University are required to provide scribes/writers to students belonging to the PwBD category on the request of the students, provided that such students wish to take the examinations in the premises of their respective Colleges/Departments. For this the students are advised to send their request for writer/scribe to the Principal/ Head /Dean/Director of the college/department/faculty/ institute as the case may be, latest by 09.12.2020.
- iv. The colleges/departments/faculties/institutes should prominently notify a dedicated e-mail on its website to receive such requests and ensure that the same is in a format which can be easily accessed by the students with the screen reader.
- v. The visually impaired students have the option to take the examinations by typing on computer and saving the files in PDF format and then sending/uploading the answer scripts.
- vi. All PwBD students will receive question papers by email and have the option to upload the answer scripts on the portal or send the same on a dedicated email id which will be provided in due course of time. However, only one of the above modes should be used for uploading/sending the answer scripts. The email facilities are only for PwBD students so that they do not face any accessibility issues on the portal.
- vii. The students can send their representations/queries if any, related with the OBE to the Nodal Officer of colleges/ departments/faculties/institutes concerned. The list of Nodal Officers of the colleges/departments/faculties/ institutes shall be available on the website of University of Delhi in due course of time.

Working Group recommended that the above notification may be issued for the PWD Students.

3. The following was also recommended by the Working Group :

- i. To hold Mock Test before the commencement of the Examinations December-2020 in order to facilitate/apprise the students taking examinations about the process to be followed in taking the examinations and downloading question papers and uploading/submitting answer scripts on the specified University Portal.

- ii. To establish Central Evaluation Centres for evaluation of answer scripts to expedite the evaluation process.
- iii. On being apprised of the representations received from the students whose results are awaited and resulting thereby they are not able to fill the examination forms for the forthcoming semester examinations December 2020, the working group recommended that in order that such students do not miss out the opportunity to appear in the examinations, an enabling provision can be made whereby all such students who could not fill up the examination form as yet, due to non-declaration of Even Semester Result/Revaluation or Rechecking result/Result of Assignment Based Examinations (ABE) or for any other reason, can provisionally be allowed to fill up the examination form for the Odd Semester Examination. However, the results of the above students shall be declared as per the promotion rules of the University of Delhi. A notification may also be issued in this regard.

The meeting ended with a vote of thanks to the Chair.


Member Secretary


Dean (Examinations)

Minutes of the Online Meeting of the Working Group held on 8.12.2020

An emergent online meeting of the Working Group (Examination), constituted by the Competent Authority, University of Delhi, was held on Tuesday, the 8th December, 2020 at 9.30 a.m. on Zoom app, in view of the representation/resolution received regarding the examination 2020-2021 of School of Open Learning.

Following members were present in the meeting

Prof. D.S. Rawat, Dean, Examinations, DU- Chairman
Prof. H.P. Singh, Deptt. Of Physics and Astrophysics, DU- Member
Prof. Rajesh Tandon, Deptt. Of Botany, DU- Member
Dr. Jasvinder Singh, Principal, SGTB Khalsa College, DU- Member
Dr. Vipin Aggarwal, Principal Aurobindo College, DU- Member
Dr. Manoj Khanna, Principal, Ramjas College, DU- Member
Dr. Sanjeev Singh, Director, DUCC, DU- Member
Dr. U. S. Pandey, Principal, SOL, DU- Member
Sh. S. K. Dogra, Jt. Registrar, Examination, DU- Member
Sh. Raju Nair, Jt. Registrar, Examination, South Campus, DU- Member
Sh. Rajiv Saini, A.R. Examination, DU- Member
Sh. Hem Chand Pandey, A.R. Examination DU- Member
Dr. Ajay Arora, Associate Professor, Keshav Mahavidyalaya - Special Invitee
Dr. J. Khuntia, Dy. Director, South Study Center, SOL, DU- Special Invitee
Dr. O.P. Sharma, Assistant Registrar, SOL, DU- Member Secretary

The Chairman welcomed all the members of the Committee and apprised about the call for an emergent meeting, and subsequently read the letter received from Dr. J. Khuntia, Dy. Director, South Study Centre, SOL, DU/ Convener, Admission Committee, SOL, DU duly endorsed by the Chairman, GB-SOL-DU/Dean of Colleges, University of Delhi on 7th December, 2020, requesting that the III Semester Examination of SOL Students may be conducted jointly with IV Semester Examination.

The Chairman requested Dr. Khuntia to elaborate the issue before the Committee members. Dr. Khuntia informed that the Admission and Student's Welfare Committee of SOL met on 29.11.2020 and recommended that the III Semester Examination of SOL students may be conducted along with IV Semester, because of various problems faced during this COVID19 pandemic in conducting online Assessment Based Evaluation (ABE) for the I and II semester students, online classes, declaration of results etc. In addition to the COVID-19 problems there was delay in receipt of syllabi for III semester due to which the study materials could not be prepared in time. Finally, there was delay in declaration of result as the examinations continued till 30th September 2020. Apart from that as on 5.12.2020 (the last date of submissions of Examination Form for III Semester), around 39,000 SOL students have not been able to fill their Examination Form, and hundreds of students approaching the SOL with a request to extend the last date of submission of Examination Form.

The Chairman informed the Committee that meeting of the Working Group was held on 2nd December, 2020 but this issue was not raised by the SOL Representatives.



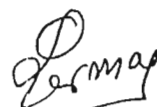
Due deliberations were made on the issue in the meeting and various suggestions were emerged in the meeting viz. Conduct the examination as per schedule; postponement of only the SOL Examination; postponement of entire examination; conduct SOL 3rd semester Examination with 4th Semester Examination etc.

The Committee was of a unanimous view that decision to conduct a combined exam for III and IV Semesters of SOL students may be placed before the higher authorities of the University for advice and directions in this regard. Therefore, the Dean (Examination) was requested along with Dr. U.S. Pandey, Principal (Actg.) and Dr. J. Khuntia, Dy. Director, SSC, SOL to approach and discuss the issue with the Hon'ble Vice Chancellor(Acting), the Director, South Campus, and the Dean of Colleges, and act as per the direction of the higher authorities.

The meeting ended with vote of thanks to the Chair.



Chairman, Working Group (Examination)



Member Secretary

December 10, 2020

MINUTES

An emergent meeting of the followings was held with the Honorable Vice Chancellor to discuss the issues related to the representation about the semester examination (December 2020) of the School of Open learning.

1. Vice Chancellor (Acting)
2. Dean of Colleges and Chairman SOL
3. Director, South Campus
4. Prof DS Rawat, Dean Examinations
5. Dr US Pandey, Acting Principal, SOL
6. Dr J. Khuntia, SOL

Dean examination briefed the members about the resolution of the SOL faculty/students dated 27/11/2020 and subsequent meeting of the Working Group on Examinations held on 8/12/2020 on the same matter. It was put on record that Admission and Students Welfare Committee of School of Open Learning passed a resolution on November 27, 2020 that SOL is not in a position to conduct the examination of SOL students due to various reasons mentioned in the resolution. It was further noted that same was not reported to the Working Group on Examination meeting held on December 2, 2020.

After prolonged discussion, and in view of the representations/resolution of SOL faculty/students, it was felt that there is no choice than to postpone the examination (December 2020) of SOL, but at the same the proposal of Admission and Students Welfare Committee of School of Open Learning to hold examination of SOL in the ABE pattern was not accepted. It was decided that SOL will give a new workable proposal for holding examination of these students and will be responsible for all evaluation work of these students. Dean Examination was authorized to go ahead with the proposal.

Dean Examinations also apprised about the progress of the evaluation (SOL) of OBE examination held in August 2020, and Dr US Pandey agreed to get the evaluation completed within two weeks.

The meeting ended with the thanks to the Chair.


Dean Examinations 15/11/2020

EXAMINATION BRANCH

MINUTES

A meeting of the Working Group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 was held on Wednesday, the 10th February, 2021 at 11:00 a.m. at the Dean (Examinations) Committee Room, Examination Block, University of Delhi.

The following members were present in the meeting:

1.	Prof. D. S. Rawat, Dean, Examination, DU	Chairman
2.	Prof. Rita Kakkar, Dean, Faculty of Science, DU	Member
3.	Dr. Ajay Arora, O.S.D. (Examinations), DU	Member
4.	Dr. U. S. Pandey, OSD, SOL, DU	Member
5.	Dr. Manoj Khanna, Principal, Ramjas College, DU	Member
6.	Sh. S. K. Dogra, Jt. Registrar, Examination, DU	Member
7.	Sh. Raju Nair, Joint Registrar, Examination, DU (SDC)	Member
8.	Sh. Rajiv Saini, Assistant Registrar, Examination, DU	Member
9.	Sh. Hem Chand Pandey, Assistant Registrar, Examination, DU	Member
10.	Sh. Sohan Singh Negi, Assistant Registrar, Examination, DU	Member
11.	Sh. Venkatesion R., Asstt. Registrar, Exams (SDC)	Member
12.	Dr. O.P. Sharma, Assistant Registrar, SOL	Member Secretary

Prof. Balaram Pani, Director, Campus of Open Learning, Prof. Geeta Bhatt, Director, NCWEB, Prof. H.P. Singh, Department of Physics, Prof. H. C. Pokhariyal, former Executive Director, SOL, Dr. Sanjeev Singh, Joint Director DUCC, Prof. Rajesh Tandon, Deptt of Botany, Dr. Vipin Agarwal, Principal, Aurobindo College and Dr. Jasvinder Singh, Principal, S.G.T.B. Khalsa College could not attend the meeting due to pre-occupations.

1. At the outset Chairman welcomed all the members. The issue regarding conduct of 1st Semester (Ist and IIIrd Semester only for SOL) examination (Admission in 2020) was deliberated and the following notifications/guidelines were discussed at length which were issued for conduct of the earlier OBE Mode Semester I/III/V Semester Examination December 2020 and after due deliberation, It was recommended that to maintain parity, the same guidelines shall be applicable for semester examination March 2021 also.
 - a) Notification Ref. No. Dean (Exams)/2020/ dated 26.10.2020 regarding Conduct of examinations for III/V/VII semester along with Essential Repeaters of I/III/V semester and Ex-Students for the Academic Session 2020-21 in view of COVID-19.
 - b) Notification Ref. No. Dean (Exams)/2020/3216 dated 31.10.2020 regarding Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field Work for the Academic session 2020-21.
 - c) Notification Ref. No. Dean (Exams)/2020/1153 dated 05.11.2020 regarding Conduct of Post Graduate & Professional Courses Semester Examinations December-2020 in OBE Blended Mode by the Faculty/Department for the Academic Session 2020-21 in view of COVID-19.
 - d) Notification Ref. No./Dean(Exams.)/2020/1154 dated 07.11.2020 regarding preparation of date sheet of Post Graduate/Professional Courses Semester Examinations December – 2020 in OBE Blended Mode.



- e) Notification Ref. No./Dean(Exams.)/2020/1181 dated 18.11.2020 regarding Guidelines for Open Book Examinations (OBE) - Semester Examinations December – 2020 using OBE Portal for III/V/VII Semester, Essential Repeaters of I/III/V Semester, Improvement Cases and Ex-Students for all Under Graduate (UG) Programs of all streams including NCWEB and SOL.
- f) Notification Ref. No./Dean(Exams.)/2020/1199 dated 24.11.2020 regarding Guidelines for Open Book Examinations (OBE) - Semester Examinations December – 2020 using OBE Portal for III/V Semester, Essential Repeaters of I/III Semester, Improvement Cases and Ex-Students for all Post Graduate (PG) Programs of all streams including NCWEB and SOL.
- (h) Notifications No. Dean (Exams)/2020/1238 dated 05.12.2020 Guidelines/ Policies related with Open Book Examinations (OBE) for students of Divyaang (PwBD) category for academic session 2020-21 in view of the COVID-19.

2. The following was also recommended by the Working Group :

- i. To hold Mock Test before the commencement of the Examinations March- 2021 in order to facilitate/apprise the students taking examinations about the process to be followed in taking the examinations and downloading question papers and uploading/submitting answer scripts on the specified University Portal.
- ii. To establish Central Evaluation Centres for evaluation of answer scripts to expedite the evaluation process.
- iii. A consolidated notification may be issued in which all the earlier notification may be appended for forthcoming Semester I Examinations in March 2021.
- iv. The last date for submission of Internal Assessment/Practical/Viva-voce/Project/Dissertation marks, may be fixed 05.03.2021.

The meeting ended with a vote of thanks to the Chair.



Member Secretary



Dean (Examinations)

dt 9/4/21

दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI

EXAMINATION BRANCH

MINUTES

A meeting of the Working Group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 was held on Wednesday, the 09th April, 2021 at 03:00 p.m. at the Dean (Examinations) Committee Room, Examination Block, University of Delhi.

The following members were present in the meeting:

1.	Prof. D. S. Rawat, Dean, Examination, DU	Chairman
2.	Prof. Rita Kakkar, Dean, Faculty of Science, DU	Member
3.	Prof. Geeta Bhatt, Director, NCWEB (online)	Member
4.	Prof. H.P. Singh, Department of Physics	Member
5.	Prof. Sanjeev Singh, Joint Director, DUCC (online)	Member
6.	Dr. Ajay Arora, O.S.D. (Examinations), DU	Member
7.	Dr. U. S. Pandey, OSD, SOL, DU	Member
8.	Dr. Vipin Aggarwal, Principal, Aurobindo College	Member
9.	Prof. Jaswinder Singh, Principal, S.G.T.B. Khalsa College	Member
10.	Dr. Ritu Sharma, Principals Nominee, Ramjas College, DU (online)	Member
11.	Sh. S. K. Dogra, Jt. Registrar, Examination, DU	Member
12.	Sh. Rajiv Saini, Assistant Registrar, Examination, DU	Member
13.	Sh. Hem Chand Pandey, Assistant Registrar, Examination, DU	Member
14.	Sh. Venkateson R., Assistant Registrar, Exams (SDC)	Member
15.	Dr. O.P. Sharma, Assistant Registrar, SOL	Member Secretary

Prof. Balaram Pani, Director, Campus of Open Learning, Prof. H. C. Pokhariyal, former Executive Director, SOL, Prof. Rajesh Tandon, Deptt of Botany and Sh. Sohan Singh Negi, Assistant Registrar, could not attend the meeting due to pre-occupations.


At the outset Chairman welcomed all the members of the working group. The committee deliberated upon the current situation of pandemic Covid-19 and the guidelines issued by the Government from time to time regarding teaching and rotation of staff.

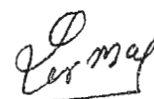
After detailed deliberations, following recommendations were made regarding the conduct of forthcoming Semester/Annual Examinations scheduled in the month of May/June, 2021.

- The ensuing Semester/Annual Examination scheduled in the month of May/June-2021 of all Under Graduate (UG), Post Graduate (PG) and Professional Courses may be conducted in the Open Book Examination Mode (OBE) as a special measure in three shifts in a day. The time of commencement of examinations may be 7:30 a.m., 11:30 a.m. and 3:30 p.m. for the three shifts. The duration of examination may be 4 hours. Out of which 3 hours may be given to the students for answering the questions, and the remaining one hour may be utilized for downloading the question papers, scanning the answer sheet in the PDF/JPEG format and uploading the scanned PDF/JPEG of answer sheet on the Portal. The duration of the examination may be 6 hours for the students belonging to the Divyaang (PwBD) category.
- The UG Courses Examinations may be conducted by the Examination Branch, University of Delhi in May/June-2021 comprising the following schemes:
 - CBCS (Admissions of 2015-2018) VI Semester Examinations of Regular student's along with Essential Repeaters, Improvement and Ex-Students of II, IV and VI Semester.
 - CBCS - LOCF (Admission of 2019) IV Semester Examinations of Regular and NCWEB students along with Essential Repeaters, Improvement and Ex-Students of II Semester.

- c) Annual Scheme Examinations of School of Open Learning (SOL) and Non Collegiate Women Education Board (NCWEB) Part-I/II/III along with Essential Repeaters, Improvement and Ex-Students of Part-I/II/III.
 - d) The issue with regard to conduct of IV Semester Examinations of UG/PG courses of SOL was discussed at length wherein it was observed that III Semester Examinations of all UG/PG courses has completed in the last week of March, 2021 and after that the online classes of IV Semester are started by SOL. Accordingly, it was decided that IV Semester examination of all UG/PG courses SOL may be conducted with II Semester Examination July, 2021.
 - e) Five Year Integrated Course in Journalism VIII Semester Examination along with Essential Repeaters, Improvement and Ex-students of II, IV and VI Semester.
3. The PG Courses and Professional Courses Semester Examination may be conducted in May/June-2021 by the respective Faculty/Department/Centre concerned, as per past practice.
 - i. PG Semester Scheme (Admissions prior to 2019) – IV Semester Examination along with Essential Repeaters, Improvement and Ex-students of II/IV Semester.
 - ii. CBCS - LOCF (Admissions of 2019) - IV Semester Examinations along with Essential Repeaters, Improvement and Ex-students of II Semester.
 4. The Certificate/Diploma/Advanced Diploma etc. Language Courses Examinations may be conducted by the respective Faculty/Departments concerned as per past practice.
 5. The students of Terminal Semester/Final Year who were unable to appear in the OBE Examinations Phase I & II conducted by the University in August and September 2020 respectively may be given an opportunity to appear in Semester/Annual Examinations May/June 2021 as a one-time measure in terms of UGC Revised Guidelines on Examinations and Academic Calendar for the Universities in view of COVID-19 Pandemic dated 06.07.2020.
 6. Cloud Infrastructure which is being used presently for Open Book Examinations (OBE) may be continued to be used as it is well configured and fine-tuned to cater to the needs of Semester/Annual Examinations and entire data related to the examination is available thereon.
 7. The representations received from the students of NSUT were discussed. It was reported that opinion/observation of Dean Faculty of Technology was requested multiple times, but no reply was received. In the prevailing situations, it was recommended that online examination will be a better choice, however the committee was of the view that recommendations of the working group may be forwarded to the Vice Chancellor of NSUT for the consideration.
 8. The Nodal Officers appointed by the Faculty/Department/College/Centre for OBE Examination March 2021 may continue to discharge their functions for the Semester/Annual Examination May/June 2021. Training Program may be conducted for the Nodal Officers to understand the functionalities of OBE Portal by the Examination Branch.

The meeting ended with a vote of thanks to the Chair.


Dean (Examinations)


Member Secretary

dated
16/4/21

दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI
EXAMINATION BRANCH

NIP-02-2020-1000 Pads X 100

MINUTES

A meeting of the Working Group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 was held on Friday, the 16th April, 2021 at 03:00 p.m. in online mode.

The following members were present in the meeting:

1.	Prof. D. S. Rawat, Dean, Examination, DU	Chairman
2.	Prof. Rita Kakkar, Dean, Faculty of Science, DU (online)	Member
3.	Prof. Geeta Bhatt, Director, NCWEB (online)	Member
4.	Prof. H.P. Singh, Department of Physics (Online)	Member
5.	Prof. Sanjeev Singh, Joint Director, DUCC (online)	Member
6.	Dr. Ajay Arora, O.S.D. (Examinations), DU(Online)	Member
7.	Dr. U. S. Pandey, OSD, SOL, DU (Online)	Member
8.	Prof. H. C. Pokhriyal, Former Executive Director, SOL, (Online)	Member
9.	Prof. Jaswinder Singh, Principal, S.G.T.B. Khalsa College(Online)	Member
10.	Prof. Manoj Khanna, Principal, Ramjas College, DU (online)	Member
11.	Sh. Rajiv Saini, Assistant Registrar, Examination, DU	Member
12.	Sh. Venkateson R., Assistant Registrar, Exams (SDC) (online)	Member
13.	Dr. O.P. Sharma, Assistant Registrar, SOL	Member Secretary

Prof. Balaram Pani, Director, Campus of Open Learning, Prof. Rajesh Tandon, Deptt of Botany, Dr. Vipin Aggarwal, Principal, Aurobindo College Sh. S. K. Dogra, Jt. Registrar, Examination, DU, Hem Chand Pandey, Assistant Registrar, Examination, DU and Sh. Sohan Singh Negi, Assistant Registrar, could not attend the meeting due to pre-occupations.

At the outset Chairman welcomed all the members of the working group.

The issue of Conduct of May/June 2021 examinations was discussed at length. In view of increased covid-19 cases in recent times in general and number of covid-19 cases in examination branch in particular, it was decided to conduct only Final Semester/Annual Under Graduate/Post Graduate/Professional courses examination in similar way of August 2020 OBE Mode.

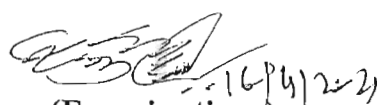
Accordingly, the Final Semester/Annual Under Graduate/Post Graduate/Professional courses examinations will be conducted in the following manner:

1. The ensuing Semester/Annual Examination scheduled in the month of May/June-2021 of all Under Graduate (UG), Post Graduate (PG) and Professional Courses will be conducted in the Open Book Examination Mode (OBE) as a special measure in three shifts in a day. The time of commencement of examinations will be 7:30 a.m., 11:30 a.m. and 3:30 p.m. for the three shifts. The duration of examination will be 4 hours. Out of which 3 hours will be given to the students for answering the questions, and the remaining one hour will be utilized for downloading the question papers, scanning the answer sheet in the PDF/JPEG format and uploading the scanned PDF/JPEG of answer sheet on the Portal. The duration of the examination will be 6 hours for the students belonging to the Divyaang (PwBD) category.
2. The UG Courses Examinations will be conducted by the Examination Branch, University of Delhi in May/June-2021 comprising the following schemes:
 - a) CBCS (Admissions of 2015-2018) VI Semester Examinations of Regular student's along with Essential Repeaters, Improvement and Ex-Students of II, IV and VI Semester.
 - b) Annual Scheme Examinations of School of Open Learning (SOL) and Non Collegiate Women Education Board (NCWEB) Part-III along with Essential Repeaters, Improvement and Ex-Students of Part-I/II/III.
 - c) Five Year Integrated Course in Journalism VIII Semester Examination along with Essential Repeaters, Improvement and Ex-students of II, IV and VI Semester.

- d) CBCS - LOCF (Admission of 2019) Under Graduate IV Semester Examinations of Regular, NCWEB & SOL students along with Essential Repeaters, Improvement and Ex-Students of II Semester will be decided in due course after assessing prevailing Covid19 Pandemic.
 - e) PG IV Semester Examinations along with Essential Repeaters, Improvement and Ex-students of II Semester of SOL will also be decided in due course after assessing prevailing Covid19 Pandemic.
3. The PG Courses and Professional Courses Semester Examination of Regular and NCWEB will be conducted in May/June-2021 by the respective Faculty/Department/Centre concerned, as per past practice.
- i. PG Semester Scheme (Admissions prior to 2019) – IV Semester Examination along with Essential Repeaters, Improvement and Ex-students of II/IV Semester.
 - ii. CBCS - LOCF (Admissions of 2019) - IV Semester Examinations along with Essential Repeaters, Improvement and Ex-students of II Semester.
4. The Certificate/Diploma/Advanced Diploma etc. Language Courses Examinations may be conducted by the respective Faculty/Departments concerned as per past practice.

The meeting ended with a vote of thanks to the Chair.


16.4.2021
Member Secretary


16/4/2021
Dean (Examinations)

EXAMINATION BRANCH

MINUTES

A meeting of the Working Group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 was held on Friday, the 19th May, 2021 at 11:30 a.m. in online mode.

The following members were present in the meeting on 19th May, 2021.

1.	Prof. D. S. Rawat, Dean, Examination, DU (online)	Chairman
2.	Prof. Rita Kakkar, Dean, Faculty of Science, DU (online)	Member
3.	Prof. Vandana, Dean Faculty of Law, DU (online)	Member
4.	Prof. Alog Nag, Dean Faculty of Interdisciplinary and Applied Sciences, DU (online)	Member
5.	Prof. Reetesh Kuamr Singh, Dean, Faculty of Commerce and Business, DU (online)	Member
6.	Prof. Geeta Bhatt, Director, NCWEB, DU (online)	Member
7.	Prof. H.P. Singh, Department of Physics, DU (Online)	Member
8.	Prof. Sanjeev Singh, Joint Director, DUCC (online)	Member
9.	Prof. Rajesh Tandon, Deptt of Botany, DU (online)	Member
10.	Dr. U. S. Pandey, OSD, SOL, DU (Online)	Member
11.	Dr. Vipin Aggarwal, Principal, Aurobindo College (Online)	Member
12.	Prof. Jaswinder Singh. Principal, S.G.T.B. Khalsa College(Online)	Member
13.	Prof. Manoj Khanna, Principal, Ramjas College, DU (online)	Member
14.	Prof. Rama, Principal, Hans Raj College, DU (online)	Member
15.	Dr. Ajay Arora, O.S.D. (Examinations), DU(Online)	Member
16.	Sh. S. K. Dogra, Jt. Registrar, Examination, DU, (Online)	Member
17.	Hem Chand Pandey, Assistant Registrar, Examination, DU (Online)	Member
18.	Dr. O.P. Sharma, Assistant Registrar, SOL	Member Secretary

The meeting of the working group was held on 19.05.2021 at 11:30 a.m. through online mode (Google Meet). All the members were present in the meeting. However, Sh. Rajiv Saini, Assistant Registrar (Examination), Sh. Sohan Singh Negi, Assistant Registrar (Examination), Sh. Venkateson R., Assistant Registrar, Exams (SDC) could not attend the meeting due to pre-occupations.

At the outset Chairman welcomed all the members of the working group and also apprised the new members about the recommendations made by the Working Group in its meetings held on 09.04.2021 and 16.04.2021.

The members of the Working Group were apprised that a meeting of the Dean(s)/HoD(s) was held on 01.05.2021 with the Honourable Vice Chancellor and they requested to postpone the exam by two weeks and accordingly it was decided to hold the examinations w.e.f. 01.06.2021. The issue of Conduct of May/June 2021 examinations was discussed at length. After due deliberations, the following recommendations were made:

1. In view of increased covid-19 cases in recent times in general, only Final Semester/Annual Under Graduate/Post Graduate/Professional courses (Regular/NCWEB and SOL) examinations along with Essential Repeaters, Improvement and Ex-Students of II, IV and VI Semester/I, II and III year may be conducted **w.e.f. 07.06.2021**.
2. It was also decided that examination may be conducted in two shifts. The time of commencement of examinations will be 9:00 a.m. and 3:00 p.m. The duration of examination will be 5 hours.
3. The examinations of Intermediate Year students IV semester (II year) in the case of UG (Regular and NCWEB) may be conducted in Assignment Based Examination (ABE Mode) similar to examinations held in 2020 for CBCS scheme (admissions of 2015-18) as well as CBCS LOCF (admissions of 2019).

4. The examinations of Intermediate Year students IV/VI semester in case of Five Year Integrated in Journalism and B. Tech Humanities may be conducted in Assignment Based Examination (ABE Mode).
5. For the courses which are governed by Regulatory Bodies such as Law, Medical etc., the examinations may be conducted as per the guidelines issued by the Regulatory Body concerned.
6. The examinations of II semester (first year students, admissions of 2020) in case of UG/PG (Regular/NCWEB and SOL) CBCS LOCF will be decided in due course of time.
7. The Under Graduate/ Post Graduate IV Semester Examinations along with Essential Repeaters, Improvement and Ex-students of II Semester of SOL will also be decided in due course after assessing prevailing Covid19 Pandemic.
8. The last date of submission of marks of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field Work on the Examinations Branch Portal may be extended upto 31.05.2021.
9. The committee was of the view that examination related duties including the evaluation should be made mandatory and examination branch may issue an appreciation certificate to all those who completes the given task in time and such certificate should be linked to PIC/APAAR and promotions.
10. University would ensure that no student remains at a disadvantageous position due to conduct of the examination by the University.

The meeting ended with a vote of thanks to the Chair.



Member Secretary



Dean (Examinations)

EXAMINATION BRANCH

MINUTES

A meeting of the Working Group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 was held on Monday, the 12th July, 2021 at 4:00 p.m. in the Committee Room of the Dean (Examinations), Examination Block, University of Delhi.

The following members were present.

1.	Prof. D. S. Rawat, Dean, Examination, DU	Chairman
2.	Prof. Vandana, Dean Faculty of Law, DU (online)	Member
3.	Prof. Alog Nag, Dean Faculty of Interdisciplinary and Applied Sciences, DU (online)	Member
4.	Prof. Reetesh Kuamr Singh, Dean, Faculty of Commerce and Business, DU (online)	Member
5.	Prof. Geeta Bhatt, Director, NCWEB, DU	Member
6.	Prof. Rajesh Tandon, Deptt of Botany, DU (online)	Member
7.	Dr. U. S. Pandey, OSD, SOL, DU (Online)	Member
8.	Dr. Vipin Aggarwal, Principal, Aurobindo College	Member
9.	Prof. Jaswinder Singh, Principal, S.G.T.B. Khalsa College(Online)	Member
10.	Prof. Manoj Khanna, Principal, Ramjas College, DU (online)	Member
11.	Prof. Rama, Principal, Hans Raj College, DU)	Member
12.	Dr. Ajay Arora, O.S.D. (Examinations), DU	Member
13.	Sh. S. K. Dogra, Jt. Registrar, Examination, DU	Member
14.	Hem Chand Pandey, Assistant Registrar, Examination, DU	Member
15.	Sh. Venkateson R., Assistant Registrar, Exams (SDC)	Member
16.	Sh. Rajiv Saini, Assistant Registrar (Examination)	Member

The meeting of the Working Group was held on 12.07.2021 at 4:00 p.m. through online (Google meet)/offline mode. Prof. H.P. Singh, Department of Physics & Astrophysics, Prof. Sanjeev Singh, Joint Director, DUCC & Dr. O.P. Sharma, Assistant Registrar, SOL could not attend the meeting due to pre-occupations.

At the outset, Chairman welcomed all the members of the working group and apprised about the successful conduct of Annual/Semester Examinations - June 2021 and also about the status of evaluation and declaration of result of the same.

The committee deliberated about the conduct of Second Phase Examinations of Final Semester/Term/Year students for Academic Session 2020-21 for the left over students who could not write examinations as either they or any of their family members were affected by Covid-19 pandemic. It was recommended that such left over students should be given a chance to appear in the Second Phase Examinations. However, the Faculty/Department/College/Centre shall be requested by Examination Branch to provide a list of such students' alongwith the subjects who could not appear in the examinations due to the pandemic. The Examinations shall be conducted only for those specific subjects and the date sheet shall be prepared accordingly.

Thereafter, the issue of deciding the mode of examination and formulation of Guidelines/policies related with Grading/result for Intermediate Semester/term/year students for all UG & and PG Programmes of all stream including NCWEB & SOL in view of Covid-19 pandemic as a special measure for the Academic session 2020-2021 was deliberated upon. It was recommended that In view of covid-19 pandemic in recent times in general, the examinations of Intermediate Semester/term/year students for all UG & and PG Programmes shall be conducted in Assignment Based Examinations (ABE) mode with the following criteria as was done in Academic Session 2019-20.

- Students of intermediate semester/term /year, the grading of the students could be composite of 50% marks on the basis of the pattern of internal evaluation/assignment based evaluation adopted by the university/colleges/faculty/centre wherever applicable and the remaining 50% marks can be awarded on the basis of performance

[Example:

For students of Semester II/IV (May-June 2021 Examinations) shall be graded on the basis of 50% of Assignment Based Evaluation of Semester II/IV (May/June 2021) + 50% performance during Semester I/III (Nov-Dec 2020 Examinations)].

- For students of intermediate semester/term/year, having no previous performance i.e. having no marks in previous semester/term /year of University Exam shall be graded on the basis of 50% assignment based evaluation + 50% of Internal Assessment of previous semester/term/year.

[Example:

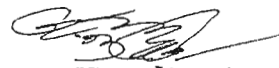
For student of Semester II/IV (May-June 2021 Examinations) shall be graded on the basis of 50% Assignment Based Evaluation of Semester II/IV (May-June 2021) + 50% of Internal Assessment of Semester I/III (Nov-Dec 2021 Examinations)].

It was also recommended that a Notification shall be issued by the Examination Branch regarding Guidelines/policies related with Grading/result for Intermediate Semester/term/year students for all UG & and PG Programmes of all stream including NCWEB & SOL in view of Covid-19 pandemic as a special measure for the Academic session 2020-2021 in line with the Notification issued last year.

The meeting ended with a vote of thanks to the Chair.



Member Secretary



Dean (Examinations)