

26 April 2021

AD-HOC PANEL NOTICE

The existing Ad-hoc panel formed by the Department of Political Science for academic year 2020-2021 for appointment of Assistant Professors in University of Delhi is **extended for one year** and shall remain valid for the academic year 2021-2022. The same is available on the website of the department here: <u>http://www.polscience.du.ac.in/web4/index.php?page=adhoc-list</u>. New applications and application for updating details are invited only through ONLINE FORMS as follows:

FORM 1: New applicants who have attained eligibility during the past year (qualified NET and/or received PhD degrees) are required to fill this form and upload requisite documents. **FORM 2:** Applicants, who were already empanelled in 2020-2021, and who wish to update their information (based on newer qualifications) are required to fill this form and upload requisite documents.

Link for FORM 1: <u>https://forms.gle/oNz5x5vT81D6xvnv6</u> Link for FORM 2: <u>https://forms.gle/ABiY8aTHQ4Y15qkm7</u>

Last date for filling the forms: **28 May 2021** Instructions for filling the form is attached herewith.

Note:

- 1. All applicants who were empanelled in the Ad-hoc list for academic session 2020-21 will be carried forward in the new Ad-hoc list without the need for any new application.
- 2. Applicants who wish to withdraw their name from the Ad-hoc list need to write about the same at: polscience.adhoc@gmail.com with Reg. No. and Page Number from previous list.

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(for Head of the Department)

INSTRUCTIONS FOR FILLING THE ONLINE FORM FOR THE AD-HOC PANEL OF DEPARTMENT OF POLITICAL SCIENCE

Please read the following instructions carefully before applying:

- 1. Please use only the google form to fill the application form.
- 2. You will have to upload your passport size photo and documents through the google form.
- 3. Uploading passport size photo:
 - a. The photo must be in ".jpg" or ".jpeg" format. It must be less than 1 MB in size.
 - b. The photo must be renamed as "YourFirstName_YourLastName Photo".
- 4. Uploading documents:
 - a. The relevant documents (DOB certificate; marksheet & degree of graduation, post-graduation & MPhil; PhD degree, NET certificate; & category certificate) need to be merged as a **single PDF file**.
 - b. The documents have to be **self-attested.**
 - c. The order of files must be:
 - i. Date of Birth certificate (10th passing certificate is acceptable)
 - ii. Marksheet & Degree of Graduation
 - iii. Marksheet & Degree of Post-Graduation
 - iv. Marksheet & Degree of MPhil (if applicable)
 - v. Degree of PhD (if applicable)
 - vi. NET Certificate (if applicable)
 - vii. Category Certificate (if applicable)
 - d. The merged PDF file must be **renamed** as "YourFirstName_YourLastName Documents"
- 5. The candidate must ensure that all the details filled in online form should be correct and uploaded documents are **clearly visible**. In the absence of complete and relevant documents/certificates uploaded and illegible documents, the department holds the right to reject the application. The onus of providing the relevant documents/certificates lies on the applicant.