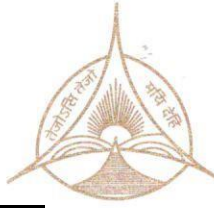


Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021

Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400

Fax No. : +(91)-(011)-24105466

Website : <http://www.jmc.ac.in>

Email Id : admin@jmc.ac.in

info@jmc.ac.in

principal@jmc.ac.in

Ref No.: JMC/Accts/MPH-RFP(U)/2022-23

December 12, 2022

The Sale of Used Audio System of the MPH

REQUEST FOR PROPOSAL (RFP)/NOTICE INVITING TENDERS

Jesus & Mary College (University of Delhi) is a Christian Minority Institution located in Chanakyapuri, New Delhi which imparts higher education to women.

Sealed Proposals/Tenders are invited for the Sale of Used Audio System of MPH "Thevenet Hall" of Jesus & Mary College, New Delhi.

Prescribed tender form containing Terms & Conditions must be obtained from the Accounts Section of the college on the cost Rs. 1,000/- (Rupees Two Thousand Only). Tender documents which are not purchased from the College will be directly rejected.

Sale of tender document will be upto 3:00 p.m. on 2nd January 2023. The sealed tender will be accepted in the office of the undersigned till 9th January 2023 (Monday) upto 3:00 p.m.

Pre-Bid Meeting – The Pre-Bid Meeting will be held at 3:00 p.m. on 19th December 2022 (Monday) in the Conference Room of the College. The authorized representatives of the bidders are requested to report 15 minutes prior to the scheduled time of the meeting. Request for changes to the Bid Document will not be entertained after the Pre-Bid Meeting.

The **Financial Bid** will be opened on 16th January 2023 (Monday).

PRINCIPAL

Principal
Jesus and Mary College
Chanakyapuri,
New Delhi-110021

ITEMS TO BE SOLD

S.NO.	Description		Quantity
1	Mixer 24 Channal	Audiocraft - LX 7	1
		RW5675052794	
		Made in UK	
2	Amplifire	(i) CROWN XLS602N; Power M P	2
		(ii) Profesional Amplifire QSC; Power RMX 5050 Audio: Profesional product DELAY/Feed back Suppresion, Compressor/RTA/AGC, with Driver Rack 260. Complete Equalization & Loudspeaker Management System	2
3	JRX100 Speaker	JHX 112 M 1000 watt (JBL)	4
4	Stage Speaker	SRX715 (JBL)	4
5	JBL Monitor	JBL MPROMP415	2
6	JBL Buffer	SRX 700	2

The Sale of Used Audio System of the MPH

REQUEST FOR PROPOSAL (RFP)/NOTICE INVITING TENDERS

Name of the Work: The Sale of used Audio System of MPH “Thevenet Hall” of Jesus & Mary College, New Delhi.

1. Introduction.

1.1 Jesus and Mary College was founded in July 1968 as a constituent college of the University of Delhi. The College offers an integrated and all-round education-intellectual, cultural, social, emotional, physical, aesthetic, moral and spiritual. Today, Jesus and Mary College caters to more than 3000 students – 9 Honours programs and B.A. Restructured program with 17 subject combinations and Post-graduation programs in English and Hindi.

1.2 Jesus and Mary College is in the process of expanding its capacity and wishes to meet the growing needs. As a step in this direction the college wishes sell the used Audio system of the MPH.

2. Details of Work

2.1 Provide a reasonable price for the used Audio system of the Multi-Purpose Hall of Jesus & Mary College, New Delhi.

3. Terms and Conditions:

3.1 Detailed terms and conditions for award of the contract are given in **Annexure-I**.

4. Procedure for submitting Tenders:

4.1 Tenders will be received in Financial Bid. Tenderers may fill up Financial Bid in **Annexure-III**.

4.2 Undertaking in original as well as the Earnest Money Deposit in the prescribed manner:

(i) Undertaking in the form at Annexure-VI.

(ii) The bid document duly stamped and all schedules in Annexure-I filled in.

4.3 The Financial Bid in Annexure-III (along with all the required documents) should be put in a separate cover and sealed (Cover-A). This cover should be superscripted as: “Financial Bid for the sale of used Audio System of the MPH for Jesus & Mary College”. **The tenders received without EMD or deviating from this procedure will be summarily rejected.** The EMD will be returned to the bidders after award of the contract to the successful bidder.

4.4 Interested firms may please send their quotations/bids in the Performa annexed (Annexure II & III) to this letter, in sealed covers, **to the Principal, Jesus & Mary College, Chanakyapuri, New Delhi-110021**, so as to reach latest by **15.00 hours on 9th January, 2023** positively. Quotations/Bids received after this date and time shall not be accepted.

5. Procedure for selection of the bidder for award of the work

5.1 The Financial Bid of the bidders received within the prescribed date and time and with the prescribed EMD shall be opened on **16th January, 2023 at 11:00 hours**. Representatives of the bidders/tenderers may be present when the Financial Bids are opened.

6. Important Dates

Sl. No.	Particulars	Date and time
1	Start date and time for sale of tender document:	12.12.2022 (Monday) from 10.00 hours
2	End date and time for sale of tender document:	02.01.2023 (Monday) at 15.00 hours
3	Start Date and time for receipt of bids:	13.12.2022 (Tuesday) from 10.00 hours
4	End date and time for receipt of bids:	09.01.2023 (Monday) at 15.00 hours
5	Inspection of Goods:	13.12.2022 – 06.01.2023 (Monday – Friday; 10:00 – 13:00 & 14:00 – 16:00 hr) Excluding Saturday, Sunday and Gazetted Holiday
6	Date and time for pre-bid meeting:	19.12.2022 (Monday) at 15:00 hours
7	Date and time for opening of financial bids:	16.01.2023 (Monday) at 11:00 hours

7. Rates and charges

Sl. No.	Details	Amount/Rate	Mode of Payment
1.	Cost of Tender Document	Rs. 1,000/-	Paid in CASH/Demand Draft at the Accounts Office of Jesus and Mary College.
2.	Earnest Money Deposit	Rs. 15,000/-	Demand Draft in favor of "Principal, Jesus and Mary College"

8. Grounds for Forfeiture of Earnest Money Deposit (EMD)

8.1 The following will be valid and sufficient grounds for forfeiture of the Earnest Money

Deposit in favor of Jesus & Mary College and no representation in this regard will be entertained:

- (i) If any bidder withdraws his bid before the expiry of the validity period or before selection of the successful bidder, whichever is earlier, or makes any modification in the terms and conditions of the tender which are not acceptable to Jesus & Mary College.
- (ii) If the successful bidder fails to commence the work specified in the tender documents within 7 days from the date of signing the Work Contract or such other extended time as may be permitted by the Principal, Jesus & Mary College for bona fide reasons.
- (iii) If it is found at any stage of the processing of the bids/finalization of the contract that the bidder has/had furnished false information/document(s) or withheld some vital information/document(s) or the services as per the contract have not been provided to the utmost satisfaction of Jesus & Mary College.
- (iv) If it is found at any stage of the processing of the bids /finalization of the contract that the bidder was blacklisted by any Government department or organization.

**Principal,
Jesus & Mary College**

Annexure-I

NAME OF WORK: The Sale of used Audio System of the MPH of Jesus & Mary College, New Delhi.

1. GENERAL CONDITIONS

- 1.1 All the debris of the works should be removed immediately after the accruing of debris and the site should be kept clean by the contractor. Similarly, any rejected material should be immediately removed from the site by the contractor.
- 1.2 The Contractor shall abide by the specifications given in the Tender. Where the specifications are not given, CPWD specifications as amended from time to time shall be followed. Items where CPWD specifications are not covered the decision of Jesus and Mary College shall be final and binding.
- 1.3 The GST shall be paid as per relevant provision of GST rules.
- 1.4 The contractor shall be responsible for payment to/ deposit with the concerned authorities. Quoted rate should be inclusive of all taxes and duties.
- 1.5 Termination: This contract may be terminated forthwith by either party by giving written notice of 7 days to the other, if:
 - a. Other party is in material breach of its obligations under this Agreement and/or, in the case of such breaches capable of being remedied, fails to remedy that breach forthwith and within a reasonable time, after receiving notice of such breach; or
 - b. In case of breach of any of the terms and conditions of the contract by the contractor, except under Force Majeure, no payment shall be made to the contractor by Jesus & Mary College and additionally, the security deposit in the form of Performance Security Deposit shall be forfeited and encashed by Jesus & Mary College. The contractor shall be liable to remove all his material and his workmen/personnel within five days of termination of the contract and hand over peaceful possession of the premises to Jesus & Mary College.
 - c. In case of breach of any of the terms and conditions of the contract by Jesus & Mary College, the contractor shall be liable to receive the cost of the project on pro-rata basis on actuals supported by vouchers/invoices.

2. SPECIAL TERMS AND CONDITIONS

The following clauses shall be read in conjunction with General Conditions of Contract as well as Technical Specifications to the extent applicable. In case of any discrepancies between the stipulations in these documents, the **General**

Conditions of Contract shall stand superseded to that extent.

3. TERMS OF PAYMENT

3.1 The payment shall be made by the Contractor within 7 days of issue of the Letter of Intent by the college after which he will be required to dismantle and take away/collect the items within 7 days.

3.2 No freight, octroi, loading, unloading, taxes will be paid by the College.

4. CARE OF BUILDING:

Care shall be taken by the contractor while handling and installing the various equipment and components of the work to avoid damage to the buildings' fixtures and fitting. He shall be responsible for repairing all damage and restoring the same to their original finish at his cost. All unwanted and waste materials arising out of the installation of the equipment/machinery shall be removed by the contractor from the site of work.

5. COMPLETION PERIOD:

5.1 The completion period of 7 days is for the entire work to the satisfaction of Jesus & Mary College.

6. EXTENT OF WORK:

6.1 The work shall comprise of entire labor including supervision and all materials required by the department.

6.2 The scope of work to provide a sale value for the used Audio System of the MPH, therefore, and any item required for completion of the project left inadvertently shall be executed with in the quoted rates.

7. VALIDITY:

Bid shall be valid for acceptance for a period of 30 days from the date of opening of price bid.

8. COMPLIANCE WITH REGULATIONS AND INDIAN STANDARDS:

8.1 All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian Standards related to the works covered by these specifications. In particular, the equipment and installation will comply with the following: -

(i) Factories Act, 1948.

(ii) Indian Electricity Rules, 1956.

(iii) I.S. & BS Standards as applicable

(iv) Workmen's compensation Act, 1923

(v) Statutory norms prescribed by local bodies like CEA, NDMC, Delhi Government etc.

(vi) Ministry of Environment, Forest and Climate Change.

8.2 Nothing in this specification shall be construed to relieve the successful bidder of his responsibility for the sale/purchase of the equipment with all accessories in accordance with currently applicable statutory regulations and safety codes.

8.3 Successful bidder shall arrange for compliance with statutory provisions of safety regulations and departmental requirements of safety codes in respect of labor employed on the work by the bidder. Failure to provide such safety requirement would make the bidder liable for compensation for each default.

9. INDEMNITY:

The successful bidder shall at all times indemnify Jesus & Mary College, consequent on this works contract. The successful bidder shall be liable, in accordance with the Indian Law and Regulation for any accident occurring due to any cause and Jesus & Mary College shall not be responsible for any accident or damage incurred or claims arising there from during the period of erection, construction ancillary equipment under the supervision of the successful bidder in so far as the latter is responsible. The successful bidder shall also provide all insurance including third party insurance as may be necessary to cover the risk. No extra payment would be made to the successful bidder due to the above.

10. ERECTION TOOLS:

No tools and tackles either for unloading or for shifting the equipment for erection purposes would be made available by Jesus & Mary College. The successful bidder shall make his own arrangement for all these facilities.

11. COOPERATION WITH OTHER AGENCIES:

The successful bidder shall co-ordinate and cooperate with other contractors and agencies, if any, engaged by Jesus & Mary College to the extent required for execution of the contract, and exchange freely all technical information so as to make the execution of this works contract smooth. No remuneration should be claimed from the department for such technical cooperation. If any unreasonable hindrance is caused to other agencies and any completed portion of the work has to be dismantled and re-done for want of cooperation and coordination by the successful bidder during the course of work, such expenditure incurred will be recovered from the successful bidder if the restoration work to the original condition or specification of the dismantled portion of the work was not undertaken by the successful bidder himself.

12. MOBILIZATION:

No mobilization advance shall be paid for this work.

13. FORCE MAJEURE

To the extent that the performance by the contractor of any of the Services is delayed or prevented by causes beyond its reasonable control, including but not limited to, acts of God, acts of local, state or federal government or any instrumentality thereof, strikes, civil commotion or the like, the contractor shall not be in default of his obligations hereunder.

14. SETTLEMENT OF DISPUTES

All disputes relating to this work shall be resolved within India, first through mutual discussions, followed by arbitration, through an arbitrator to be appointed by the Principal, Jesus & Mary College. The jurisdiction of Indian courts and Indian law will be applicable.

I hereby agree to the above Terms & Conditions of the Tender: -

Signature: **Date:**

Name:

Company's Name:

Company's Seal:
