



सत्यवती कॉलेज Satyawati College

अशोक विहार, फेज-III, दिल्ली-110052
ASHOK VIHAR, PHASE-III, DELHI-110052

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NAAC ACCREDITED "A" GRADE

Ref. SC/EOI/C&EW/2023

SC/ADMN./759/2023
Dated: 28.03.2023

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

Sealed Expression of Interest (EOI) are invited from CPWD Registered contractors for empanelment for Minor Civil and Electrical Work at Satyawati College, Ashok Vihar, Phase-III, Delhi-110052.

Important Dates & Timings

Last date for submission of EOI	:	13.04.2023 upto 1:00 p.m.
Date of Opening of EOI	:	14.04.2023 at 2:00 p.m.
Site Visit	:	w.e.f. 10.04.2023 to 12.04.2023
Timings	:	2:00 p.m. to 5:00 p.m.
Contact Person	:	Mr. Sunil Kumar Chaubey, Administrative Officer

Note:-

- The sealed envelope containing the EOI should be superscribed "EOI for Civil & Electrical Work" on top and to be submitted in the College office Diary Section, Room No.T-4 (Old Building), Ground Floor before the last date & time of submission of EOI.
- In case of amendment in the above schedule, the same will be notified on the College website only. Participating vendor are requested to monitor the same.
- Contractors who have already empanelled in the College need not to apply fresh.

**SATYAWATI COLLEGE
UNIVERSITY OF DELHI
ASHOK VIHAR, PHASE-III, DELHI – 110052**

EOI No. SC/EOI/C&EW/2023 Date: 08.03.2023

REQUEST FOR EXPRESSION OF INTEREST

FOR

Empanelment of Contractors for Civil & Electrical Works at Satyawati College

SECTION-A
GENERAL INSTRUCTIONS TO CONTRACTORS

Satyawati College, University of Delhi invites Expression of Interest from CPWD Registered contractors for empanelment for Minor Civil and Electrical Work at the college premises. The said empanelment shall be for a period of 3 years (extendable)

1. Expression of Interest (EOI) bid to be submitted offline and addressed to **The Principal, Satyawati College, University of Delhi, Ashok Vihar, Phase-III, Delhi – 110052.**
2. The EOI will be received up to **1:00 PM on 13.04.2023.** Each copy of the EOI document under their stamp and signature. No EOI will be accepted after due date under any circumstances whatsoever.
3. EOI shall remain valid for acceptance by the College for a period of Three months from last date of submission of EOI.
4. The contractor must use only the bid documents issued by the College. Any addition/alteration in the text of the EOI form made by the contractor shall not be valid and shall be treated as null and void.
5. Each Page of the EOI document should be signed by the authorized person or persons submitting the EOI in token of his/their having acquainted himself/themselves with the terms & conditions of contract as laid down. Any bid with any of the documents not so signed will be rejected.
6. Satyawati College has all the rights to reject/accept any or all the EOI(s) without assigning any reason whatsoever.
7. EOI application without complete documents and/or insufficient/inadequate information shall not be considered. Conditional EOI will not be accepted under any circumstances.
8. **Amendment of EOI Documents**
 - i. At any time, prior to the date of submission of EOI, Satyawati College may, for any reason, whether at its own initiative or in response to a clarification requested by prospective contractors, modify the EOI documents by amendments.
 - ii. The amendments shall be notified on the Satyawati College portal at www.Satyawati.du.ac.in and these amendments will be binding on all contractors.

- iii. In order to allow prospective participation reasonable time to take the amendments, if any, into account in preparing their EoIs, Satyawati College may, at its discretion, extend the deadline for the submission of EoIs suitably.

I/We hereby declare that I/we have read and understood the above instructions and the same will remain binding upon me/us.

Place:

Signature of Contractor with the seal

Date:

SECTION-B
GENERAL TERMS AND CONDITIONS

Upon the declaration of intending contractors to be the Empanelled contractor by the College, they shall be subject to the following terms and conditions.

1. The college shall invite the Limited tenders for works from the empanelled contractors for proposed works under limited tender enquiry.
2. In all matters of dispute arising on the work, the matter shall be referred to the **Satyawati College, University of Delhi, Ashok Vihar, Phase-III, Delhi – 110052** for a decision.
3. **Arbitration Clause:** The place of arbitration shall be Delhi and any award whether interim or final, shall be made, and shall be deemed for all purposes between the parties to be made in Delhi. The arbitration proceedings shall be conducted in the English language and any award or awards shall be rendered in the English language. The procedural law of the arbitration shall be the Indian law.
4. **Period of Empanelment:** The empanelment period shall be for **03 years (extendable)** from date of confirmation of empanelment.
5. The application of contractor not meeting the minimum eligibility criteria in EOI document shall not be considered for further evaluation.
6. If at any stage, any information / document submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the firm then Satyawati College website shall take action of Debarment of agency from tendering in Satyawati College.

I/We hereby declare that I/we have read and understood the above terms and conditions. The same shall be binding upon me/us upon being declared as the Successful Contractor.

Place:

Signature with company seal

Date:

SECTION-C
PRE-QUALIFICATION CRITERIA

- **Pre-Qualification Documents to be submitted by Contractor:**
 1. The bidder/contractor should have registration with CPWD/MES/ Railways/ Delhi PWD & working contractor of Delhi University in appropriate category & class.
 2. PAN Number and Aadhar Number
 3. Income Tax Return of last 3 years of minimum turnover of 10 Lakh per year
 4. GST Registration along with copy of latest GST return
 5. ESIC Registration along with copy of latest ESI return
 6. EPFO Registration along with copy of latest EPF returns/ECR
 7. Registration with Labour Department
 8. Power of attorney / Authority letter in case person other than the bidder has signed the tender documents.
 9. The contractor should have registered office or branch office located in the territory of districts of Delhi/NCR. Submit a copy of relevant address proof.
 10. The contractor should not have been blacklisted by any Central/State Government/Public Sector Undertaking/Institute of Govt. of India. (Submit undertaking as per enclosed **Annexure-A**).
 11. The contractor must submit a performance certificate of satisfactory work undertaken for any Govt. Organization/autonomous bodies/Universities/Colleges of minimum 3 works for minimum of Rs.5 lakhs during last three years. (Submit Certificate as per enclosed **Annexure-B**).

Contractors must submit documentary proof in support of meeting each of the above minimum qualification criteria. A simple undertaking by the contractor for any of the stated criteria will not suffice the purpose. All documentary proof must be listed on the letter pad of the company and enclosed in a cover, to be submitted along with the qualification EoI (Email) duly stamped and signed by the authorized person of the agency.

• **Information to be furnished by the contractor:**

Sr. No.	Item	Information to be filled by Contractor
1	Name of the Contractor	
2.	Address	
3.	Telephone Number: Office Mobile Number: E-Mail address:	
4.	Details of Registration (number & date) if applicable:	
5.	Month and Year in which the firm / company was formed/ incorporated.	
6.	Type of organization (Sole Proprietor, Partnership, Pvt Ltd., Public Ltd., etc.)	
7.	Enclose copy of partnership deed, Articles of Association or Affidavit (in case of firm)	
9	Bank Account Details	A/C No. Bank Name: IFSC:
10	ID (Bidder), if any – E –Procurement Portal	
11	The contractor must submit a performance certificate of satisfactory work undertaken for any Govt. Organization /autonomous bodies/ Universities/ Colleges of minimum 3 works for minimum of Rs.5 lakhs during last three years.	

SECTION-D
TECHNICAL BID

- **OBJECTIVE:**

This EOI is for empanelment of contractors to invite Limited Tenders for execution of composite works including Civil, electrical etc.

- **SCOPE OF WORKS:**

1. **Civil interior & exterior works:** Civil retrofitting and construction works including Repair works, brick works, plastering, Flooring/Tiling, water proofing, crack filling, False ceiling, paintings, building construction, road works, Retaining wall of R.C.C. / Stone, Plumbing, drain & sanitary pipes, MS Fencing/Grills, Chajjas & other finishing works, Landscaping & other related works.
2. **Electrical works:** Electrical retrofitting works including cabling, redressing of cables/wires, installation of street light poles & lamps; dome lights, installation of high mast, cabin wiring with fittings, provision earth pits, LAN/EPBAX system and other retrofitting works etc.

Date:

Signature of Contractor with seal

Annexure – A*

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

UNDERTAKING

To,

The Principal,
Satyawati College,
University of Delhi
Ashok Vihar, Phase-III,
Delhi – 110052

We hereby confirm and declare that we, M/s _____, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

For M/s _____

Authorized Signatory

Date:

*To be submitted on company letter head duly signed and stamped on it.

ANNEXURE – B*

CLIENT's CERTIFICATE REG. PERFORMANCE OF CONTRACTOR

Name & address of the Client

Details of Works executed by Shri/M/s

Registered Address of Agency

1.	Name of work with brief particulars	
2.	Agreement No. and date	
3.	Agreement amount	
4.	Date of commencement of work	
5.	Stipulated date of completion	
6.	Actual date of completion	
7.	Details of compensation levied for delay (indicate amount) if any	
8.	Gross amount of the work completed and paid	
9.	Name and address of the authority under whom works executed	
10.	Whether the contractor employed qualified Engineer/Overseer during execution of work?	
a	i) Quality of work (indicate grading) ii) Amt. of work paid on reduced rates, if any	Outstanding/Very Good/Good/Poor
b	i) Did the contractor go for arbitration? ii) If yes, total amount of claim iii) Total amount awarded	
c	Comments on the capabilities of the contractor i) Technical proficiency ii) Financial soundness iii) Mobilization of adequate T&P iv) Mobilization of manpower v) General behavior	Outstanding/Very Good/Good/poor Outstanding/Very Good/Good/Poor Outstanding/Very Good/Good/Poor Outstanding/Very Good/Good/Poor Outstanding/Very Good/Good/Poor

Note: All columns should be filled in properly

Signature of the
Head of the Department with seal

*To be submitted on company letter head duly verified by the concern organization.