



Phone : 011-26692986
Fax : 011-26691014

SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aurobindo.du.ac.in
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली-110017

27.09.2022

Dated

Ref. No. SAC/2022/1814

Expression of Interest

Sri Aurobindo College, University of Delhi, invites eligible firms/agencies to indicate their interest in providing career support services to college students.

About the college

Sri Aurobindo College, established in 1972 as a constituent college of the University of Delhi, has witnessed remarkable growth. The college offers several courses spanning Commerce, Science, and Humanities to more than 2500 students. The Training and Placement Cell is active and conducts several events like Neev, a Job fair, regular training sessions, and industry interaction.

With increasing competition in the job market, the students feel the need for upskilling and enhancing employability through placement advisory and management services. Moreover, the college placement data significantly influences its NIRF ranking and NAAC grading. In this light, the training and placement committee proposes to engage a consultant to provide career support services.

Scope of work

The scope of work of the career consultant would be to aid the Training and Placement cell in its function. The activities include organizing workshops for personality development, providing internships to interested students, and preparing students for final placements in various organizations.

Apart from the primary assignment of providing support to training and placement cell, the selected agency/firm is required to:

1. Conduct monthly workshops and other training sessions for all college students across years and courses, including CV vetting, upskilling, personality development sessions across courses (Commerce, Science, and Humanities) with the objective to help the students identify their career goals and provide an edge into the present-day competitive job market.
2. Maintain and share the corporate database with the Training and Placement Cell. Send campus recruitment proposal and college profile to respective HR of the companies to secure 100% placement for the interested students.
3. Organize Job fair and attract at least 50 recruiters from diverse sectors
4. Such other events as deemed fit by the Training and Placement Committee

Subhjit
28/9/2022

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The selected agency should commence the engagement as per the signed contract. The total period of engagement will be 12 months.

The Training and Placement Committee reserves the right to update and review activities/ work undertaken on a fortnightly basis.

Eligibility criteria

Applicant must be a registered entity.

Expressions of interest (EOI) must be delivered in a written form and should include the firm's demonstrated capacity to provide the required expertise along with the concerned financials to the address below within 15 days from the date of this notice. The envelope should be superscribed as "Expression of Interest" and also address, email and Mobile No. of the agency for the purpose of communicating the date for presentation etc.

Address: Sri Aurobindo College, Shivalik, Malviya Nagar, New Delhi – 17

All queries can be directed to

Dr Tarunika Jain Agrawal (+91 9871087407)

Ms Radha Bhola (+91 8527541800)

Tentative date of presentation: **19 October, 2022** in college premises

The final decision will be made on the basis of the financial quotation and profile of the agency. The decision of the committee will be final and binding. However, the College will have right to withdraw this "Expression of Interest" at any time without assigning any reason.

Dr. Subhanjali Chopra
Convenor, Training and
Placement Cell

Prof. Vipin Kumar Aggarwal
PRINCIPAL