



1961 - 2021

శ్రీ వేంకటేశ్వర కళాశాల  
Sri Venkateswara College  
(University of Delhi)  
NAAC 'A' Accredited

Prof. C. Sheela Reddy  
Principal

Two separate sealed quotations one for technical bid and another for financial bid are invited from competent vendors. The vendors placing their bids should have sound technical and financial capacity for wooden wall cupboard. The bids are for in the Balaji and Padmavathi Hostel of Sri Venkateswara College.

Technical Specification

S.N o	Description	Quantity
01	Wooden wall cupboard 11" width X 2.50"height (total area 27.5 square feet) Anti-termite and water proof ply best quality (ISI) with sunmica necessary partition doors, locks, handles stoppers, cabinets with complete fitting	02

The College will not be bound to accept the lowest tender. The college also reserves the right to accept or reject summarily any or all the tenders without assigning any reason whatsoever.

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*Proud History.....Promising Future*

BENITO JUAREZ ROAD, DHAULA KUAN, NEW DELHI-110021  
Ph: 011-24112196, 24118590 Telefax: 011-24118535  
Email: principal@svc.ac.in Website: www.svc.ac.in





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Terms & Conditions

1. Tenderer may visit the site before quoting for ascertaining the exact nature of work, its quantity, location etc.
2. Subject work should be done as directed by hostel authorities.
3. The rates quoted should be inclusive of cost of materials, transport, labour charges and GST.
4. Rates shall be quoted in words as well as figures.
5. Quotations received after 17:00 Hrs, 28<sup>th</sup> October, 2021 will not be considered.
6. The sealed covers super scribing "Quotation for wall wooden almirah for College Hostel" on the top of envelop.
7. The quotation should reach The Principal, Sri Venkateswara College (Hostel) Dhaula Kuan, New Delhi- 110021 on or before 28<sup>th</sup> October, 2021. If need any information call 011-24112197.

  
Warden

  
Principal

Copt to:

1. ICT with a request to upload the above Tender Notice on the College/DU website
2. Hostel Notice board
3. College Notice board

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**SRI VENKATESWARA COLLEGE HOSTEL**  
**Proforma for Technical Bid**  
**(Part 1)**

S.No.	Particulars	To be filled by the tenderer
1.	Name of the agency	
2.	Date of establishment of the agency	
3.	Detailed office address of the agency with office Telephone number, and mobile number and name of the contact person	
4.	Whether the firm is registered under company act, partnership or proprietorship.(copies to be enclosed)	
5.	PAN/TAN/GST Number (copy to be enclosed)	
6.	Sales tax / VAT Registration Number (Copy to be enclosed).	
7.	Attested copy of return of last month/quarter as the case may be submitted.	
8.	Attested copies of IT returns of last three years.	
9.	Whether firm is blacklisted by any government department or any criminal case is registered against the firm or its owners/partners anywhere in India.	
10.	Experience in dealing with Govt. Departments attaches copies of supply orders placed on the agency.	
11.	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same is attached.	
12.	Whether agency profile is attached?	

Signature of the Bidder

Company seal

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Proforma of Financial Bid

Part -2

Name of the firm.....

S.No	Specification	Quantity (total square feet)	Unit Price per square feet (Rs.)	Total Cost per square feet (Rs.)
1	Wooden wall cupboard, Anti-termite and water proof ply best quality (ISI) with sunmica necessary partition doors, locks, handles stoppers, cabinets etc. with complete fitting	55		

1. We agree to supply and install the above mentioned items in accordance with technical specification for a total contract price of ..... (in word Rupees.....) including GST, transportation etc. within five days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied/installed items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

Contact No:

Date:

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### Terms and Conditions

1. The items quoted should be as per description, the company should include complete installation to the desired location as per the college requirements apart from standard installation given by the Company.
2. The bidding Company should have at least 2 years of experience and should have experience of serving Delhi Government Offices, Central Government Offices and/or Private Sectors.
3. The bidding Company may herewith enclose their company profile, PAN Card copy, previous work order copy with the Technical bid.
4. The rates in the quotation provided should be valid upto 6 months from the date of submission.
5. At any point college will not make any payment to the vendor or the Company before delivery under any circumstances.
6. The rates should be under GST rates, where the bidding Company fill up the rates under the given format.
7. The Items should be supplied to the college within 2-3 working days once you are given the work order.

**Signature of the Bidding Company with Stamp**