REF. No. MT/CPPP/e-Tender/2026-27/42
e-TENDERTHROUGH CPP PORTAL
Maitreyi College
(University of Delhi)
Bapu Dham Complex
Chanakyapuri, New Delhi-110021

Principal, Maitreyi College, University of Delhi invites online e-Tender through CPP Portal only from the reputed firms for Providing of Electrical Items for Porta Cabins as per Annexure-1 at Maitreyi College, Bapu Dham complex, Chanakya Puri, New Delhi-110021.

Documents Download: Bid documents may be downloaded from Maitreyi College Website : www.maitreyi.ac.in , and University of Delhi website http://www.du.ac.in and CPP Portal site **https://eprocure.gov.in/eprocure/app**.

Published Date	04.09.2026 (09.00 AM)
Bid Document Download/Sale Start Date	04.09.2026 (09.30 PM)
Clarification Start Date	04.09.2026 (09.35 AM)
Clarification End Date	04.09.2026 (06:00 PM)
Bid Submission Start Date	05.09.2026 (09:00 AM)
Bid Submission End Date	07.09.2026 (06:00 PM)
Bid Opening Date	09.09.2026 (11:30 AM)

Note: All vendors are hereby informed that it is mandatory for all prospective vendors to visit and inspect the site, assess the scope of work, and obtain the signature of the College Authority on the prescribed document (Annexure-VI) prior to submission of their bids. It is further understood that any bid submitted by a vendor who has not conducted the site inspection and obtained the required certification/signature from the College Authority on Annexure-VI shall be liable to rejection and shall not be considered by the College.

Physical Submission of bids shall not be accepted

Principal
Maitreyi College

Checklist for Bid Submission

(The following check-list must be filled in and submitted with the bid documents)

Sr No.	Particulars	Yes/No
1.	Have you uploaded Technical Specification undertaking as per Annexure-I?	
2.	Have you uploaded Bid Acceptance Letter as per Annexure-II?	
3.	Have you uploaded Bidder Information as per Annexure-III?	
4.	Have you uploaded Price Bid Undertaking as per Annexure-IV?	
5.	Have you uploaded certificate on your company letter head that your firm has not been black listed by any Govt. Organization?	
6.	Have you uploaded Pan Number and GST Certificate of your Company?	

Note: All the above documents must be uploaded on CPP Portal by the vendors.

PART-I: BID SCOPE & REQUIREMENTS

1.1 SCOPE OF WORK

1.1.1 Supply of Electrical Items for Porta Cabins as per Annexure-1 as mentioned in **Annexure-I**, at Maitreyi College, Bapu Dham Complex, Chanakyapuri, New Delhi-110021.

1.1.2 The specification/quantities required for Electrical Items for Porta Cabins as per Annexure-1 as mentioned in **Annexure-I:**

Specification and Quantities as per Annexure-I

क्र. सं.	सामग्री का विवरण	मात्रा
1.	50 mm Aluminium Armoured Cable, 4 Core (Havells)	270 मीटर
2.	25 mm Aluminium Armoured Cable, 4 Core (Havells)	270 मीटर
3.	10 mm Aluminium Armoured Cable, 2 Core (Havells)	90 मीटर
4.	125 Amp. 4 Pole MCCB (L&T)	12 नग
5.	250 Amp. 4 Pole MCCB (L&T)	02 नग
6.	63 Amp. 4 Pole MCB (L&T)	02 नग
7.	63 Amp. 2 Pole MCB (L&T)	05 नग

क्र. सं.	सामग्री का विवरण	मात्रा
8.	32 Amp. 2 Pole MCB (L&T)	10 नग
9.	32 Amp. Single Pole MCB (L&T)	12 नग
10.	Cotton Tape (Johnson & Johnson)	20 नग
11.	25 mm Aluminium Thimble, Hole Type, Long Body, Standard Size, Double	40 नग
12.	50 mm Aluminium Thimble, Hole Type, Long Body, Standard Size, Double	40 नग
13.	16 mm Copper Thimble, Pin Type	50 नग
14.	Panel with Double Bus Bar, Three Phase with Neutral Linker, 6 × 8 ft. (H × W)	01 नग
15.	Panel with Bus Bar, Three Phase with Neutral Linker, 2.5 × 3 ft. (W × H)	03 नग
16.	PVC Tape (Big), Red/Yellow/Blue/Black	50 नग
17.	4 mm Wire, 180 मीटर (Havells)	05 बंडल
18.	6 mm Wire, 90 मीटर (Havells)	02 बंडल
19.	2.5 mm Wire, 180 मीटर (Havells)	05 बंडल
20.	1.5 mm Wire, 180 मीटर (Havells)	08 बंडल
21.	1 mm Wire, 180 मीटर (Havells)	05 बंडल
22.	1 MCCB Box 4 Pole Good Quality	01 नग
23.	10 mm Copper Cable Single Core (Havells)	270 मीटर

The vendors are requested that GST must be included in the quoted rates. The quoted rates shall include consumable and non-consumable items and vendors is required to quoted the rates specifically in the prescribed BOQ format only.

1.2 PRE-QUALIFICATION REQUIREMENTS

1.2.1 This invitation of Bid is open to all Bidders fulfilling the following terms and conditions:

1.2.1.1 The Bidder has not been blacklisted by any of the College/Universities/Government Organization (s)/Public Sector Undertaking (s) (PSUs).

1.2.1.2 The Bidder shall have a valid GSTIN and PAN.

1.2.1.3 Bidder must comply with all the above-mentioned criteria as mentioned. Non-compliance of any of the criteria shall result in rejection of the bid.

2.1 SUBMISSION OF BIDS

2.1.1 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2.1.2 Bidders are requested to note that they should necessarily submit their financial bid in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the Bid document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the cells with their respective financial quotes and other details. No other cells

should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

2.1.3 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

2.1.4 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded Bid documents become readable only after the Bid opening by the authorized bid openers.

2.1.5 The uploaded Bid documents become readable only after the Bid opening by the authorized bid openers.

2.2 BIDDING DOCUMENT

2.2.1 The Bidder is expected to examine all instructions, annexures, terms and conditions and technical requirements in the bidding documents. Failure to furnish any information required in the bid shall be treated as non-responsive and may result in the rejection of the bid.

2.3 BID VALIDITY PERIOD

2.3.1 The Bid shall remain valid for a period of at least 90 days from the last date of submission of bid.

2.4 PRICE BID

2.4.1 The Price Bid shall be complete in all respects and contain all information asked for in this document.

2.4.2.The Price bid format is provided as BoQ_XXXX.xls along with this Bid document at CPP portal. Bidders are advised to download this BoQ_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the Price bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, bid will be completely rejected and Bidder is liable to be banned from doing business with the Purchaser.

2.4.3 The prices quoted shall be only in Indian rupees.
2.4.4 The prices shall be inclusive of all taxes & duties etc.

2.4.5 The prices quoted by bidder shall be inclusive of all charges by whatever name called.

2.4.6 The prices shall include onsite warranty period as per Annexure-I.

2.5 NO PRICE VARIATION

2.5.1 The Price quoted shall be final. No upward revision in the prices would be considered on account of subsequent increases in government taxes, duties, levies, etc. during the Bid validity period.

TERMS AND CONDITIONS

1. Online bids are invited for providing of Electrical Items for Porta Cabins as per Annexure-1 at Maitreyi College, Chanakyapuri, New Delhi – 110021. **Manual bids shall not be accepted.**
2. Bids shall be submitted online only at CPP Portal website: https://eprocure.gov.in/eprocure/app.
3. Not more than one bid shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to bid for the same contract as separate competitors. A breach of this condition will render the bids of both parties liable to rejection.
4. Intending bidders are advised to visit again Maitreyi College Website : www.maitreyi.ac.in ,and University of Delhi website http://www.du.ac.inand CPPP Portal website https://eprocure.gov.in/eprocure/app regularly till closing date of submission of bid for any corrigendum / addendum/ amendment.
5. Bid Cost: Applicant contractor must provide demand draft for Rs.5,000/- (Rupees Five Thousand only) in favour of Principal, Maitreyi College, payable at New Delhi from any Nationalized Bank with their application/downloaded bids as the cost of Bid/documents. All applicable bank charges shall be borne by the applicant and he shall not have any claim what so ever on this account on Government. In case of re- biding, the firms which has submitted the DD in earlier calls will require to re-submit DD along with their bid/application in subsequent calls also. Bid not accompanied with the cost of bid documents is liable to be rejected. However, public sectors undertaking/Govt. undertaking firms are exempted from the payment towards cost of bid documents.
6. EMD Payment: Earnest Money Deposit of Rs.45,000/- is to be deposited through Demand Draft in favour of Principal, Maitreyi College, payable at New Delhi. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.
7. Micro and Small enterprises (MSEs) Units registered with NSIC under their Single Point Registration Scheme for the goods/services at NSIC are exempted from furnishing the Bid Security deposit/ EMD/Bid fee. They should furnish with the Bid (offline) a Notarized copy of the valid registration certificate issued by NSIC in their favors, for the goods/services covered under this Bid document. No other bidders are exempted from furnishing Bid Security/ EMD as mentioned above.
8. The Hard Copy of original Documents in respect of cost of bid document and earnest money along with covering letter should be delivered to the Principal, Maitreyi College, Bapudham Complex, Chanakyapuri, New Delhi – 110021 on or before bid opening date/time as mentioned in critical date sheet.
9. The institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The institute at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
10. Payment terms: - 100% payment shall be made after successfully completion of entire work and no advance payment shall be made in any circumstances.
11. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after statutory deduction as per applicable laws.
12. The quoted price shall be INCLUSIVE of all taxes by whatever name called as per applicable rates.

13. Submission of Bid: The bid shall be submitted online in two part, viz., technical bid and price bid.
14. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.
15. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

Specification and Quantities as per Annexure-I

क्र. सं.	सामग्री का विवरण	मात्रा
1.	50 mm Aluminium Armoured Cable, 4 Core (Havells)	270 मीटर
2.	25 mm Aluminium Armoured Cable, 4 Core (Havells)	270 मीटर
3.	10 mm Aluminium Armoured Cable, 2 Core (Havells)	90 मीटर
4.	125 Amp. 4 Pole MCCB (L&T)	12 नग
5.	250 Amp. 4 Pole MCCB (L&T)	02 नग
6.	63 Amp. 4 Pole MCB (L&T)	02 नग
7.	63 Amp. 2 Pole MCB (L&T)	05 नग
8.	32 Amp. 2 Pole MCB (L&T)	10 नग
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22.	1 MCCB Box 4 Pole Good Quality	01 नग
23.	10 mm Copper Cable Single Core (Havells)	270 मीटर

(Signature of the Bidder, with Official Seal)

ANNEXURE-II

BID ACCEPTANCE LETTER

(To be given on Company Letter Head)

To,
The Principal
Maitreyi College,
Bapu Dham Complex,
Chanakyapuri,
New Delhi-110021
Sub: Acceptance of Terms & Condition of Bid.

Bid Reference No:_____

Name of Bid / Work:- Supply of Split Air Conditioners (2 Ton), Wall Mount Fans, 12 Volt 7 AH Batteries as mentioned in **Annexure-I** at Maitreyi College, Bapu Dham Complex, Chanakyapuri, New Delhi-110021 as per specification/quantities and scope of work mentioned in Annexure-I:

Dear Sir,

1. I/We have downloaded/obtained the Bid document(s) for the above mentioned 'Bid/Work' from the web site(s) namely:
   _____
   _____
   As per your bid document, given in theabove-mentioned website(s).

2. I/We hereby certify that I/we have read the entire terms and conditions of the Bid documents from Page No. ____ to _____ (including all documents like annexure(s), schedule(s), etc.,), which form part of the contract agreement and I/we shall abide hereby by all the terms / conditions/ clauses contained therein.

3. The corrigendum(s) issued from time to time by your department / organization would also be taken into consideration, while submitting this acceptance letter.

4. I/we hereby unconditionally accept the Bid conditions of above-mentioned Bid document(s)/corrigendum(s) in its totality/entirely.

5. I/we do hereby declare that our firm has not been blacklisted/debarred by any Govt. Department/Public Sector undertaking.

6. I/we certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE-III : BIDDER INFORMATION

1. *Name of the Bidding firm*	
2. *Full address & Contact details of the firm*	
3. *Name of the Authorized signatory for this Bid*	
4. *Bidder's proposal number and date* *Shall be made regarding this Bid*	
a. *Telephone*	
b. *Fax no.*	
c. *Email*	
d. *Mobile*	
e. *Company GST Number*	
f. *Company Pan Number*	
Signature of the Authorized signatory	
Name	
Designation	
Date	
Company seal	

ANNEXURE-IV: PRICE BID UNDERTAKING

1. Price bid format is provided as BoQ_XXXX.xls along with this Bid document at CPP Portal. Bidders are advised to download this BoQ_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the Price bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, bid will be completely rejected and Bidder is liable to be banned from doing business with the Purchaser.

2. The rates shall be quoted in Indian Rupee only.

3. The rates shall be inclusive of all taxes and duties. Any subsequent revision in the statutory taxes, fees, etc. shall be the responsibility of the Bidder.

4. In case of any discrepancy in the amounts indicated in figure and word the amount in words shall be considered for evaluation.

5. In case of any discrepancy in calculation of total amount, unit price quoted in words will be considered for computation.

6. The quoted rates shall remain final throughout the validity period of the bid and no revision is permissible for any reason.

7. The Evaluated total price for the Bid shall be the total price worked out after considering discrepancies, if any.